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Tender

## **International Travel Support Services GBIP**

GWE Business West Ltd

F02: Contract notice

Notice identifier: 2023/S 000-021354

Procurement identifier (OCID): ocds-h6vhtk-03e4e5

Published 24 July 2023, 4:27pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

GWE Business West Ltd

Leigh Court Business Centre, Abbots Leigh

Bristol

BS8 3RA

#### **Contact**

Contracts Team

#### **Email**

[procurement@businesswest.co.uk](mailto:procurement@businesswest.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKK11 - Bristol, City of

**Internet address(es)**

Main address

[www.businesswest.co.uk/](http://www.businesswest.co.uk/)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA43024](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43024)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://www.mytenders.co.uk/Register\\_V2/Supplier\\_Register.aspx](https://www.mytenders.co.uk/Register_V2/Supplier_Register.aspx)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://www.mytenders.co.uk/Register\\_V2/Supplier\\_Register.aspx](https://www.mytenders.co.uk/Register_V2/Supplier_Register.aspx)

**I.4) Type of the contracting authority**

Other type

GWE Business West Ltd

**I.5) Main activity**

Other activity

Business consultancy, support and events

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## International Travel Support Services GBIP

### **II.1.2) Main CPV code**

- 79900000 - Miscellaneous business and business-related services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

GWE Business West Ltd (Business West) is seeking to appoint a provider (or providers) of travel services, that can support selected small and medium sized enterprises (SMEs) who operate from the United Kingdom to visit South Korea / Singapore and selected European countries (maximum 8 missions) with the aim of forming innovation and technology collaborations.

### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79900000 - Miscellaneous business and business-related services

### **II.2.3) Place of performance**

NUTS codes

- UKK11 - Bristol, City of

Main site or place of performance

Leigh Court Business Centre, BS8 3RA

### **II.2.4) Description of the procurement**

GWE Business West Ltd (Business West) is seeking to appoint a provider (or providers) of travel services, that can support selected small and medium sized enterprises (SMEs)

who operate from the United Kingdom to visit South Korea / Singapore and selected European countries (maximum 8 missions) with the aim of forming innovation and technology collaborations.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £500,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

18

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

All information is contained within the tender document

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

All details are in the tender document

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 August 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

23 August 2023

Local time

12:00pm

Information about authorised persons and opening procedure

The evaluation panel will only open submitted tenders after the submission deadline (midday 23rd August 2023) has passed.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=229922](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=229922).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:229922)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>