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Tender

## **The Provision of Lead Project Management, Contract Administration, Employers Agent Services Stages 2-7 for the delivery of the Rossendale Regeneration Scheme**

Rossendale Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-021326

Procurement identifier (OCID): ocids-h6vhtk-03e4d3

Published 24 July 2023, 3:13pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Rossendale Borough Council

Rossendale Borough Council, The Business Centre, Futures Park

Bacup

OL13 0BB

#### **Contact**

Sean O'Hagan

#### **Email**

[SeanOHagan@rossendalebc.gov.uk](mailto:SeanOHagan@rossendalebc.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UKD4 - Lancashire

**Internet address(es)**

Main address

<https://www.rossendale.gov.uk/>

Buyer's address

<https://www.rossendale.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/intendsharedservices/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/intendsharedservices/>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/intendsharedservices/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Provision of Lead Project Management, Contract Administration, Employers Agent Services Stages 2-7 for the delivery of the Rossendale Regeneration Scheme

Reference number

INT-RBC01

#### **II.1.2) Main CPV code**

- 71541000 - Construction project management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Rossendale Borough Council wishes to appoint a supplier for Project Management and Contract Administration Services for RIBA stages 1 to 7 and at all stages directly manage key project processes, with particular emphasis on formulating and implementing procurement strategy which includes but is not limited to; managing expenditure of other consultants fees; preparing and updating overall project programmes and budgets; establishing and regularly reviewing the projects organisation structure addressing issues where required; advising employer's representative on need to employ other consultants; establishing project management procedures; attending progress meetings and, managing the design team to ensure quality, cost and programme are maintained.

#### **II.1.5) Estimated total value**

Value excluding VAT: £178,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 71541000 - Construction project management services

### **II.2.3) Place of performance**

NUTS codes

- UKD4 - Lancashire

### **II.2.4) Description of the procurement**

The Council is seeking to appoint Project Management and Contract Administration Services for RIBA Stages 1 to 7 and at all stages; Directly manage key project processes, with particular emphasis on formulating and implementing procurement strategy. 1. Manage the expenditure of the Other Consultants' fees including monitoring the fee impact of variations to the scope of services agreed. 2. Prepare and update overall project programmes and all budgets showing all material changes. 3. Establish and regularly review the Project's organisational structure and its communication pattern and take measures to address any issues as required. 4. Advise the Employer's Representative on the need to employ other consultants and make recommendations for the selection of consultants and the forms of their appointment. 5. Establish and maintain project management procedures and lines of communication for the exchange of information between respective consultants and contractors and others concerned in the Project. 6. Convene, attend, chair and minute monthly project progress meetings. 7. Manage the design team appointed to the Employer to ensure quality, cost and programme are maintained to the agreement of the Employer. More information can be found within the procurement documents.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £178,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

11 September 2023

End date

31 March 2026

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 August 2023

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

23 August 2023

Local time

5:01pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Rossendale Borough Council

Bacup

Country

United Kingdom