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Tender

## **Homelessness Temporary Emergency Accommodation Support Project**

Denbighshire County Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2022/S 000-021326

Procurement identifier (OCID): ocids-h6vhtk-0358b1

Published 3 August 2022, 4:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Denbighshire County Council

Russell House

Rhyl

LL18 3DP

#### **Contact**

Hayley Jones

#### **Email**

[Hayley.S.Jones@denbighshire.gov.uk](mailto:Hayley.S.Jones@denbighshire.gov.uk)

#### **Telephone**

+44 1824706627

**Country**

United Kingdom

**NUTS code**

UKL13 - Conwy and Denbighshire

**Internet address(es)**

Main address

[www.denbighshire.gov.uk](http://www.denbighshire.gov.uk)

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0280](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0280)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Login>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Homelessness Temporary Emergency Accommodation Support Project

#### **II.1.2) Main CPV code**

- 85300000 - Social work and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This project is a holistic, housing related support service for people who are living in temporary emergency accommodation, owned by the local authority in Denbighshire.

Individuals supported will be any gender; aged 16 and above; single or part of a couple, and may or may not have dependent children and pets. The majority of individuals supported will be resident in temporary emergency accommodation in Denbighshire, owned and managed by Denbighshire County Council, and identified as needing support to enable them to sustain their accommodation, prevent reoccurring homelessness and move on into more suitable accommodation. On occasion there may be a requirement to provide support to people residing in temporary accommodation that is not owned by Denbighshire County Council or located in Denbighshire.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services
- 85321000 - Administrative social services
- 98000000 - Other community, social and personal services

### **II.2.3) Place of performance**

NUTS codes

- UKL23 - Flintshire and Wrexham

### **II.2.4) Description of the procurement**

The aim of this project is to provide holistic support to citizens placed in the temporary accommodation sites in Rhyl owned by the local authority to reduce the risk of homelessness reoccurring and improve wellbeing outcomes.

The support provided in this setting will be flexible and person-centred, supporting people to secure and maintain sustainable housing by addressing any mental health, substance misuse or any other problems they may face, helping to improve their health and well-being and/or helping them progress into, or nearer to, a job or training opportunity based on their specific circumstances. The support provided in this project may also include budgeting, including accessing money advice; developing life skills; achieving safety and security, and accessing other services and opportunities as well as including support to source and sustain appropriate move on accommodation; with the aim of making homelessness brief and non-recurring.

We are keen to see an engaging programme of meaningful activities as a key part of this project. Activities will be expected to be delivered on site in the communal space available within the accommodation as well as the facilitation of access to activities/training in the community. (e.g. sports or arts organisations, education establishments and other community groups etc). As part of this we would expect the project to build a network of a wide variety of organisations offering social activities that people can continue to participate in after they have moved out of the temporary emergency accommodation.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 September 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

1. Log in to PROACTIS at <https://supplierlive.proactisp2p.com>

2. If you are already registered on the Proactis portal please Login and start at Step 14 if not go to STEP 3

3. Click “Sign Up” button at the bottom of the window

4. Enter your Organisation Name, address and Primary Contact Details. You will need to create the Organisation ID and User

Name. If you have a generic email address for your organisation e.g. [tenders@xxx.co.uk](mailto:tenders@xxx.co.uk) then please use this as the primary contact email address.

5. Please note the Organisation ID and User Name, then click “Register”

6. You will receive an email asking you to “Click here to activate your account”. This takes you to Enter Organisation Details.

7. Please enter the information requested, click the “ ” on the screen and follow the instructions ensuring that you enter all applicable details.

8. In the Classification screen please ensure that you select the Product Classification Codes (CPV Codes) that appear in the tender notice.

Please ensure that the selected codes are relevant to your business to ensure that you get notification of opportunities that are of interest.

9. In the Buyers screen please select Denbighshire County Council (you may register with other organisations if you wish)

10. In the Primary Contact Details screen please ensure that all information is complete. (Please see note 4 above)

11. Accept the Terms and Conditions and then click “ ”. This takes you to the Welcome window.

12. In the Finish screen please enter a new password and note all your Login details for future reference.

13. Now click “Complete Registration” and you will enter the Supplier Network page.

14. On the centre of the screen click “Opportunities”. This will take you to the list of current opportunities available to you.

15. Click the “ ” that relates to this notice, this will take you into the PQQ or Tender Request and click “Register Interest”. Note there may be several opportunities that appear on this screen, please ensure that you select the correct one.

16. In the “Your Opportunities” screen please note the closing time and date for completion of the relevant project. Please review the

“Items” tab (Tender stage only) and the Documents tab (PQQ and Tender stages) as there will be information relating to the project held

here. The Documents are accessed by clicking the down arrow underneath the General tab. Please ensure that you download all documents to your PC as you will be required to complete and upload some of them as part of your submission. There are instructions on how to complete your submission in the Guidance for Bidders document.

17. You can now either create your response”, or “Decline” this opportunity

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority’s economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

As detailed in the tender documentation

(WA Ref:123651)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

