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Tender

## **PR152022 - Tenant Insight Magazine Provider**

Exeter City Council

F02: Contract notice

Notice identifier: 2022/S 000-021227

Procurement identifier (OCID): ocds-h6vhtk-035875

Published 3 August 2022, 11:22am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Exeter City Council

Civic Centre, Paris Street

Exeter

EX1 1JN

#### **Contact**

Mrs Heather Rowland

#### **Email**

[heather.rowland@exeter.gov.uk](mailto:heather.rowland@exeter.gov.uk)

#### **Telephone**

+44 1392265247

#### **Country**

United Kingdom

**Region code**

UKK43 - Devon CC

**Internet address(es)**

Main address

<https://exeter.gov.uk/>

Buyer's address

<https://exeter.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=5e4c456e-1313-ed11-8117-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=5e4c456e-1313-ed11-8117-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PR152022 - Tenant Insight Magazine Provider

Reference number

DN626180

#### **II.1.2) Main CPV code**

- 22000000 - Printed matter and related products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Exeter City Council is seeking a single supplier who can provide the content, design, publication, printing and distribution of tri-annual tenant magazine. The supplier will also produce accessible digital copies of the magazine for the Council's website

#### **II.1.5) Estimated total value**

Value excluding VAT: £160,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKK43 - Devon CC

#### **II.2.4) Description of the procurement**

Exeter City Council is seeking a single supplier who can provide the content, design, publication, printing and distribution of tri-annual tenant magazine. The supplier will also

produce accessible digital copies of the magazine for the Council's website

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £160,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

1x 12 months extension

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 September 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

5 September 2022

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Heather Rowland

EXETER

Country

United Kingdom