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Tender

## **2324-11-SSA-LJ Solicitors Qualification training provider**

Sheffield Hallam University

F02: Contract notice

Notice identifier: 2024/S 000-021226

Procurement identifier (OCID): ocds-h6vhtk-047c8e

Published 11 July 2024, 11:33am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sheffield Hallam University

City Campus, Howard Street

SHEFFIELD

S11WB

#### **Contact**

Procurement Team

#### **Email**

[strategicprocurement@shu.ac.uk](mailto:strategicprocurement@shu.ac.uk)

#### **Country**

United Kingdom

#### **Region code**

UKE32 - Sheffield

**UK Register of Learning Providers (UKPRN number)**

10005790

**Internet address(es)**

Main address

<https://www.shu.ac.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.in-tendhost.co.uk/sheffieldhallamuniversity>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.in-tendhost.co.uk/sheffieldhallamuniversity>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

2324-11-SSA-LJ Solicitors Qualification training provider

Reference number

2324-11-SSA-LJ

#### **II.1.2) Main CPV code**

- 80300000 - Higher education services
  - FA01 - For educational use
  - FA04 - For training purposes

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Sheffield Hallam University has a number of strategic priorities that derive directly from a tailored law portfolio which utilises the HKC brand and the creation of a law school in the new Institute of Law & Justice. Central to this strategy is the creation of a new LLM postgraduate course (Solicitors Qualifying Examination "SQE" part 1 & 2) to provide "a cradle to qualification" for students who want to become solicitors.

We require a supplier to provide the SQE preparation training elements which will form part of the LLM Solicitors Qualification Examination.

The requirement is for a supplier to provide:

- Professional training via an online system which students can access independently
- A readily accessible online support service for system issues
- Professional support for students for academic issues relating to the training provided
- Involvement in a review of the Sheffield Hallam University course design and be involved in the development of the other law modules provided by SHU which form the

LLM award.

### **II.1.5) Estimated total value**

Value excluding VAT: £1,250,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Sheffield

### **II.2.4) Description of the procurement**

The Department of Law & Criminology at Sheffield Hallam University is a large successful department which has diversified over the past 5 years and brings the University additional funding in terms of its research and contract work both nationally and internationally which in turn has improved the REF Unit of Assessment 20 results significantly. The diversification and subsequent growth is as a direct result of the successful creation of the International Helena Kennedy Centre for International Justice ("HKC").

The University has identified the Law subject area as a pillar subject providing further resources and support in order to significantly increase undergraduate numbers.

Opportunities

We have a number of strategic priorities that derive directly from a tailored law portfolio which utilises the HKC brand and the creation of a law school in the new Institute of Law & Justice. Central to this strategy is the creation of a new LLM postgraduate course (Solicitors Qualifying Examination "SQE" part 1 & 2) to provide "a cradle to qualification" for students who want to become solicitors.

Our aim is to create a new suite of postgraduate professional qualifications that will enhance the refreshed undergraduate portfolio which has been revalidated and is due to roll out in September 2025. We want to provide a range of 1 and 2 year pathways as well as an LLM law conversion course with SQE.

We will run the LLM course from our main campus in Sheffield but there is scope to offer this course from September 2026 from our new London campus. We intend to offer this course to three specific markets of students - law graduates (from SHU or elsewhere), non-law graduates (from SHU or elsewhere) and international students (practising lawyers wanting to practice in the UK).

We require a supplier to provide the SQE preparation training elements which will form part of the LLM Solicitors Qualification Examination.

The requirement is for a supplier to provide:

- Professional training via an online system which students can access independently
- A readily accessible online support service for system issues
- Professional support for students for academic issues relating to the training provided
- Involvement in a review of the Sheffield Hallam University course design and be involved in the development of the other law modules provided by SHU which form the LLM award.

## Requirements

### Online system

The University requires an easily accessible, easy to use, reliable, SaaS system via which students can receive training and support. University staff would like to be able to access the system for monitoring purposes but expect the successful supplier to be responsible for all software resources used by the application.

We would expect the successful supplier to be able to offer access to the training via a wide variety of devices (e.g. PC, laptop, iOS and android) and that the system would be updated regularly.

**MANDATORY REQUIREMENT** - You must meet the requirements of the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 which states you must make your website or mobile app more accessible by making it 'perceivable, operable, understandable and robust'. You need to include and update an accessibility statement on your website.

## Curriculum Model

We require delivery of a curriculum which comprehensively covers all the requirements for SQE 1 & 2 and fully prepares students for the relevant examinations.

## Experience & Success

We require a provider with the highest level of experience & success within the HE sector.

## Staff Expertise

The University requires a provider with staff who have the highest and most relevant skills and expertise to contribute towards the opportunities described above and enhance the reputation of the University.

## International Students

The University requires evidence of experience in enrolling and teaching a wide range of international students.

## Student support

We require a comprehensive offering of support from qualified & experienced staff in relation to the SQE1 & 2 courses you will be delivering.

Our students will require:

- Academic support
- System use / course support (how to get the best out of the system and curriculum model)
- Pastoral care in relation to struggles or concerns with course content
- Specialist advice relating to the diverse needs of the student(s)

## EEDI (Equity, Equality, Diversity & Inclusion)

Sheffield Hallam University is committed to advancing equality of opportunity, experiences and outcomes; ensuring that students and staff realise their full potential. This is reflected through the University's civic ambitions, with equality, diversity and inclusion acting as a key enablers to the University's strategy, Transforming Lives. The University's Equality Objectives (2021-24) demonstrate our commitment to EEDI.

<https://www.shu.ac.uk/about-us/our-values/equality-and-diversity>

## Standards & Compliance

The University wishes to contract with a provider who complies with all service-related standards and has robust quality assurance policies and procedures in place.

## Collaborative Opportunities

We would like to explore opportunities with the selected provider, to collaborate on the provision of additional student courses.

## Out of Scope

- The award of the qualification of LLM SQE.
- Participation in the delivery of any of the Sheffield Hallam University law modules that form part of the LLM award.
- The assessment of the Solicitors Qualification Examination Part 1 or Part 2 as this is delivered by the Solicitors Regulation Authority's approved assessor.
- The process of entering the students into the Solicitors Qualification Examination Part 1 or Part 2 this remains the responsibility of the individual students and they bear the cost of the examination fees.

The University reserves the right to make any award that may result from this Invitation to Tender, on a single supplier award basis, or not at all, at its sole discretion.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,250,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The contract is expected to commence in October 2024 initially for a period of 3 years with a total anticipated duration of 5 years (3 + 2). If successful, the service will be renewed/retendered after the initial 5 years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract is expected to commence in October 2024 initially for a period of 3 years with a total anticipated duration of 5 years (3 + 2).

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

This information can be found within the tender documents

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

## **IV.1) Description**

### **IV.1.1) Type of procedure**

Open procedure

### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 August 2024

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

12 August 2024

Local time

12:01pm

Place

Sheffield

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5 years from July 2024 i.e. summer 2029

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheffield Hallam University

Sheffield

S11WB

Country

United Kingdom