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Contract

## **Sir Graham Balfour School ~ Catering Services Tender**

Sir Graham Balfour School

F03: Contract award notice

Notice identifier: 2022/S 000-021211

Procurement identifier (OCID): ocds-h6vhtk-030b6d

Published 3 August 2022, 10:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sir Graham Balfour School

North Avenue

Stafford

ST16 1NR

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **NUTS code**

UKG2 - Shropshire and Staffordshire

**Internet address(es)**

Main address

<https://www.sirgrahambalfour.co.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Sir Graham Balfour School ~ Catering Services Tender

**II.1.2) Main CPV code**

- 55524000 - School catering services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The successful Supplier will be required to provide catering services for Sir Graham Balfour School, , North Avenue, Stafford, ST16 1NR.

**II.1.6) Information about lots**

This contract is divided into lots: No

**II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £900,000

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

Shropshire and Staffordshire

### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide catering services for Sir Graham Balfour School.

We want our catering company to have all of the essential abilities and skills to provide an outstanding catering service to our students, staff and visitors at our school.

You should have the knowledge of how to provide exceptional dining experiences, be able to manage everyone around you and be able to address a concerning matter and take quick actions where required.

Providing a high quality and reliable catering service has a major effect on the whole learning experience for all our students, staff and visitors and this is why the School is passionate about having very high quality catering facilities, with excellent food choices which are nutritionally balanced for everyone. Having excellent customer care, the caterer should be polite, diplomatic and thoughtful while dealing with all our students, staff and visitors.

The way you operate in our school is crucial to ensure customer satisfaction and to encourage students continue to use the facilities and enjoy the mealtimes.

Your menus and pricing structure need to be clear to the students so that they can understand exactly what the offer is to them.

We are looking for a refreshing and innovative approach that reflects, amongst other things, the changing profile of student life and their food preferences and types and preferred styles of dining.

It's essential to the school that the Suppliers bidding for this tender think broadly about all issues and not just the core catering service to compete and be successful in obtaining the contract of the school. We would like the Supplier to always be on the lookout for new ways of doing things, coming up with new solutions for many common problems.

Suppliers are requested to ensure they consider all the aspects of service delivery and think carefully about the catering requirements.

The school already knows that the successful provision of catering services is very much dependent on the development of a good working relationship between the Client of a facility and the Supplier's catering manager and catering team on site. The Supplier is expected to use its best endeavours to cultivate such a relationship to benefit the smooth running of each establishment.

Key factors for the school are:

- A suitable and workable staffing structure to ensure that sufficient catering services will be provided every day
- Flexibility of service delivery
- What cover arrangements will be applied when inevitably some staff are off with illness
- Management involvement
- Monitoring of standards and service delivery
- Availability and responsiveness of management to any issues raised.

The new contract will commence on 1 September 2022, for an initial 3 year term with the option of additional 2 x 1 year extensions.

For the avoidance of doubt, TUPE Regulations will apply to this contract.

See SQ Document for further details.

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-001236](#)

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## **Section V. Award of contract**

### **Contract No**

001236

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

6 July 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Aspens Services Limited

Ground Floor, Teme House, Whittington Road, Whittington

Worcester

WR5 2RY

Country

United Kingdom

NUTS code

- UKG12 - Worcestershire

National registration number

06561073

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £540,266.9

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

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<https://litmustms.co.uk/delta/viewNotice.html?noticeId=710715567>

GO Reference: GO-202283-PRO-20723258

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sir Graham Balfour School

Stafford

Country

United Kingdom