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Tender

## **(NU/1716) - Supply of Fresh Bread and Baked Goods**

University of Newcastle upon Tyne t/a Newcastle University

F02: Contract notice

Notice identifier: 2021/S 000-021182

Procurement identifier (OCID): ocds-h6vhtk-02da2e

Published 26 August 2021, 2:56pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Newcastle upon Tyne t/a Newcastle University

King's Gate

Newcastle upon Tyne

NE1 7RU

#### **Contact**

Mr Steven Hogg

#### **Email**

[steven.hogg@ncl.ac.uk](mailto:steven.hogg@ncl.ac.uk)

#### **Country**

United Kingdom

**NUTS code**

UKC22 - Tyneside

**Internet address(es)**

Main address

<https://www.ncl.ac.uk>

Buyer's address

<https://www.ncl.ac.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Login>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

(NU/1716) - Supply of Fresh Bread and Baked Goods

Reference number

DN566294

#### **II.1.2) Main CPV code**

- 15810000 - Bread products, fresh pastry goods and cakes

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

This is a procurement regulation compliant open procedure to establish a Contract for the following Lots:

- Lot 1 - Sliced bread, buns and similar
- Lot 2 - Artisan bread
- Lot 3 - Artisan buns
- Lot 4 - Baked goods

Suppliers may apply for one or more than one Lot.

Documents can be accessed free of charge on the University's e-tender system at <https://procontract.due-north.com/Login>

All enquiries and questions regarding this tender should be submitted through the e-tender system

The deadline for receipt of tenders is Thursday 30th September 2021 12pm.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Sliced bread, buns and similar

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 15811100 - Bread

### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

### **II.2.4) Description of the procurement**

Generally used for toast and made to order sandwiches in various cafes.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 December 2021

End date

30 November 2023

This contract is subject to renewal

Yes

Description of renewals

Expected to renew upon expiry / termination.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

Options to extend for two further periods of 12 months

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Artisan bread

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 15811100 - Bread

### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

#### **II.2.4) Description of the procurement**

Generally used for buffet sandwiches from the delivered hospitality / event catering service.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 December 2021

End date

30 November 2023

This contract is subject to renewal

Yes

Description of renewals

Expected to renew upon expiry / termination.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

Options to extend for two further periods of 12 months

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Artisan buns

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 15811100 - Bread

### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

### **II.2.4) Description of the procurement**

Small batches to use for special lunches / events

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 December 2021

End date

30 November 2023

This contract is subject to renewal

Yes

Description of renewals

Expected to renew upon expiry / termination.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

Options to extend for two further periods of 12 months

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Baked goods

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 15812000 - Pastry goods and cakes

### **II.2.3) Place of performance**



NUTS codes

- UKC22 - Tyneside

## **II.2.4) Description of the procurement**

Generally used for buffets from the delivered hospitality / event catering service, including high profile events such as the University congregation ceremonies.

We would prefer flexibility and range to be able to offer a variety in size and style to suit the customer's requirement i.e. a requirement for a meeting may need to be large enough to provide an alternative to a sandwich as an option, but a requirement for an event buffet may need to be small enough to eat as 'finger food'

This includes but is not limited to:

- (i) Sweet baked goods, e.g. biscuits, sweet pies, shortbread, sponges, crumpets, muffins, macaroons, traybakes, meringues, petit fours and cooked and uncooked pastry cases.
- (ii) Savoury baked goods e.g. savoury pies, pasties, quiche, savoury muffins and sausage rolls or similar.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 December 2021

End date

30 November 2023

This contract is subject to renewal

Yes

Description of renewals

Expected to renew upon expiry / termination.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

Options to extend for two further periods of 12 months

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Mandatory, Discretionary and Qualitative Exclusion Questions are included separately on the e-tender system. These are Pass/Fail questions. A submission that fails on any of the Mandatory or Discretionary Exclusion questions will automatically be excluded from the tender process unless the Supplier can demonstrate they have taken remedial actions to ensure there is no reoccurrence of the offence. A Supplier who fails any of the Qualitative Exclusion question will automatically be excluded from the tender process. Suppliers who have passed the requirements will have their tenders assessed against the criteria stated in the Invitation to Tender.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 September 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

30 September 2021

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Expected to renew upon expiry / termination.

### **VI.3) Additional information**

Expressions of interest in this project can be made by registering via the University e-tender system at:

<https://procontract.due-north.com/Login>

The deadline for expressing an interest is Friday 24th September 2021 12pm.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Newcastle upon Tyne t/a Newcastle University

Newcastle upon Tyne

NE1 7RU

Email

[steven.hogg@ncl.ac.uk](mailto:steven.hogg@ncl.ac.uk)

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The University will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days,

provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.

The Public Contracts Regulations 2015 (SI 2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland) within 30 days of knowledge or constructive knowledge of breach.