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Tender

## **Provision of a Regional E-Recruitment system**

Wigan Council

F02: Contract notice

Notice identifier: 2023/S 000-021163

Procurement identifier (OCID): ocds-h6vhtk-03e466

Published 21 July 2023, 3:17pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Wigan Council

Town Hall, Library Street

Wigan

WN1 1YN

#### **Contact**

Mrs. Beverley Smith

#### **Email**

[beverley.smith@wigan.gov.uk](mailto:beverley.smith@wigan.gov.uk)

#### **Telephone**

+44 1942827512

#### **Country**

United Kingdom

**Region code**

UKD3 - Greater Manchester

**Internet address(es)**

Main address

<http://www.wigan.gov.uk/>

Buyer's address

<http://www.wigan.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert?advertId=d217ed56-4526-ee11-8123-005056b64545&p=e0cc5631-4690-e511-80fb-000c29c9ba21>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.the-chest.org.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of a Regional E-Recruitment system

Reference number

DN673900

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Expressions of Interest are sought for the replacement E-recruitment system for the Greater Manchester Collaboration.

Expressions of Interest must be made by completing a Supplier Questionnaire (SQ) via the Councils procurement portal - the Chest (<https://www.the-chest.org.uk/>)

We are tendering to procure replacements for the start of implementation in January 2024 with a go live of early June 2024. The current contracts with our website and ATS providers are ending in August 2024. The contract will be for a period of 4 years with an option to extend for a further 2 x 24 months.

The contract will be divided into 2 lots — 1 for a Careers and Recruitment Website (Lot 1) and the other for an Applicant Tracking System (Lot 2).

A two-stage procurement process is proposed for the tender is as follows:

Stage One will invite suppliers to express interest against a Supplier Questionnaire (SQ). A minimum of 5 (five) applicants will be shortlisted to stage two.

Stage Two will invite tenders from the shortlisted applicants.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Expressions of interest will be considered for one or both lots.

## **II.2) Description**

### **II.2.1) Title**

Regional E-Recruitment System - Web Site

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 72000000 - IT services: consulting, software development, Internet and support

### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

### **II.2.4) Description of the procurement**

The Council requires a Careers and Recruitment Website provide to continue the development of the greater.jobs brand.

A collaboration made up of all ten local authorities in Greater Manchester, Greater Manchester Combined Authority, Transport for Greater Manchester and Blackpool Council own the greater.jobs website which went live in 2016, and where all our current vacancies and that of external customers are advertised. This is hosted by an external provider.

Wigan Council is acting as the procurer on behalf of the 10 Greater Manchester Authorities, Greater Manchester Combined Authority, Transport for Greater Manchester and Blackpool to appoint a Web Site provider.

The Web Service will be delivered to:

Bolton

Bury

Manchester

Oldham

Rochdale

Salford

Stockport

Tameside

Trafford

Wigan

Blackpool

Greater Manchester Combined Authority

Transport for Greater Manchester

Please see the Expression of Interest Documentation for further information on the requirement.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will be for a period of 4 years with an option to extend for a further 2 x 24 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Council will also consider the option for either a lot 1 or lot 2 bidder, to apply as the lead entity, to supply both lots, via a sub-contracting / partnering relationship. If you are applying as a lead entity partnership, please state this intention on the SQ as requested and ensure that you complete paperwork for both lots.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

#### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

#### **II.2.4) Description of the procurement**

A collaboration made up of nine local authorities in Greater Manchester, Greater Manchester Combined Authority and Transport for Greater Manchester currently use the same Applicant Tracking System (ATS) and are looking to replace this with an intuitive and user-friendly ATS system.

Wigan Council is acting as the procurer on behalf of 9 of the 10 Greater Manchester Authorities, Greater Manchester Combined Authority and Transport for Greater Manchester to appoint an ATS provider.

The ATS requirement will be delivered to:

Bolton

Bury

Oldham

Rochdale

Salford

Stockport

Tameside

Trafford

Wigan

Greater Manchester Combined Authority

Transport for Greater Manchester

Please see the Expression of Interest Documentation for further information on the requirement.

#### **II.2.5) Award criteria**

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#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

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This contract is subject to renewal

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Description of renewals

The contract will be for a period of 4 years with an option to extend for a further 2 x 24 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Council will also consider the option for either a lot 1 or lot 2 bidder, to apply as the lead entity, to supply both lots, via a sub-contracting / partnering relationship. If you are applying as a lead entity partnership, please state this intention on the SQ as requested and ensure that you complete paperwork for both lots.

#### **II.2.13) Information about European Union Funds**

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 August 2023

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

6 September 2023

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Royal Court of Justice

The Strand, Holborn

London

WC2A 2LL

Country

United Kingdom