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Planning

## **Bulk Printing and Mailing Services for The London Borough of Harrow**

London Borough of Harrow

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-021159

Procurement identifier (OCID): ocds-h6vhtk-03e462

Published 21 July 2023, 3:13pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Harrow

Forward Drive

Harrow

HA3 8FL

#### **Contact**

Mr Martin Trim

#### **Email**

[Martin.Trim@harrow.gov.uk](mailto:Martin.Trim@harrow.gov.uk)

#### **Telephone**

+44 2088635611

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.harrow.gov.uk>

Buyer's address

<http://www.harrow.gov.uk>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

Bulk Printing and Mailing Services for The London Borough of Harrow

Reference number

DN679580

**II.1.2) Main CPV code**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The London Borough of Harrow is seeking to put in place an agreement in order to appoint one or service provider to deliver services on their behalf. The Agreement is to cover the provision of Bulk Print and Postage Services.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The Council's aim is to meet specific print and postage needs of any bulk printing including; Council Tax, Business Improvement Districts (BIDS), Business Rates, Parking Enforcement, Benefits and Sundry Debtor documents.

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

This contract is subject to renewal

Yes

Description of renewals

This will be an initial 4 years contract with the option to extend for a further 2 years at the discretion of the Council.

## **II.3) Estimated date of publication of contract notice**

19 September 2023

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No