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Contract

## **Bushey St James Trust ~ Catering Services Tender**

Bushey St James Trust

F03: Contract award notice

Notice identifier: 2022/S 000-021156

Procurement identifier (OCID): ocds-h6vhtk-02fd3a

Published 2 August 2022, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Bushey St James Trust

C/O Bushey Meads School, Coldharbour Lane, Bushey

Hertfordshire

WD23 4PA

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

<https://bsjt.org.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Bushey St James Trust ~ Catering Services Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide catering services for Bushey St James Trust, at the following locations:

- Bushey Meads Secondary School, Coldharbour Lane, Bushey, Herts, WD23 4PA
- Little Reddings Primary School, Harcourt Road, Bushey, Watford, Herts, WD23 3PR
- Hartsbourne Primary School, Bushey WD23 1SJ

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,671,255

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Hertfordshire

## **II.2.4) Description of the procurement**

The Bushey St James Trust is an exciting multi academy trust in Bushey, Hertfordshire made up of three academy schools, Bushey Meads Secondary School, Little Reddings Primary School and Hartsbourne Primary School.

In February 2012 Bushey Meads Secondary School and Little Reddings Primary School formed the Multi Academy Trust and the purpose behind the joint application was to develop links between primary and secondary phase education. The MAT expanded to three schools with Hartsbourne Primary School joining in December 2017. The long-term vision of the Trust is to expand further to include other local schools.

The tender project is seeking to appoint a Contractor whose initiative and innovation will be welcomed for the provision of service within the existing facilities for the 1262 students and 150 teaching and support staff at Bushey Meads School, the 301 students and 50 staff at Little Reddings Primary School and the 202 students and 25 staff at Hartsbourne Primary School with a focus on exciting new food concepts to satisfy a wide range of pupil tastes and dietary requirements. The School would wish the successful contractor to review the current range of services offered and make recommendations accordingly.

The contract being tendered is for three years in duration from 1st September 2022 to 31st August 2025 and will operate as a Guaranteed Performance Contract, with the successful Contractor offering the School a guaranteed return/cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with Bushey St James Trust for the duration of this contract.

The School year is based on a calendar of 195 days. Five days are to be used for staff professional development which means that School will be open to receive students for the legal minimum of 190 days.

The contract offered covers the scope for the provision of all catering services within the School, which currently includes morning break, lunch, all hospitality and free issue requirements. Free School meals and hospitality will be charged based on consumption and at net food cost.

Whilst the School prioritises value for money as a key objective of the Competitive Tender Process, the Governing body is not obliged to accept the lowest price. Please refer to (Appendix A) for the value of the current contracts.

Bushey St James Trust expects the successful contractor to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared on-site. The School expects the successful tenderer to evidence, through their bid, how they shall support and complement its values and support the principles of Every Child Matters.

The School believes that success should be celebrated and that pupils should enjoy their time at school; if lessons are stimulating and challenging then students will love learning. Much time therefore, is spent reviewing and planning schemes of work to ensure that they are differentiated to meet the needs of all students. As a result, the School are very enthusiastic regarding work experience and apprenticeship proposals and would welcome the input of the successful Contractor.

As a school who are continually seeking ways to improve and develop the ethos and environment for students and staff, to give them the facilities they deserve and need to meet the challenges of the 21st Century, any consideration regarding inward capital investment as part of the Contractor's tender submission would be welcomed. The School would wish for the Contractor to look at making this investment within the existing dining area.

Please be advised that this contract will be let on a 3 + 2 years basis.

Please see SQ Document for further details.

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-030147](#)

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## **Section V. Award of contract**

### **Contract No**

030147

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 June 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Innovate Services Ltd

St Andrews House, West Street

Woking

GU21 6EB

Country

United Kingdom

NUTS code

- UKJ2 - Surrey, East and West Sussex

National registration number

06420662

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £1,306,606

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To view this notice, please click here:

<https://litmustms.co.uk/delta/viewNotice.html?noticeId=710497269>

GO Reference: GO-202282-PRO-20718516

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Bushey St James Trust

Hertfordshire

Country

United Kingdom