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Tender

Ridgeway Education Trust - Management Information System

Ridgeway Education Trust

F02: Contract notice

Notice identifier: 2023/S 000-021125

Procurement identifier (OCID): ocids-h6vhtk-03e44e

Published 21 July 2023, 2:03pm

Section I: Contracting authority

I.1) Name and addresses

Ridgeway Education Trust

c/o Didcot Girls' School, Manor Crescent

Didcot, Oxon

OX11 7AJ

Contact

Maria Robinson-Pus

Email

tenders@minervapcs.com

Telephone

+44 1256467107

Country

United Kingdom

NUTS code

UKJ14 - Oxfordshire

Internet address(es)

Main address

<https://www.ridgewayeducationtrust.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

Education Institute

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Ridgeway Education Trust - Management Information System

Reference number

MPN-10264

II.1.2) Main CPV code

- 48190000 - Educational software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

Ridgeway Education Trust is currently out to tender for the provision of a MIS System. The contract is being offered for three years with the option to extend for a further two periods of 12 months. The contract commencement date is 01 April 2024. The deadline for SQ submissions via the In-Tend system is 17:00 on 21 August 2023. The deadline for ITT submissions via the In-Tend system will be 17:00 on 23 October 2023. Please allow sufficient time to make your return as late returns will not be accepted. Any questions relating to this tender should be made via the in-tend portal.

II.1.5) Estimated total value

Value excluding VAT: £275,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48190000 - Educational software package
- 48810000 - Information systems

- 48100000 - Industry specific software package

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire

Main site or place of performance

Full details in tender documentation

II.2.4) Description of the procurement

Ridgeway Education Trust is currently out to tender for the provision of a Management Information System. The contract is being offered for three years with the option to extend for a further two periods of 12 months. The contract commencement date is 01 April 2024. The deadline for SQ submissions via the In-Tend system is 17:00 on 21 August 2023. The deadline for ITT submissions via the In-Tend system will be 17:00 on 23 October 2023. Please allow sufficient time to make your return as late returns will not be accepted. Any questions relating to this tender should be made via the in-tend portal.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £275,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Objective criteria is detailed in the tender document. A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible extensions of 12 months. Meaning a maximum contract length of five years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The duration detailed above includes the initial term of three years as well as the two optional contract extension periods of 12 months each.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 August 2023

Local time

5:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

18 September 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Further notices will be published in 2026, 2027 or 2028

VI.4) Procedures for review

VI.4.1) Review body

High Court

Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Ridgeway Education Trust will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland)

VI.4.4) Service from which information about the review procedure may be obtained

High Court

Strand

London

WC2A 2LL

Country

United Kingdom