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Tender

## **Supply and Delivery of Biomass Pellets**

Shetland Islands Council

F02: Contract notice

Notice identifier: 2023/S 000-021119

Procurement identifier (OCID): ocids-h6vhtk-03e449

Published 21 July 2023, 1:49pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Shetland Islands Council

8 North Ness, Lerwick

Shetland

ZE1 0LZ

#### **Contact**

Colin Black - Procurement Manager

#### **Email**

[contract.admin@shetland.gov.uk](mailto:contract.admin@shetland.gov.uk)

#### **Telephone**

+44 1595744595

#### **Country**

United Kingdom

**NUTS code**

UKM66 - Shetland Islands

**Internet address(es)**

Main address

<http://www.shetland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00402](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00402)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply and Delivery of Biomass Pellets

Reference number

I/5/23

#### **II.1.2) Main CPV code**

- 09111400 - Wood fuels

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Public Supply Contract for the Supply and Delivery of Biomass Pellets

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 09111400 - Wood fuels

#### **II.2.3) Place of performance**

NUTS codes

- UKM66 - Shetland Islands

#### **II.2.4) Description of the procurement**

An Open Procedure is being followed in accordance with regulations 28 of the Public Contracts (Scotland) Regulations 2015.

The procedure is intended to result in the Council entering into a Framework Agreement

in accordance with Regulation 34 of the Regulations with the successful Tenderer, from whom subsequent Call-off(s) for the Supplies shall be made.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Options to extend for a further 3 x 12 month periods.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Annual accounts and Business Reports for the past three years;

Appropriate bank reference for the value of 70,000 GBP;

Evidence of current Employers and Public Liability Insurances to the minimum extent of 10 million and 5 million GBP, respectively.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Economic operators must complete and provide evidence of the information detailed in the Contract Notice and the Single Procurement Document (SPD);

SPD part IV Section E: Global Question for the selection criteria must be completed;

Previous experience of similar contracts including references.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 August 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

21 August 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The SPD and the supporting information detailed in the Contract Notice must be fully completed and returned.

The Contract shall be subject to Scots Law and the jurisdiction of the Scottish Courts.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=733092](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=733092).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:733092)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Lerwick Sheriff Court

King Erik Street

Lerwick

ZE1 0DH

Email

[Lerwick@scotcourts.gov.uk](mailto:Lerwick@scotcourts.gov.uk)

Telephone

+44 1595693914

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/lerwick-sheriff-court>