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Contract

Residential & Business Services: Nighttime Bus Service

University of St Andrews

F03: Contract award notice

Notice identifier: 2024/S 000-021117

Procurement identifier (OCID): ocds-h6vhtk-0451b2

Published 10 July 2024, 3:24pm

Section I: Contracting authority

I.1) Name and addresses

University of St Andrews

Walter Bower House, Eden Campus

Guardbridge

KY16 0US

Contact

Adrian Wood

Email

procurement@st-andrews.ac.uk

Telephone

+44 1334462523

Country

United Kingdom

NUTS code

UKM72 - Clackmannanshire and Fife

Internet address(es)

Main address

<http://www.st-andrews.ac.uk/staf/procurement/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00111

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Residential & Business Services: Nighttime Bus Service

II.1.2) Main CPV code

- 60170000 - Hire of passenger transport vehicles with driver

II.1.3) Type of contract

Services

II.1.4) Short description

Residential and Business Services (RBS) is responsible for, among other matters, the management and operation of the University's Student Residential System. Residential & Business Services are seeking to enhance the services provided to staff and students of the University through the provision of safe and reliable transport from the centre of town to outlying halls of residence.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £149,760

II.2) Description

II.2.2) Additional CPV code(s)

- 60000000 - Transport services (excl. Waste transport)
- 60140000 - Non-scheduled passenger transport
- 60170000 - Hire of passenger transport vehicles with driver

II.2.3) Place of performance

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

St Andrews

II.2.4) Description of the procurement

The service is scheduled to commence on Saturday 7th September 2024 for a period of 2 years with the option to extend for 1-yr, subject to satisfactory annual review and agreement on price. The service will run only during semesters, excluding all vacations. The service is due to operate on 213 days a year.

The option to extend is at the discretion of the University and will include consideration of service use and satisfactory performance.

The contract will only operate during the semesters of the Academic Year. Confirmation of semester dates can be found here: Semester dates - University of St Andrews (st-andrews.ac.uk)

The service will follow a half-hourly circular route from the University Library, travelling to Ayton House, Abbey Walk, Lamond Drive, Morrison's bus stop, Largo Road, David Russell Apartments, University Hall, Agnes Blackadder Hall, Andrew Melville Hall, Students' Union Building, returning to the University Library.

The service shall provide nine round trips per night, based on a half hourly service between 10.00pm and 2.30am, seven days per week during the "Service Period". The supplier is required to provide and operate a timetable that meets this requirement.

A single deck vehicle with a minimum capacity of 40 seats is required to meet passenger demand. The vehicle must comply with all safety and accessibility requirements set out in law. The vehicle shall be clean both internally and externally prior to commencing the service each day.

II.2.5) Award criteria

Quality criterion - Name: Ability & Technical Performance / Weighting: 20

Quality criterion - Name: Sustainability / Weighting: 10

Price - Weighting: 70

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

All tenders for the University of St Andrews are administered through our eTendering System (InTend). To Express an Interest please go to our tender website at <https://intendhost.co.uk/universityofstandrews>

Please note that 'Notes of Interest' placed via PCS (Public Contracts Scotland) are not automatically accepted

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-011916](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

18 June 2024

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

St Andrews Executive Travel Ltd

Brownhills

St Andrews

KY16 8PL

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £149,760

Section VI. Complementary information

VI.3) Additional information

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(SC Ref:772067)

VI.4) Procedures for review

VI.4.1) Review body

Dundee Sheriff Court

6 West Bell Street

Dundee

DD1 9AD

Telephone

+44 1382229961

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The University of St Andrews will incorporate a minimum of 10 calendar day standstill period at the point of information on the award of the contract being communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before the expiry of the standstill period. Such

additional information should be requested from The University of St Andrews.

If an appeal regarding the award of contract has not been successfully resolved The Public Contracts (Scotland) Regulations 2012 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rule to take action in the Sheriff Court or Court of Session.

The anticipated review body in such cases would be:

Dundee Sheriff Court

6 West Bell Street

Dundee

DD1 9AD

Telephone: +44 1382 229 961

Anyone bringing court proceedings against the University of St Andrews must inform the University of St Andrews in advance of the alleged breach and its intention to bring proceedings. Any such action must be brought within 15 days of the date on which a decision is sent to them or published to challenge that decision.

Proceedings seeking an ineffectiveness order must be brought within 30 days of the publication of the contract award notice in the OJEU, or 30 days from the date of a decision letter to all tenderers concerned, and any candidates concerned, containing a summary of the reason for the recipient being unsuccessful, otherwise 6 months from the date of entering into the contract or concluding the framework agreement.

Where a contract has not been entered into the Court may, by interim order, suspend the procurement procedure. The court may also set aside a decision or actions taken by the University or order it to amend and document; and/or award damages. However, by express requirement the court may decide not to grant an interim order when the negative consequences of such an order are likely to outweigh the benefits, having regard to a number of considerations.

If the contract has been entered into the Court may, depending on the nature of the breach: make an ineffectiveness order; impose a financial penalty; shorten the duration of the contract; make any other order considered appropriate to address the consequences of ineffectiveness or shortening the duration of the contract; award damages.