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Contract

Rooftop Housing Group - Provision of a HR and Payroll System

Rooftop Housing Group

F03: Contract award notice

Notice identifier: 2021/S 000-021117

Procurement identifier (OCID): ocds-h6vhtk-02a8d3

Published 26 August 2021, 11:01am

Section I: Contracting authority

I.1) Name and addresses

Rooftop Housing Group

70 High Street,

Evesham

WR11 4YD

Contact

Kathryn Irons

Email

Kiron@pfh.co.uk

Country

United Kingdom

NUTS code

UKG1 - Herefordshire, Worcestershire and Warwickshire

Internet address(es)

Main address

www.rooftopgroup.org

Buyer's address

<https://in-tendhost.co.uk/procurementforhousing>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Rooftop Housing Group - Provision of a HR and Payroll System

Reference number

PfHCon/00000220

II.1.2) Main CPV code

- 79631000 - Personnel and payroll services

II.1.3) Type of contract

Services

II.1.4) Short description

Rooftop Housing Group have appointed an experienced service provider to provide and implement a fit for purpose HR and Payroll system which will be utilised across the organisation. Full details related to the scope of services to be procured were included within Document B – Tender Requirements and Specification of the Invitation to Tender document pack. The contract established following the procurement will run for a maximum term of seven years and will incorporate an optional break clause at the end of year five. The estimated contract value for the maximum seven-year period including set-up and implementation is £228,000 (exc VAT).

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £228,000

II.2) Description

II.2.2) Additional CPV code(s)

- 79211110 - Payroll management services
- 48450000 - Time accounting or human resources software package
- 79631000 - Personnel and payroll services

II.2.3) Place of performance

NUTS codes

- UKG1 - Herefordshire, Worcestershire and Warwickshire

II.2.4) Description of the procurement

As per section — II.1.4) Short description.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-008546](#)

Section V. Award of contract

Contract No

1

Lot No

1

Title

HR and Finance System

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

9 August 2021

V.2.2) Information about tenders

Number of tenders received: 4

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Civica UK Limited

Southbank Central, 8th Floor, 30 Stamford Street

London

SE1 9LQ

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £228,000

Total value of the contract/lot: £228,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

London

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Rooftop Housing Group incorporated a standstill period at the point information on the award of the contract is communicated to tenderers. The notification will provided full information on the award decision. The standstill period, which was 10 calendar days, provided time for unsuccessful tenderers to challenge the award decision before the contract was entered into. The Public Contracts Regulations 2015 (SI2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales, and Northern Ireland).