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Tender

Internal Audit Services for BAH Group (BAH Ltd & Arcon Housing Association Ltd)

Bolton at Home

F02: Contract notice

Notice identifier: 2021/S 000-021102

Procurement identifier (OCID): ocds-h6vhtk-02d9de

Published 26 August 2021, 9:16am

Section I: Contracting authority

I.1) Name and addresses

Bolton at Home

98 Waters Meeting Road

Bolton

BL1 8SW

Contact

Procurement Hub

Email

procurementhub@boltonathome.org.uk

Telephone

+44 1204328000

Country

United Kingdom

NUTS code

UKD36 - Greater Manchester North West

Internet address(es)

Main address

<http://www.boltonathome.org.uk>

Buyer's address

<http://www.boltonathome.org.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.the-chest.org.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.the-chest.org.uk

I.4) Type of the contracting authority

Regional or local Agency/Office

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Internal Audit Services for BAH Group (BAH Ltd & Arcon Housing Association Ltd)

Reference number

DN539972

II.1.2) Main CPV code

- 79212200 - Internal audit services

II.1.3) Type of contract

Services

II.1.4) Short description

Bolton at Home wishes to appoint a service provider for Internal Audit Services to Bolton at Home Group (Bolton at Home Ltd and Arcon Housing Association Ltd.)

The contract will provide for the provision of internal audit services to Bolton at Home Group, covering all its areas of operation and providing assurance to the proposed group board and group audit committee.

The internal auditor will independently examine, evaluate and report on the effectiveness of the internal controls – financial, operational, compliance and risk management – to ensure that they are both efficient and effective, and that they remain so in the light of changing circumstances.

This can effectively be split into 3 areas; audit, assurance & advisory.

Social Value contributions apply to this tender, as set out in the Contracting Principles and “Appendix 5” Social Value.

A supplier questionnaire must be submitted and will be evaluated on a PASS/ FAIL basis.

Economic and Financial Standing is part of that SQ document.

The tender will be evaluated using 70 % Quality and 30 % Price.

The tenderer should submit their terms and conditions in line with the Contracting Principles provided and it is expected that the successful provider will frame their contract around these principles.

Initial Contract Term is 3 years with the option to extend annually for 2 x 1 yr periods. (Total Term - 5 years)

Please Note : The deadline for clarification questions is 27th September 2021.

Tender documents are available with unrestricted and full direct access free of charge via the chest portal , reference DN539972. www.the-chest.org.uk

II.1.5) Estimated total value

Value excluding VAT: £355,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79212000 - Auditing services

II.2.3) Place of performance

NUTS codes

- UKD36 - Greater Manchester North West

II.2.4) Description of the procurement

Bolton at Home wishes to appoint a service provider for Internal Audit Services to Bolton at Home Group (Bolton at Home Ltd and Arcon Housing Association Ltd.)

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The internal auditor will independently examine, evaluate and report on the effectiveness of the internal controls – financial, operational, compliance and risk management – to ensure that they are both efficient and effective, and that they remain so in the light of changing circumstances.

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II.2.5) Award criteria

Quality criterion - Name: Quality Weighting / Weighting: 70%

Price - Weighting: 30 %

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 October 2021

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

4 October 2021

Local time

4:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Bolton at Home Ltd

98 Waters Meeting Road

Bolton

BL1 8SW

Email

procurementhub@boltonathome.org.uk

Country

United Kingdom