

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/021039-2023>

Tender

## **The Good Shepherd Trust Outsourced Catering Services**

The Good Shepherd Trust

F02: Contract notice

Notice identifier: 2023/S 000-021039

Procurement identifier (OCID): ocds-h6vhtk-03e40e

Published 21 July 2023, 9:44am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Good Shepherd Trust

Larch Avenue

Guildford

GU1 1JY

#### **Email**

[mary.bee@tenetservices.com](mailto:mary.bee@tenetservices.com)

#### **Telephone**

+44 1483910210

#### **Country**

United Kingdom

#### **NUTS code**

UKJ2 - Surrey, East and West Sussex

**Internet address(es)**

Main address

<https://www.goodshepherdtrust.org.uk/>

Buyer's address

<https://www.goodshepherdtrust.org.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://suppliers.multiquote.com>

Additional information can be obtained from another address:

The Good Shepherd Trust

Larch Avenue

Guildford

GU1 1JY

**Email**

[mary.bee@tenetservices.com](mailto:mary.bee@tenetservices.com)

**Telephone**

+44 1483910210

**Country**

United Kingdom

**NUTS code**

UKJ2 - Surrey, East and West Sussex

**Internet address(es)**

Main address

<https://www.goodshepherdtrust.org.uk/>

Buyer's address

<https://www.goodshepherdtrust.org.uk/>

Tenders or requests to participate must be submitted electronically via

<https://suppliers.multiquote.com>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

The Good Shepherd Trust Outsourced Catering Services

Reference number

CA12667 -

**II.1.2) Main CPV code**

- 55524000 - School catering services

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Good Shepherd Trust - Outsourced Catering Services to one provider for 18 schools across the Trust comprising of one secondary school and seventeen primary and infant schools.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKJ2 - Surrey, East and West Sussex

Main site or place of performance

Surrey

#### **II.2.4) Description of the procurement**

The Good Shepherd Trust currently comprises 18 church and community schools from across the Diocese of Guildford, in both urban and rural settings within Surrey and Hampshire.

The contract being tendered is for 3 + 1 + 1 years in duration from 1st April 2024. The Trust is looking to appoint one Contractor who will be responsible for the provision of a full school food catering services for the pupils and staff within the schools for 190 days a year plus five insert days.

The Trust is keen to further increase uptake and wishes to do so by working closely with the successful Contractor in developing and continuously improving the service and partnership during the period of the contract and by introducing innovative and creative ideas as submitted in the tender process and on-going. The Trust is interested in ensuring that the contractor provide the best possible service, introducing new menus ideas and initiatives so that pupils are all eating and utilising the service regularly.

#### **II.2.5) Award criteria**

Quality criterion - Name: Innovation, Investment and Added Value / Weighting: 20.00%

Quality criterion - Name: Account Management / Weighting: 10.00%

Quality criterion - Name: People and Mobilisation / Weighting: 10.00%

Quality criterion - Name: Menu and Food Experience / Weighting: 20.00%

Quality criterion - Name: Presentation / Weighting: 25.00%

Price - Weighting: 15.00%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

60 month(s) from the commencement date, with 36 initial month(s) and option to extend 2x12 month(s)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

In the first instance, candidates should register with [multiquote.com](https://www.multiquote.com) and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the [multiquote.com](https://www.multiquote.com) homepage. A Selection Questionnaire (SQ) must be completed and returned (via [multiquote.com](https://www.multiquote.com)) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

In the first instance, candidates should register with [multiquote.com](https://www.multiquote.com) and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the [multiquote.com](https://www.multiquote.com) homepage. A Selection Questionnaire (SQ) must be completed and returned (via [multiquote.com](https://www.multiquote.com)) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required

Assets must be higher than liabilities to be considered.

Minimum Insurance Levels: £5,000,000 Public Liability and Employers Liability.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

In the first instance, candidates should register with [multiquote.com](https://www.multiquote.com) and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the [multiquote.com](https://www.multiquote.com) homepage. A Selection Questionnaire (SQ) must be completed and returned (via [multiquote.com](https://www.multiquote.com)) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality

standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required

At Stage 1 Suppliers must pass all questions and achieve a minimum score of 8 out of 12 to progress to Stage 2.

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 October 2023

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

20 October 2023

Local time

5:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Section II.3) – dates refer to the initial contract period and do not include the options of any extensions.

Section IV.3.5) – any dates shown are an estimate.

In the first instance, candidates should register with [www.multiquote.com](http://www.multiquote.com) and express an interest in the contract, full details of the contract will be available.

The Contracting Authority shall not be under any obligation to accept any tender. The Contracting Authority reserves the right to cancel the entire or parts of the tender, without such an action conferring any right to compensation on the Tenderers.

The Contracting Authority has no liability to settle any cost incurred by the tenderer as a result of the tendering procedure.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Tenet Education Services Ltd

Procurement House Unit 23, Leslie Hough Way, Leslie Hough Way

Salford

M6 6AJ

Email

[mary.bee@tenetservices.com](mailto:mary.bee@tenetservices.com)

Telephone

+44 7834518948

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).