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Contract

## **St Edward's College ~ Cleaning and Housekeeping Tender**

St Edward's College

F03: Contract award notice

Notice identifier: 2023/S 000-021019

Procurement identifier (OCID): ocds-h6vhtk-0354af

Published 20 July 2023, 7:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

St Edward's College

Sandfield Park

Liverpool

L12 1LF

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKD72 - Liverpool

**Internet address(es)**

Main address

<https://www.st-edwards.co.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

St Edward's College ~ Cleaning and Housekeeping Tender

**II.1.2) Main CPV code**

- 90919300 - School cleaning services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The successful Supplier will be required to provide the cleaning and housekeeping services for St Edward's College (the Client). The contract will commence on 1 August 2023 for a period of three years.

**II.1.6) Information about lots**

This contract is divided into lots: No

**II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £418,724

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

Main site or place of performance

Liverpool

### **II.2.4) Description of the procurement**

The contract being tendered is for three years in duration, with the option to extend for a further term of three years on the same terms and conditions excluding the right to further extend. The contract will be fixed price in nature, with the Contractor invoicing the Client for one-twelfth of the annual cost on a monthly basis. Whilst the monthly charge will represent one-twelfth of the contract cost, a reconciliation will take place monthly to reconcile the actual hours worked within the contract. If the hours worked are less than those budgeted for a credit will be required by the school. This credit will be calculated by dividing the annual contract cost (fixed cost) by the number of annual input hours to arrive at a contractual cost per hour, this will then be multiplied by the number of hours due to arrive at the fiscal credit. The school requires that the tendered number of hours are worked at all times and the successful contractor is expected to have a system in place to cover for both planned and unplanned leave. The basis and rationale that the Client requires is for the successful contractor to operate to at all times is being able to provide a sparkling school that are fit for purpose and that the Contractor is proactive in the management of the contract and has a keen eye for the attention to detail within all cleaning and housekeeping duties, thus ensuring that all output specifications are achieved and that the required frequency of cleans are delivered on a consistent basis. The tender project is seeking to appoint a Contractor whose initiative and innovation will be welcomed for the provision of services. The high-quality service levels proposed, should maintain excellent standards throughout, resulting in a clean and pleasant environment for students, staff and visitors within all of the schools consistently. It should be noted that the successful contractor will be expected to bring to the contract: innovation; new equipment; and cleaning methods, with BIC'S standards being achieved, as a minimum, thus ensuring that the highest possible levels of cleanliness are maintained in all areas at all times and also ensuring that the productivity of the cleaning operatives is enhanced moving forward into the new contract term. The successful contractor will be expected to put forwards both innovation and their proposals for making this contract more environmentally sensitive and carbon neutral moving into this contract term both by way of contract delivery, and also within the successful contractor's

organisation, thus working to deliver St Edward's College's environmental polices. The terms and conditions of employment and recognition offered to the cleaning operatives should be both progressive and forward thinking ensuring that the staffing establishment is complete at all times and staff turnover is kept to a minimum. It goes without saying that successful Supplier will be expected under TUPE to meet the current terms and conditions of employment, including that of LGPS pension benefits where applicable. The current annual cost of the contract is circa £180,000.

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Restricted procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-019975](#)

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### **Section V. Award of contract**

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

8 June 2023

### **V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

RCCN Limited

Monckton Road

Wakefield

Country

United Kingdom

NUTS code

- UKE4 - West Yorkshire

National registration number

08304365

The contractor is an SME

No

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £1,080,000

Total value of the contract/lot: £418,724

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

To view this notice, please click here:

<https://litmustms.co.uk/delta/viewNotice.html?noticeId=797056004>

GO Reference: GO-2023720-PRO-23453063

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

St Edward's College

Sandfield Park

Liverpool

L12 1LF

Country

United Kingdom