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Tender

## **IA2431 Children's Short Break's Activities and Support (Aiming High)**

Staffordshire County Council

F02: Contract notice

Notice identifier: 2021/S 000-021014

Procurement identifier (OCID): ocds-h6vhtk-02b75b

Published 25 August 2021, 2:22pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Staffordshire County Council

Tipping Street

STAFFORD

ST162DH

#### **Contact**

Claire Teece

#### **Email**

[commercial.team@staffordshire.gov.uk](mailto:commercial.team@staffordshire.gov.uk)

#### **Telephone**

+44 1785854657

#### **Country**

United Kingdom

**NUTS code**

UKG24 - Staffordshire CC

**Internet address(es)**

Main address

<https://www.staffordshire.gov.uk/Business/Procurement>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Login>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

IA2431 Children's Short Break's Activities and Support (Aiming High)

Reference number

IA2431

### **II.1.2) Main CPV code**

- 85312120 - Daycare services for disabled children and young people

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Staffordshire County Council is seeking to contract with Providers who can provide activities and support in Staffordshire for Children and Young People with SEND.

Providers must have an understanding and regard to the following

Care Act 2014

SEND code of Practice 2015

Mental Capacity Act 2005 and the Deprivation of Liberty

Safeguards

Children and Families Act 2014

Short Breaks Regulations

Public Services (Social value) Act 2012

Staffordshire Connects

The objective of this service is to provide a range of Short Break activities across Staffordshire which Children and Young People with SEND can enjoy as independently as possible

Those interested will be required to provide and evidence that they can deliver the following within Staffordshire, activities which are

Meaningful and appropriate for a variety of ages

Interesting

Supports Children and Young People in preparation for adulthood

Promote independence and well being

Indoor and /or outdoor

Term time and holiday time

Offer Value for money

Offer effective short breaks for the family

Providers will be required to

Encourage and enable Children and Young People with SEND to

access community-based services and support

Work with local organisations to promote inclusion for Children

and Young People with SEND

Be flexible if required to deliver activities when gaps in provision

is recognised

Engage in meaningful partnership working and effective

communication with the family and professionals

Develop networking opportunities for young people and

families

Positive changes to the quality of people's lives

Have a genuine desire to influence change for others

Be innovative and consider solutions to challenges

Staffordshire County Council is particularly interested to hear from providers who can offer activities

1. in rural or less populated areas across Staffordshire

## 2. who can offer support for those with more complex needs

Staffordshire County Council would like to hear from Providers who are interested and capable of delivering an excellent, high quality and outcome focused service for children and young people with disabilities.

### **II.1.5) Estimated total value**

Value excluding VAT: £960,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot 1 Activities Family Attendance 0-17 years

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 85312120 - Daycare services for disabled children and young people

### **II.2.3) Place of performance**

NUTS codes

- UKG24 - Staffordshire CC

Main site or place of performance

Staffordshire

### **II.2.4) Description of the procurement**

Activities Family Attendance can be accessed by Children and Young People with SEND aged 0-17 years old, as in accordance with the specified Eligibility Criteria, and their Families. This may include parents, Carers, siblings and extended family members.

Activities Family Attendance may include, but are not limited to

Family fun , information days.

Leisure and recreational activities and trips.

Providers may facilitate activities specifically for Children and Young People with SEND and their Families to participate in or may seek to provide additional support , resources to enable Children and Young People with SEND and their Families to participate in existing universal activities.

The provision of Activities Family Attendance may

Enable the whole family unit to spend quality time participating in a fun and interesting activity.

Enable Children and Young People with SEND and their Families and Carers to connect, socialise with their local community.

Equip Families and Carers of Children and Young people with SEND with the skills and confidence to participate in further community based opportunities.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £240,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The initial framework agreement is for 24 months until 31 March 2024 plus an extension to extend for up to 2 x 12

months until 31 March 2026.

In the event the Agreement is extended the extension shall be on the same Terms and Conditions as the original Agreement period and will ultimately be at the County Council's sole discretion.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial framework agreement is for 24 months until 31 March 2024 plus an extension to extend for up to 2 x 12

months until 31 March 2026.

In the event the Agreement is extended the extension shall be on the same Terms and Conditions as the original Agreement period and will ultimately be at the County Council's sole discretion.

## **II.2) Description**

### **II.2.1) Title**

Lot 2 Activities for Children/Young People Individual Attendance 0-17 years

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85312120 - Daycare services for disabled children and young people

### **II.2.3) Place of performance**

NUTS codes

- UKG24 - Staffordshire CC

Main site or place of performance

Staffordshire

#### **II.2.4) Description of the procurement**

Activities for Children, Young People Individual Attendance can be accessed by Children and Young People with SEND aged 0-17 years old, as in accordance with the specified Eligibility Criteria, independently of their Families and Carers.

Activities for Children, Young People Individual Attendance may include, but are not limited to

Preparing for independence.

Leisure and recreational activities and trips.

Providers may facilitate activities specifically for Children and Young People with SEND to participate in or may seek to provide additional support to enable Children and Young People with SEND to participate in existing universal activities.

On occasion there may be a requirement, wish for Families or Carers to remain in situ for the duration of the activity. In such circumstances, the Provider is required to lead the provision of support, facilitation of the activity, as opposed to reliance on the Family or Carer. Providers should wherever possible and practical offer facilities for Family members to have the opportunity for peer support whilst remaining on hand nearby.

The provision of Activities for Children, Young People's Individual Attendance should

Provide a meaningful Short Break Opportunity to Families and Carers of Children and Young People with SEND.

Enable Children and Young People with SEND to participate in fun and meaningful activities which build upon their skills and confidence, preparing them effectively for changes in life and adulthood.

Increase and improve the accessibility of local community based opportunities.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £720,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The initial framework agreement is for 24 months until 31 March 2024 plus an extension to extend for up to 2 x 12

months until 31 March 2026.

In the event the Agreement is extended the extension shall be on the same Terms and Conditions as the original Agreement period and will ultimately be at the County Council's sole discretion.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The initial framework agreement is for 24 months until 31 March 2024 plus an extension to extend for up to 2 x 12

months until 31 March 2026.

In the event the Agreement is extended the extension shall be on the same Terms and Conditions as the original Agreement period and will ultimately be at the County Council's sole discretion.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the procurement documents.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Selection criteria as stated in the procurement documents.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-012265](#)

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 October 2021

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

1 October 2021

Local time

12:01pm

Place

2 Staffordshire Place

Tipping Street

Stafford

ST16 2DH

Information about authorised persons and opening procedure

Staffordshire County Council Staff Members.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: The initial framework agreement is for 24 months until 31 March 2024 plus an extension to extend for up to 2 x 12

months until 31 March 2026.

It is envisaged that contract advert notices for the next Contract may be placed within the next 2 or 3 years. This

cannot be guaranteed.

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Staffordshire County Council

Staffordshire Place 2, Tipping Street

Stafford

ST16 2DH

Country

United Kingdom

Internet address

<https://www.staffordshire.gov.uk>

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures:

The Contracting Authority will incorporate a minimum 10 calendar day standstill period (or 15 days where non electronic or fax methods are used) at the point that an award decision notice is communicated to tenderers.

The award decision process will specify the criteria for the award of the contract/framework agreement, the

reasons for the decision, including the characteristics and relative advantages, the name and score of the

successful tender(s), and will specify when the standstill period is expected to end or the date before which the

Contracting Authority will not conclude the contract / framework agreement.

If an appeal regarding the award of a contract / framework agreement has not been successfully resolved, the

Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of a

breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

Any such action must be brought promptly (generally within 3 months). The Court may order the setting aside of

the award decision or may order the Contracting Authority to amend any document and may award damages.

If an agreement has been entered into the Court may make a declaration of ineffectiveness or may order that

the duration of any relevant specific contract be shortened and additionally may award damages.

The time limit for seeking such a declaration is generally 30 days from notification of the award (either by award

decision notification or contract award notice depending upon the circumstances) or otherwise 6 month

