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Tender

## **FCDO Legal & Tax Advice for International Remote Working**

Foreign Commonwealth and Development Office

F02: Contract notice

Notice identifier: 2022/S 000-020989

Procurement identifier (OCID): ocds-h6vhtk-0357eb

Published 1 August 2022, 3:39pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Foreign Commonwealth and Development Office

King Charles Street

London

SW1A 2AH

#### **Email**

[CPG.Enquires@fcdo.gov.uk](mailto:CPG.Enquires@fcdo.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

## **Internet address(es)**

Main address

[www.gov.uk/fcdo](http://www.gov.uk/fcdo)

Buyer's address

<https://fcdo.bravosolution.co.uk/web/login.html>

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fcdo.bravosolution.co.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://fcdo.bravosolution.co.uk/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

## **I.5) Main activity**

General public services

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# **Section II: Object**

## **II.1) Scope of the procurement**

### **II.1.1) Title**

FCDO Legal & Tax Advice for International Remote Working

### **II.1.2) Main CPV code**

- 79140000 - Legal advisory and information services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Provide Country Profiles International Remote Working. Currently we are developing a new FCDO International Remote Working Policy which will serve the strategic needs of the organisation. As an international employer, we want to support dual careers where we can by facilitating IRW for our staff who wish to accompany a spouse or partner going on an overseas posting for the UK Government.

### **II.1.5) Estimated total value**

Value excluding VAT: £850,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79111000 - Legal advisory services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Provide Country Profiles International Remote Working. Currently we are developing a new

FCDO International Remote Working Policy which will serve the strategic needs of the organisation. As an international employer, we want to support dual careers where we can by facilitating IRW for our staff who wish to accompany a spouse or partner going on an overseas posting for the UK Government. This brings significant issues for us as an organisation, including security, increased costs through overseas tax/social security commitments, understanding and complying with immigration requirements, health and safety and legal obligations

II.2.5) Award criteria

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

24 month extension

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 August 2022

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

31 August 2022

Local time

6:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

#### **IMPORTANT INFORMATION FOR ALL POTENTIAL SUPPLIERS**

In order to participate and gain access to all documentation in relation to this procurement, potential

suppliers should access the FCDO's e-procurement portal, JAGGAER ONE, available via the below link.

URL: <https://fcdo.bravosolution.co.uk/web/login.html>

Once logged in, search for project reference 8082 and / or itt\_5148

If a potential supplier is not registered on the portal, click the link above to be taken to the home page,

click the "Click here to register!" button, and follow the on-screen instructions to complete registration.

Registration takes approximately 5 minutes and is free of charge.

#### **TWO-FACTOR AUTHENTICATION (2FA)**

Potential suppliers should note that two-factor authentication will be required to access the FCDO's eprocurement portal, JAGGAER ONE, which requires Google Authenticator to be downloaded onto a mobile

device. For more information in relation to two-factor authentication, a guide can be

accessed by clicking

the link on the home page of the FCDO's e-procurement portal, JAGGAER ONE.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Foreign, Commonwealth & Development Office

King Charles Street

London

SW1A 2AH

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

Centre for Effective Dispute Resolution (CEDR)

London

Country

United Kingdom

### **VI.4.4) Service from which information about the review procedure may be obtained**

Foreign, Commonwealth & Development Office

London

SW1A 2AH

Country

United Kingdom

