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Tender

## **Grenfell Tower Memorial Commission - International design team selection process (Appointment of multi-disciplinary design team)**

Department for Levelling Up, Housing and Communities

F02: Contract notice

Notice identifier: 2024/S 000-020982

Procurement identifier (OCID): ocds-h6vhtk-047c17

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### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Levelling Up, Housing and Communities

Fry Building

2 Marsham Street, London

SW1P 4DF

#### **Email**

[SGB-Proc@communities.gov.uk](mailto:SGB-Proc@communities.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

## **Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/department-for-levelling-up-housing-and-communities>

Buyer's address

<https://www.gov.uk/government/organisations/department-for-levelling-up-housing-and-communities>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://atamis-5407.my.site.com/ProSpend\\_\\_eSourcing\\_Community\\_Registration?locale=uk](https://atamis-5407.my.site.com/ProSpend__eSourcing_Community_Registration?locale=uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://atamis-5407.my.site.com/login>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://atamis-5407.my.site.com/login>

## **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Grenfell Tower Memorial Commission - International design team selection process  
(Appointment of multi-disciplinary design team)

#### **II.1.2) Main CPV code**

- 71530000 - Construction consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Ministry of Housing, Communities and Local Government (MHCLG) (the “Authority”) has commenced the procurement activity on behalf of the Grenfell Tower Memorial Commission (The Commission) with the RIBA acting as authorised agents (RIBA) to appoint an International Multi-Disciplinary Design team (MDDT) to support the Commission in their commitment to deliver a fitting memorial (the “Project”). The Authority is using the Competitive Procedure with Negotiation (CPN) to support the selection of the design team.

#### **II.1.5) Estimated total value**

Value excluding VAT: £6,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 71240000 - Architectural, engineering and planning services
- 71311000 - Civil engineering consultancy services
- 92312250 - Services provided by individual artists
- 71410000 - Urban planning services

- 92312000 - Artistic services
- 71240000 - Architectural, engineering and planning services
- 71250000 - Architectural, engineering and surveying services
- 71324000 - Quantity surveying services
- 71312000 - Structural engineering consultancy services
- 71400000 - Urban planning and landscape architectural services
- 71420000 - Landscape architectural services
- 92312230 - Services provided by sculptors
- 92312200 - Services provided by authors, composers, sculptors, entertainers and other individual artists

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

### **II.2.4) Description of the procurement**

The publication of this notice formally launches the process to find and appoint a specialist, considerate and community-focused memorial design team. We are inviting expressions of interest in the procurement of a consultant(s) and other specialists who will make up an appropriately skilled multi-disciplinary design team (MDDT) to develop the memorial concept design in collaboration with the Grenfell community, to support the concept design phase of the memorial through to its delivery and construction.

The Authority is seeking Applicants to submit expressions of interest to participate in its tender process, being conducted in accordance with the Competitive Procedure with Negotiation (CPN) of the Public Contracts Regulations 2015 (as amended).

This is a two-phase procurement. Phase 1 invites design teams wishing to prepare a carefully-considered submission that describes their motivation for participating, their ability to work in partnership with the Grenfell community, delivery and completion of project examples and overall experience and balance of the design team. Following shortlisting of submitted phase 1 responses, phase 2 will invite up to five shortlisted teams to refine their preliminary designs using insights from the Grenfell community. Teams will visualise elements of their proposals that are relevant with or without a Grenfell Tower in place, the focus being to select the right design team rather than to finalise a specific memorial design.

More information is contained on the Commission website:-

[www.grenfelltowermemorial.co.uk/design](http://www.grenfelltowermemorial.co.uk/design)

We trust that if you review the design brief and further information about the selection process and feel that you would like to participate, you will follow the links to the e-tendering portal to register an interest in participation.

There will be market engagement events throughout phase 1. Further detail of these, and how to register to attend, is contained within the document pack available to those who register an interest in this selection process.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £6,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

30 July 2027

This contract is subject to renewal

Yes

Description of renewals

It is possible that due to programme changes and constraints, there may be a requirement to extend this appointment beyond the anticipated term (and anticipated value). The detail of this will be set out fully in the Phase 2 procurement documentation.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

This is set out in the procurement documentation.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please refer to procurement documentation

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Minimum level(s) of standards possibly required

As per the mandatory requirements set out, please confirm (Y/N) that the Potential Supplier's practice includes a Landscape Architect or Architect who have the right to practice in the country where they are qualified or in the country where they currently reside or practice. UK-based candidates should therefore be registered with the

Landscape Institute and Architects Registration Board (ARB), with overseas-based candidates registered with an equivalent regulatory body

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

The Potential Lead Supplier's practice must include a Landscape Architect or Architect who have the right to practice in the country where they are qualified or in the country where they currently reside or practice. UK-based candidates should therefore be registered with the Landscape Institute and Architects Registration Board (ARB), with overseas-based candidates registered with an equivalent regulatory body

#### **III.2.2) Contract performance conditions**

Set out in phase 2 procurement documentation

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

#### **IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 September 2024

Local time

12:00pm

##### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

15 November 2024

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: No

#### **VI.3) Additional information**

This procurement is being conducted on behalf of the Grenfell Tower Memorial Commission (The Commission) administered by RIBA with the Contracting Authority being the Ministry of Housing, Communities and Local Government (MHCLG).

Further information at:-

<https://www.grenfelltowermemorial.co.uk/design>



<https://www.architecture.com/awards-and-competitions-landing-page/competitions-landing-page>

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

Department of levelling up, housing and communities

2 Marsham Street

LONDON

SW1P 4DF

Email

[SGB-proc@levellingup.gov.uk](mailto:SGB-proc@levellingup.gov.uk)

Country

United Kingdom

Internet address

<https://www.gov.uk/government/organisations/ministry-of-housing-communities-and-local-government>