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Tender

## **PS24138 Public Affairs & Political Monitoring**

UK Research and Innovation

F02: Contract notice

Notice identifier: 2024/S 000-020974

Procurement identifier (OCID): ocds-h6vhtk-047c10

Published 9 July 2024, 5:41pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UK Research and Innovation

Polaris House, North Star Avenue

SWINDON

SN21UH

#### **Contact**

Professional Services

#### **Email**

[professionalservices@uksbs.co.uk](mailto:professionalservices@uksbs.co.uk)

#### **Telephone**

+44 1793867000

#### **Country**

United Kingdom

**Region code**

UKK14 - Swindon

**Companies House**

OC360004

**Internet address(es)**

Main address

[www.ukpbs.co.uk](http://www.ukpbs.co.uk)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://beisgroup.ukp.app.jaggaer.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://beisgroup.ukp.app.jaggaer.com/>

**I.4) Type of the contracting authority**

Other type

Research

**I.5) Main activity**

Other activity

Research

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PS24138 Public Affairs & Political Monitoring

Reference number

PS24138

#### **II.1.2) Main CPV code**

- 79300000 - Market and economic research; polling and statistics

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The final date and time for the submission of bids is Tuesday 13th August 2024 at 14:00

DO NOT apply directly to the buyer.

All tender information **MUST** be submitted through the Jaggaer eSourcing Portal.

Brief Description of Requirement

UK Research and Innovation (UKRI) requires the ability to keep abreast of often fast-paced political developments, and to have access to information and intelligence on crucial policymakers and political stakeholders. This is critical to central UKRI

Show less description

functions such as:

- accountability to Parliament and Government
- engagement with policymakers and Parliamentary stakeholders.

The successful supplier will provide an easy-to-use service that can be tailored to all UKRI Councils and the interests of individual teams. It is expected that the service would be

made available to all across UKRI who maintain a public affairs or parliamentary-facing role.

Please ensure you review all attached information to ensure a full understanding of this requirement. All attachments can be found with the Supplier Attachments tab within the Jaggaer eSourcing Portal.

This contract will be awarded based on the evaluation criteria as set out in the RFP document.

### How to Apply

UK Shared Business Services Ltd (UKSBS) will be using the Jaggaer eSourcing Portal for this procurement.

To register on the Jaggaer eSourcing portal please use the link <https://beisgroup.ukp.app.jaggaer.com/> and follow the instructions to register as a supplier.

If you are already registered on the Jaggaer eSourcing Portal and wish to participate in this procurement, please use the link: <https://beisgroup.ukp.app.jaggaer.com/>.

Once you are logged into the system you will be able to locate the Procurement you wish to leave a bid on by clicking the ITTs Open to All Suppliers and searching for the reference number ITT: itt\_1654, reference - PS24138

### **II.1.5) Estimated total value**

Value excluding VAT: £199,355

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79300000 - Market and economic research; polling and statistics

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

UK Research and Innovation (UKRI) requires the ability to keep abreast of often fast-paced political developments, and to have access to information and intelligence on crucial policymakers and political stakeholders. This is critical to central UKRI functions such as:

- accountability to Parliament and Government
- engagement with policymakers and Parliamentary stakeholders.

The successful supplier will provide an easy-to-use service that can be tailored to all UKRI Councils and the interests of individual teams. It is expected that the service would be made available to all across UKRI who maintain a public affairs or parliamentary-facing role.

As an overview, we require the successful supplier to provide the following:

- Regular, timely and detailed information and intelligence updates to colleagues across UKRI.
- Access to a database containing information on key political and policy stakeholders.
- Handling of requests for bespoke information, reports and public affairs research.

The contract will run for an initial period of three years, with the option to extend for one more year and then again for a further year, up to a maximum of five years in total.

Any extensions will be agreed upon between UKRI and the successful supplier, following an assessment of the service delivered in years three and four of the contract (as applicable). This assessment will take account of activities including but not limited to the:

- quality, frequency and timeliness of regular information updates
- use of any online databases provided by the supplier
- provision of training to use the service provided by the supplier
- handling of bespoke requests for information, reports and public affairs research.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 80

Price - Weighting: 20

**II.2.6) Estimated value**

Value excluding VAT: £199,355

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

14 October 2024

End date

24 November 2027

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

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**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 August 2024

Local time

1:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

13 August 2024

Local time

2:00pm

Place

Electronically

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

How to Apply

UK Shared Business Services Ltd (UK SBS) will be using the Jaggaer eSourcing Portal for this procurement.

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number PS24138 or ITT: itt\_1654

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

UK Shared Business Services Ltd

Swindon

Email

[policy@uksbs.co.uk](mailto:policy@uksbs.co.uk)

Country

United Kingdom

Internet address

[www.uksbs.co.uk](http://www.uksbs.co.uk)