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Tender

PS24138 Public Affairs & Political Monitoring

UK Research and Innovation

F02: Contract notice

Notice identifier: 2024/S 000-020974

Procurement identifier (OCID): ocds-h6vhtk-047c10

Published 9 July 2024, 5:41pm

Section I: Contracting authority

I.1) Name and addresses

UK Research and Innovation

Polaris House, North Star Avenue

SWINDON

SN21UH

Contact

Professional Services

Email

professionalservices@uksbs.co.uk

Telephone

+44 1793867000

Country

United Kingdom

Region code

UKK14 - Swindon

Companies House

OC360004

Internet address(es)

Main address

www.uksbs.co.uk

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://beisgroup.ukp.app.jaggaer.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://beisgroup.ukp.app.jaggaer.com/>

I.4) Type of the contracting authority

Other type

Research

I.5) Main activity

Other activity

Research

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

PS24138 Public Affairs & Political Monitoring

Reference number

PS24138

II.1.2) Main CPV code

- 79300000 - Market and economic research; polling and statistics

II.1.3) Type of contract

Services

II.1.4) Short description

The final date and time for the submission of bids is Tuesday 13th August 2024 at 14:00

DO NOT apply directly to the buyer.

All tender information MUST be submitted through the Jaggaer eSourcing Portal.

Brief Description of Requirement

UK Research and Innovation (UKRI) requires the ability to keep abreast of often fast-paced political developments, and to have access to information and intelligence on crucial policymakers and political stakeholders. This is critical to central UKRI

Show less description

functions such as:

- accountability to Parliament and Government
- engagement with policymakers and Parliamentary stakeholders.

The successful supplier will provide an easy-to-use service that can be tailored to all UKRI Councils and the interests of individual teams. It is expected that the service would be

made available to all across UKRI who maintain a public affairs or parliamentary-facing role.

Please ensure you review all attached information to ensure a full understanding of this requirement. All attachments can be found with the Supplier Attachments tab within the Jaggaer eSourcing Portal.

This contract will be awarded based on the evaluation criteria as set out in the RFP document.

How to Apply

UK Shared Business Services Ltd (UKSBS) will be using the Jaggaer eSourcing Portal for this procurement.

To register on the Jaggaer eSourcing portal please use the link <https://beisgroup.ukp.app.jaggaer.com/> and follow the instructions to register as a supplier.

If you are already registered on the Jaggaer eSourcing Portal and wish to participate in this procurement, please use the link: <https://beisgroup.ukp.app.jaggaer.com/>.

Once you are logged into the system you will be able to locate the Procurement you wish to leave a bid on by clicking the ITTs Open to All Suppliers and searching for the reference number ITT: itt_1654, reference - PS24138

II.1.5) Estimated total value

Value excluding VAT: £199,355

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79300000 - Market and economic research; polling and statistics

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

UK Research and Innovation (UKRI) requires the ability to keep abreast of often fast-paced political developments, and to have access to information and intelligence on crucial policymakers and political stakeholders. This is critical to central UKRI functions such as:

- accountability to Parliament and Government
- engagement with policymakers and Parliamentary stakeholders.

The successful supplier will provide an easy-to-use service that can be tailored to all UKRI Councils and the interests of individual teams. It is expected that the service would be made available to all across UKRI who maintain a public affairs or parliamentary-facing role.

As an overview, we require the successful supplier to provide the following:

- Regular, timely and detailed information and intelligence updates to colleagues across UKRI.
- Access to a database containing information on key political and policy stakeholders.
- Handling of requests for bespoke information, reports and public affairs research.

The contract will run for an initial period of three years, with the option to extend for one more year and then again for a further year, up to a maximum of five years in total.

Any extensions will be agreed upon between UKRI and the successful supplier, following an assessment of the service delivered in years three and four of the contract (as applicable). This assessment will take account of activities including but not limited to the:

- quality, frequency and timeliness of regular information updates
- use of any online databases provided by the supplier
- provision of training to use the service provided by the supplier
- handling of bespoke requests for information, reports and public affairs research.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 80

Price - Weighting: 20

II.2.6) Estimated value

Value excluding VAT: £199,355

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

14 October 2024

End date

24 November 2027

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 August 2024

Local time

1:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

13 August 2024

Local time

2:00pm

Place

Electronically

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

How to Apply

UK Shared Business Services Ltd (UK SBS) will be using the Jaggaer eSourcing Portal for this procurement.

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number PS24138 or ITT: itt_1654

VI.4) Procedures for review

VI.4.1) Review body

UK Shared Business Services Ltd

Swindon

Email

policy@uksbs.co.uk

Country

United Kingdom

Internet address

www.uksbs.co.uk