

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/020961-2024>

Tender

## **VAT Partner Framework**

Cardiff Council

Torfaen County Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-020961

Procurement identifier (OCID): ocds-h6vhtk-047c06

Published 9 July 2024, 4:12pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cardiff Council

County Hall, Atlantic Wharf

Cardiff

CF10 4UW

#### **Email**

[corporateframeworks@cardiff.gov.uk](mailto:corporateframeworks@cardiff.gov.uk)

#### **Telephone**

+44 2920873732

#### **Country**

United Kingdom

#### **NUTS code**

UKL22 - Cardiff and Vale of Glamorgan

**Internet address(es)**

Main address

<http://www.cardiff.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0422](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0422)

**I.1) Name and addresses**

Torfaen County Borough Council

Civic Centre, Pontypool

Torfaen

NP4 6YB

**Email**

[CorporateFrameworks@cardiff.gov.uk](mailto:CorporateFrameworks@cardiff.gov.uk)

**Telephone**

+44 1495762200

**Country**

United Kingdom

**NUTS code**

UKL16 - Gwent Valleys

**Internet address(es)**

Main address

<http://www.torfaen.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0498](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0498)

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.proactisplaza.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.proactisplaza.com>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

VAT Partner Framework

#### **II.1.2) Main CPV code**

- 66122000 - Corporate finance and venture capital services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Both Cardiff Council, and Torfaen County Borough Council (termed “the Councils”) are looking to appoint a framework of innovative providers to work alongside them to analyse and examine the spend across the Council’s Directorates to both ensure VAT compliance and be able to respond to opportunities in VAT reclamation which may arise, for example, from changes in legislation.

The Councils do not necessarily have the in-house expertise or resources to identify and scope out potential opportunities for VAT reclamation, and therefore seeks a suitably qualified and experienced organisation to work in partnership to ensure that any reclamation opportunities are acted upon decisively. The services operating under this contract will be managed and administered centrally by the Revenues Department of our Resources Directorate.

The services required as part of this Framework include:

1. ‘No-win-no-fee’ VAT reclamation projects - these will be either the Councils or Supplier suggested VAT related projects for which the payment mechanism will be a NWNF % of the reclaimed VAT figure.
2. Specialist tax advice on major projects – as required and directed by the Councils, and paid on a daily or hourly rate basis.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 66122000 - Corporate finance and venture capital services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan
- UKL16 - Gwent Valleys

### **II.2.4) Description of the procurement**

Both Cardiff Council, and Torfaen County Borough Council (termed “the Councils”) are looking to appoint a framework of innovative providers to work alongside them to analyse and examine the spend across the Council’s Directorates to both ensure VAT compliance and be able to respond to opportunities in VAT reclamation which may arise, for example, from changes in legislation.

The Councils do not necessarily have the in-house expertise or resources to identify and scope out potential opportunities for VAT reclamation, and therefore seeks a suitably qualified and experienced organisation to work in partnership to ensure that any reclamation opportunities are acted upon decisively. The services operating under this contract will be managed and administered centrally by the Revenues Department of our Resources Directorate.

The services required as part of this Framework include:

1. ‘No-win-no-fee’ VAT reclamation projects - these will be either the Councils or Supplier suggested VAT related projects for which the payment mechanism will be a NWNF % of the reclaimed VAT figure.
2. Specialist tax advice on major projects – as required and directed by the Councils, and paid on a daily or hourly rate basis.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 55%

Quality criterion - Name: Social Value / Weighting: 10%

Price - Weighting: 35%

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

3 Year Framework Agreement, with the option to extend for a further 1 year.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 August 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

8 August 2024

Local time

12:00pm

Place

<https://www.proactisplaza.com>

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Depending on extension utilised

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=138587](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=138587).

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

The Council is committed to a performance and evidence-based approach to Social Value based on the National TOMs for Wales (Themes, Outcomes and Measures) Framework developed by the Welsh Social Value Taskforce. Bidders are required to propose credible targets against which performance (for the successful Bidder) will be monitored. Further details on the methodology that the Council will follow to evaluate Social Value offers from bidders as part of this procurement can be obtained within the tender pack.

(WA Ref:138587)

The buyer considers that this contract is suitable for consortia.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom