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Planning

## **The Provision of NIHR Journals Library : Production Services**

UNIVERSITY OF SOUTHAMPTON

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-020947

Procurement identifier (OCID): ocds-h6vhtk-02d942

Published 25 August 2021, 11:21am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UNIVERSITY OF SOUTHAMPTON

HIGHFIELD CAMPUS,UNIVERSITY ROAD

SOUTHAMPTON

SO171BJ

#### **Contact**

Emma Raddon

#### **Email**

[E.Raddon@soton.ac.uk](mailto:E.Raddon@soton.ac.uk)

#### **Country**

United Kingdom

**NUTS code**

UKJ3 - Hampshire and Isle of Wight

**Internet address(es)**

Main address

<https://www.southampton.ac.uk/>

Buyer's address

<https://in-tendhost.co.uk/universityofsouthampton.aspx/Home>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofsouthampton.aspx/Home>

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

The Provision of NIHR Journals Library : Production Services

Reference number

2021UoS-0341

**II.1.2) Main CPV code**

- 22121000 - Technical publications

### **II.1.3) Type of contract**

Supplies

### **II.1.4) Short description**

The University of Southampton is currently exploring a range of options to meet its need for the Provision of Production Services of the NIHR Journals Library.

The University is keen to explore all service model options that may be available in the marketplace and interested parties are invited to attend a Soft Market Testing event.

Further details, including the University's high-level requirements, can be found at Section II.2.4.

### **II.1.5) Estimated total value**

Value excluding VAT: £7,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79822000 - Composition services

### **II.2.3) Place of performance**

NUTS codes

- UKJ3 - Hampshire and Isle of Wight

Main site or place of performance

Southampton, Hampshire, UK

### **II.2.4) Description of the procurement**

The University of Southampton is currently exploring a range of options to meet its need for provision of production services for the National Institute for Health Research (NIHR) Journals Library (NJL).

The NJL currently comprises a suite of five, Open Access, monograph-format journals providing an important and permanent archive of research funded by the NIHR. The ability to ensure a robust editorial and production process in which the NIHR's research programmes and the Department of Health and Social Care have full confidence is an essential requirement of this contract.

A contractor is required by the NJL to provide production services on delivered manuscripts which will include copyediting, typesetting (XML-first), proofreading, artwork - illustration re draw, infographic design, publishing technology support, indexing, PID and metadata management of each issue. The contractor will have access to and maintain relationships with authors, editors and the NETSCC Editorial Office.

During 2022, NJL plans to launch a new publishing model - a "threaded-publication" format. Instead of publishing a monograph the NJL will publish a series of shorter research articles that will report on the different elements of the commissioned work - then threading the articles and a synopsis document together online to provide complete publication of the commissioned research.

An indicative value of this project is in the region of £7,000,000

The University is keen to explore all options that may be available in the marketplace and interested parties are invited to attend a Soft Market Testing event. The deadline for the receipt of completed request to attend a Soft Market Testing event is 12:00 (Noon) 1st October 2021.

Information received as part of this soft market testing exercise shall be used to help shape the University's final specification of requirements and scope any resulting procurement process.

Please Note: The University is conducting this soft market testing exercise to allow interested parties, with appropriate experience, to outline their views and provide impartial information to the University with no commitment to themselves or the University. This is not a call for competition at this stage.

### **II.3) Estimated date of publication of contract notice**

13 December 2021

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The University is utilising an electronic tendering tool (In-Tend: <https://in-tendhost.co.uk/universityofsouthampton>) to manage this soft market testing exercise and to communicate with participating organisations.

All documentation in relation to this soft market testing exercise can be downloaded from In-Tend.

Participating organisations are advised that there will be no hard copy documents issued to organisations and all communications with the University including the submission of Soft Market Testing event request form will be conducted via In-Tend. Regular monitoring of In-Tend is the responsibility of the participating organisation.

If you are not already registered as a supplier with the University of Southampton, you will need to register in In-Tend in order to access the soft market testing documentation.

Once you have logged in: click on 'Tenders'; locate the relevant project; and click 'View Details'. Once you are in the project screen, you will be able to register your company against the project and access all documentation by clicking 'Express Interest'.

Further instructions for the submission of soft market event forms are below.

To submit your return, please follow the instructions below:

1. Log In
2. Click 'Tenders'
3. Locate the relevant project
4. View Details

5. Click on the tab relating to the relevant project stage (e.g. 'Soft Market Testing')
6. Click on the 'Attach Documents' button and upload your return.
7. Check ALL your response documents are uploaded and displayed in the "My Tender Return" panel. The system will only permit your organisation to make one return.
8. Click the red "Submit Return" button.

Please note that, to preserve the integrity of the soft market testing exercise, all queries must be made via the correspondence function within In-Tend.

The deadline for the return of completed Soft Market Testing request form is 12:00 (Noon) 1st October 2021.

This Prior Information Notice is issued solely for the purpose of conducting pre-procurement market engagement and does not constitute any commitment to undertake any procurement in the future.

Interested parties will not be prejudiced by any response or failure to respond to the PIN event and a response to this PIN does not guarantee any invitation to participate in this event or any future procurement.

This PIN does not constitute a call for competition to procure any services, supplies or works mentioned in this PIN and the University will not accept any proposals offered in response to this PIN.

The University of Southampton is not liable for any costs, fees, or expenses incurred by any party in replying to the PIN or attending any briefing day (if applicable).

Any procurement of any services, supplies or works by the University of Southampton will be carried out strictly in accordance with the provisions of the Public Contracts Regulations 2015.