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Tender

The Provision of All Wales Manual Handling and Violence and Aggression Training

Wrexham University

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-020923

Procurement identifier (OCID): ocds-h6vhtk-051237

Published 13 May 2025, 3:28pm

Scope

Reference

NL/KG/KC/04/2025

Description

The University is seeking to procure a contract for The Provision of All Wales Manual Handling and Violence and Aggression Training.

The scope of services includes:

All Wales Manual Handling Passport Scheme Training for all 1st Year Nursing and Allied Health Students

All Wales Manual Handling Passport Scheme Refresher Training for all 3rd Year Nursing and Allied Health Students

Optional – to provide FIT (Faecal Immunochemical Test) Testing training for first- and third-year students.

The University has a requirement to procure a contract for All Wales Manual Handling and Violence

and Aggression training and the All-Wales Manual Handling and Violence and Aggression refresher.

The minimum contract duration will be for 3-years with a possible additional annual contract extension for a further maximum 2 years subject to the University agreement and satisfactory performance standards by the appointed service provider (s).

The Contract Notice has been advertised on the Sell2Wales Portal & Central Digital Platform via the Find a Tender Service website and the process is being conducted under the Open Procedure of the

Procurement Act 2023 Regulations.

The University preference is to contract with ONE Training provider going forward. However, the University reserves the right to appoint more than one service provider under this contract in order to ensure sufficient resource capacity and capability. In the event that more than one service provider is appointed, then the Service Provider ranked number 1 in this Tender will be allocated the status of “Preferred Training Service Provider” and any other appointed service providers will be allocated the status of “Reserve Training Service Provider”, whom will be allocated work to be undertaken when the “Preferred Training Service Provider” does not have resource capacity or capability to undertake individual written training work.

Total value (estimated)

- £350,000 excluding VAT
- £420,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 31 August 2028
- Possible extension to 31 August 2030

- 5 years

Description of possible extension:

The Contract may be extended beyond the Initial Term on a maximum of 2 [two] occasions, for a period of up to 1 (one) year on each occasion (each a "Renewal Period") at the Authority's sole discretion, by the Authority giving the Contractor not less than 1 (one) months' notice prior to the expiry of the Initial Term or the Renewal Period (as applicable).

Options

The right to additional purchases while the contract is valid.

Optional – to provide FIT (Faecal Immunochemical Test) Testing training for first- and third-year students.

Main procurement category

Services

CPV classifications

- 80550000 - Safety training services
- 80560000 - Health and first-aid training services
- 80500000 - Training services

Contract locations

- UKL23 - Flintshire and Wrexham

Participation

Legal and financial capacity conditions of participation

Need to pass Dun & Bradstreet Risk of Failure Score or alternatively Financial Analysis ratios as defined by University Finance Accountants.

Technical ability conditions of participation

Qualified to deliver and provide the training outlined, specifically

All trainers **MUST** be suitably qualified to the following certification i.e.

IOSH manual handling trainer certificate for manual handling sessions.

NVQ4 for violence and aggression training sessions.

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

30 May 2025, 5:00pm

Tender submission deadline

11 June 2025, 12:00pm

Submission address and any special instructions

<https://www.sell2wales.gov>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

- Welsh
- English

Award decision date (estimated)

30 June 2025

Recurring procurement

Publication date of next tender notice (estimated): 13 May 2030

Award criteria

Name	Description	Type	Weighting
Price	3 Year Total Tender Price (£) inclusive of VAT (calculated across 1A pricing only)	Price	50.00%
Quality	Quality is divided into sub-quality weighting as per Invitation to Tender Pack	Quality	50.00%

Other information

Payment terms

30 days for valid undisputed invoices, option for Early Payment Discounts

Description of risks to contract performance

Capacity and Capability of appointed training providers to deliver the volume of training under the contract, either due to resources available or the qualification accreditation of the trainers.

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Justification for not publishing a preliminary market engagement notice

The contract specification and contract terms and conditions are standard and this contract is a renewable contract which has been procured in the past.

Documents

Associated tender documents

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=333017

Invitation to Tender Instructions

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=333020

Invitation to Tender Response Document Part A WPSQ

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=333020

[33021](#)

Invitation to Tender Response Document Part B - Award Criteria

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=33022

ITT Response Document Part C Other Decelerations

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=33023

Appendix 1a WPSQ and Award Criteria Evaluation Methodology

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=33024

Appendix 1b Sell2Wales Supplier Post Box Guidance

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=33025

Appendix 1d Wrexham University Terms & Conditions of Contract for Services

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=33026

Appendix 1e Pricing Schedule

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=333027

Appendix 1f Confidential and Commercially Sensitive Information

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=333029

Appendix 1c Contract Specification

Contracting authority

Wrexham University

- Public Procurement Organisation Number: PVVP-6867-JVYH

Plas Coch

Wrexham

LL11 2AW

United Kingdom

Contact name: Arwel Staples

Telephone: +447787466410

Email: a.staples@wrexham.ac.uk

Website: <http://www.wrexham.ac.uk>

Region: UKL23 - Flintshire and Wrexham

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales