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Tender

# **TENDER FOR THE SUPPLY AND/OR SUPPLY, INSTALLATION & MAINTENANCE OF SIGNAGE ACROSS HAMPSHIRE UNDER A FRAMEWORK AGREEMENT**

Basingstoke & Deane Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-020922

Procurement identifier (OCID): ocds-h6vhtk-03e3bf

Published 20 July 2023, 12:03pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Basingstoke & Deane Borough Council

Civic Offices

BASINGSTOKE

RG214AH

#### **Email**

[procurement@basingstoke.gov.uk](mailto:procurement@basingstoke.gov.uk)

#### **Country**

United Kingdom

**Region code**

UKJ3 - Hampshire and Isle of Wight

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.basingstoke.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://sebp.due-north.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://sebp.due-north.com/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://sebp.due-north.com/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

TENDER FOR THE SUPPLY AND/OR SUPPLY, INSTALLATION & MAINTENANCE OF  
SIGNAGE ACROSS HAMPSHIRE UNDER A FRAMEWORK AGREEMENT

Reference number

DN680215

#### **II.1.2) Main CPV code**

- 34928470 - Signage

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Basingstoke and Deane Borough Council ('the Council') is seeking Basingstoke and Deane Borough Council (the council) are seeking to commission competent and experienced contractor(s) for the provision of signage at various site locations throughout Hampshire. The Council is acting as Lead Authority on behalf of the authorities listed below:

- Basingstoke and Deane Borough Council
- East Hampshire District Council
- Eastleigh Borough Council
- Fareham Borough Council
- Gosport Borough Council
- Hampshire County Council
- Hart District Council
- Havant Borough Council

- Isle of Wight Council
- New Forest Borough Council
- Portsmouth City Council
- Rushmoor Borough Council
- Southampton City Council
- Test Valley Borough Council
- Winchester City Council

Other authorities that are part of this process comprise:

- Town and Parish Councils within Hampshire
- Junior, Primary and Secondary Schools in the Hampshire County Council local authority area, (private schools are not included in the Framework).

The main objective of this invitation to Tender is to establish a Framework Contract. The framework will cover the supply of various types of signage, ranging from very small quantities (one item) to larger orders. As requirements differ for each organisation, the contract will comprise of 'supply only' and/or 'supply and installation' Lots.

The framework will be split into four Lots as detailed below:

Lot 1 - Street Name Plates - Supply Only

Lot 2 -Street Name Plates -Supply and Installation/maintenance

Lot 3 -Road Signage (including Directional Signs, Information signs) - Supply Only

Lot 4 - Road Signage (including Directional Signs, Information signs) -Supply and Installation/maintenance

The Councils intends to award only one supplier to each Lot, however, tenderers can bid for one or more Lots; though each Lot will be evaluated separately, and response documents must be provided for each lot that the tenderer is responding to. Therefore, the potential successful tenderer could be appointed to more than one lot.

## **II.1.5) Estimated total value**

Value excluding VAT: £700,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Street Name Plates - Supply Only

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 34928470 - Signage
- 34928471 - Sign materials
- 34928472 - Sign posts
- 34992300 - Street signs

### **II.2.3) Place of performance**

NUTS codes

- UKJ3 - Hampshire and Isle of Wight

### **II.2.4) Description of the procurement**

To manufacture and supply street name plates in a range of sizes throughout Hampshire. All works for this lot are to include;

- Covering and removal of covering signs
- Location lettering and marking

- Protective systems, including any packaging
- Rivets, bolts, nuts to secure the signage
- Protective treatments
- Notices and recording
- Light spill screen
- Fixing to structures and posts including all attachments
- Postage or delivery charges

### **II.2.5) Award criteria**

Quality criterion - Name: Contract Management / Weighting: 7.5

Quality criterion - Name: Skills Matrix / Weighting: 7.5

Quality criterion - Name: Social Value / Weighting: 5

Quality criterion - Name: Sample sign & Example Quotation Document / Weighting: 20

Cost criterion - Name: Core items / Weighting: 40

Cost criterion - Name: Non-core items / Weighting: 17

Cost criterion - Name: Lead Authority Discount / Weighting: 3

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Street Name Plates -Supply and Installation/maintenance

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 34928470 - Signage
- 34928471 - Sign materials
- 34928472 - Sign posts
- 34992300 - Street signs
- 50230000 - Repair, maintenance and associated services related to roads and other equipment

### **II.2.3) Place of performance**

NUTS codes

- UKJ3 - Hampshire and Isle of Wight

### **II.2.4) Description of the procurement**

To manufacture, supply and provide installation & maintenance of street name plates in a range of sizes throughout Hampshire. All works for this lot are to include;

- Excavation of material
- Backfill and compaction
- In-situ concrete

- Formwork
- Reinstatement of surface to match existing
- Disposal of waste (in accordance with Part II of the Environmental Protection Act 1990 and in particular, the Duty of Care Requirements under Section 34 of the Act), via a registered waste carrier.
- Drilling or forming holes and pocket instructors or foundations and casting in bolts, socket base plates and anchorage assemblies
- Bedding and grouting
- Fixing in position and supporting
- Removing temporary fixings and supports
- Reinstatement to match existing surface after removal, if required.

### **II.2.5) Award criteria**

Quality criterion - Name: Contract Management / Weighting: 7.5

Quality criterion - Name: Skills Matrix / Weighting: 7.5

Quality criterion - Name: Social Value / Weighting: 5

Quality criterion - Name: Sample sign & Example Quotation Document / Weighting: 20

Cost criterion - Name: Core items / Weighting: 40

Cost criterion - Name: Non-core items / Weighting: 17

Cost criterion - Name: Lead Authority Discount / Weighting: 3

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal



No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Road Signage (including Directional Signs, Information signs) - Supply Only

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 34928470 - Signage
- 34928471 - Sign materials
- 34928472 - Sign posts
- 34992200 - Road signs

### **II.2.3) Place of performance**

NUTS codes

- UKJ3 - Hampshire and Isle of Wight

### **II.2.4) Description of the procurement**

To manufacture and supply road signs (including directional signs and information signs) throughout Hampshire. All works for this lot are to include;

- Covering and removal of covering signs

- Location lettering and marking
- Protective systems, including any packaging
- Rivets, bolts, nuts to secure the signage
- Protective treatments
- Notices and recording
- Light spill screen
- Fixing to structures and posts including all attachments
- Postage or delivery charges

### **II.2.5) Award criteria**

Quality criterion - Name: Contract Management / Weighting: 7.5

Quality criterion - Name: Skills Matrix / Weighting: 7.5

Quality criterion - Name: Social Value / Weighting: 5

Quality criterion - Name: Sample sign & Example Quotation Document / Weighting: 20

Cost criterion - Name: Core items / Weighting: 40

Cost criterion - Name: Non-core items / Weighting: 17

Cost criterion - Name: Lead Authority Discount / Weighting: 3

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Road Signage (including Directional Signs, Information signs) -Supply and Installation/maintenance

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 34928470 - Signage
- 34928471 - Sign materials
- 34928472 - Sign posts
- 50230000 - Repair, maintenance and associated services related to roads and other equipment

### **II.2.3) Place of performance**

NUTS codes

- UKJ3 - Hampshire and Isle of Wight

### **II.2.4) Description of the procurement**

To manufacture, supply and provide installation & maintenance of road signs (including directional signs and information signs) throughout Hampshire. All works for this lot are to include;

- Excavation of material
- Backfill and compaction

- In-situ concrete
- Formwork
- Reinstatement of surface to match existing
- Disposal of waste (in accordance with Part II of the Environmental Protection Act 1990 and in particular, the Duty of Care Requirements under Section 34 of the Act), via a registered waste carrier.
- Drilling or forming holes and pocket instructors or foundations and casting in bolts, socket base plates and anchorage assemblies
- Bedding and grouting
- Fixing in position and supporting
- Removing temporary fixings and supports
- Reinstatement to match existing surface after removal, if required.

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Cost criterion - Name: Core items / Weighting: 40

Cost criterion - Name: Non-core items / Weighting: 17

Cost criterion - Name: Lead Authority Discount / Weighting: 3

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

As set out in the procurement documents.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 September 2023

Local time

9:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

4 September 2023

Local time

10:00am

Place

The Council is utilising an electronic tendering tool. Accordingly, there will be no hard copy documents issued to Tenders and all communication with the Council, including the submission of Tenderers' Responses, will be conducted via the ProContract system

<https://sebp.due-north.com/>

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

Royal Courts of Justice

London

WC2A 2LL

Country

United Kingdom