

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/020920-2025>

Planning

## **WCC - MARKET TESTING - PME for Workplace Booking System.**

Warwickshire County Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-020920

Procurement identifier (OCID): ocds-h6vhtk-051234

Published 13 May 2025, 3:23pm

### **Scope**

### **Reference**

WCC - 22528

### **Description**

To provide a centralised and automated booking system for all meeting rooms and desks within Shire Hall. Initially, we are creating a new Directorate Zone that will be supporting 1,200 employees and contain 200 desks, 25 meeting and collaboration rooms. This will be an initial test phase for 3-6 months.

The Council would be grateful if you could complete the PME questionnaire.

The Council is considering how to structure its tender /tender documents to ensure best value for a future tendering process

## **Contract dates (estimated)**

- 30 September 2025 to 29 September 2028
- 3 years

## **Main procurement category**

Services

## **CPV classifications**

- 48000000 - Software package and information systems
- 72222300 - Information technology services
- 72260000 - Software-related services

## **Contract locations**

- UKG1 - Herefordshire, Worcestershire and Warwickshire

---

## **Engagement**

### **Engagement deadline**

6 June 2025

### **Engagement process description**

Scope of engagement: PME questionnaire.

Instructions for submitting an interest:

Interested suppliers are invited to complete the Questionnaire that has been published via our e-procurement portal (CSW-jets). CSW-Jets Reference: WCC - [22528].

The Council would be grateful if you could complete the questions in the market testing document and respond by:

[06] [06] [2025] [Time - 12:00hrs].

You should submit your completed responses by uploading via CSW Jets.

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://intendhost.co.uk/csw-jets.aspx/Home>

Additional information can be obtained from the above-mentioned address.

Contact Details:

If you have any questions regarding this Market testing exercise, then please upload via the correspondence function on CSW Jets

---

## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

---

## **Contracting authority**

## Warwickshire County Council

- Public Procurement Organisation Number: PDTN-5446-NMXW

Shire Hall

Warwick

CV34 4SA

United Kingdom

Email: [procurement@warwickshire.gov.uk](mailto:procurement@warwickshire.gov.uk)

Website: <http://www.warwickshire.gov.uk>

Region: UKG13 - Warwickshire

Organisation type: Public authority - sub-central government