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Tender

## **LEV SERVICE AND MAINTENANCE SERVICES**

University of Dundee

F02: Contract notice

Notice identifier: 2023/S 000-020899

Procurement identifier (OCID): ocds-h6vhtk-03e3b0

Published 20 July 2023, 11:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Dundee

Procurement

Dundee

DD1 4HN

#### **Contact**

Stewart Hamilton Kerr

#### **Email**

[s.v.kerr@dundee.ac.uk](mailto:s.v.kerr@dundee.ac.uk)

#### **Telephone**

+44 138286810

#### **Country**

United Kingdom

**NUTS code**

UKM71 - Angus and Dundee City

**Internet address(es)**

Main address

<http://www.dundee.ac.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00105](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00105)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

LEV SERVICE AND MAINTENANCE SERVICES

Reference number

UoD-EFM074-TC-2023

#### **II.1.2) Main CPV code**

- 71631100 - Machinery-inspection services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This contract involves the statutory programmed servicing, performing repairs and LEV call outs across the University campus. The Supplier will appoint a, 'Residential Engineer,' who will exclusively carry out works only for the University of Dundee and will not carry out works on any sites out with the bounds of this contract. The Residential Engineer will be exclusively at the disposal of the University for additional items such as user training and overseeing commissioning works. However, sufficient time allocation must be allowed for the statutory annual servicing/validation programme to be satisfied.

#### **II.1.5) Estimated total value**

Value excluding VAT: £810,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Dundee

#### **II.2.4) Description of the procurement**

This contract involves the statutory programmed servicing, performing repairs and LEV call outs across the University campus. The Supplier will appoint a, 'Residential Engineer,' who will exclusively carry out works only for the University of Dundee and will not carry out works on any sites out with the bounds of this contract. The Residential Engineer will be exclusively at the disposal of the University for additional items such as user training and overseeing commissioning works. However, sufficient time allocation must be allowed for the statutory annual servicing/validation programme to be satisfied.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

#### **II.2.6) Estimated value**

Value excluding VAT: £810,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extensions available

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

P60 (1)

Only companies registered with CIBSE Institute of Local Exhaust Ventilation Engineers (ILEVE) and have achieved competence with TExT will be considered (unless they can demonstrate equivalence).

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Only companies registered with CIBSE Institute of Local Exhaust Ventilation Engineers (ILEVE) and have achieved competence with TExT will be considered (unless they can demonstrate equivalence).

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 August 2023

Local time

9:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 72 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

21 August 2023

Local time

10:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=739311](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=739311).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:739311)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=739311](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=739311)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Dundee Sheriff Court

Sheriff Court House, 6 West Bell Street

Dundee

DD1 9AD

Email

[dundee@scotscourts.gov.uk](mailto:dundee@scotscourts.gov.uk)

Telephone

+44 1382229961

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

Dundee Sheriff Court

Sheriff Court House, 6 West Bell Street

Dundee

DD1 9AD

Email

[dundee@scotscourts.gov.uk](mailto:dundee@scotscourts.gov.uk)

Telephone

+44 1382229961

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

University of Dundee

Procurement

Dundee

DD1 4HN

Email



[s.v.kerr@dundee.ac.uk](mailto:s.v.kerr@dundee.ac.uk)

Telephone

+44 138286810

Country

United Kingdom