This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/020899-2023">https://www.find-tender.service.gov.uk/Notice/020899-2023</a>

Tender

# LEV SERVICE AND MAINTENANCE SERVICES

University of Dundee

F02: Contract notice

Notice identifier: 2023/S 000-020899

Procurement identifier (OCID): ocds-h6vhtk-03e3b0

Published 20 July 2023, 11:05am

# **Section I: Contracting authority**

# I.1) Name and addresses

University of Dundee

**Procurement** 

Dundee

DD1 4HN

#### Contact

Stewart Hamilton Kerr

#### **Email**

s.v.kerr@dundee.ac.uk

## **Telephone**

+44 138286810

## Country

**United Kingdom** 

#### **NUTS** code

UKM71 - Angus and Dundee City

## Internet address(es)

Main address

http://www.dundee.ac.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0010

# I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

# I.4) Type of the contracting authority

Body governed by public law

# I.5) Main activity

Education

# **Section II: Object**

## II.1) Scope of the procurement

## II.1.1) Title

LEV SERVICE AND MAINTENANCE SERVICES

Reference number

UoD-EFM074-TC-2023

## II.1.2) Main CPV code

• 71631100 - Machinery-inspection services

## II.1.3) Type of contract

Services

## II.1.4) Short description

This contract involves the statutory programmed servicing, performing repairs and LEV call outs across the University campus. The Supplier will appoint a, 'Residential Engineer,' who will exclusively carry out works only for the University of Dundee and will not carry out works on any sites out with the bounds of this contract. The Residential Engineer will be exclusively at the disposal of the University for additional items such as user training and overseeing commissioning works. However, sufficient time allocation must be allowed for the statutory annual servicing/validation programme to be satisfied.

## II.1.5) Estimated total value

Value excluding VAT: £810,000

## II.1.6) Information about lots

This contract is divided into lots: No

## II.2) Description

#### II.2.3) Place of performance

**NUTS** codes

• UKM71 - Angus and Dundee City

Main site or place of performance

Dundee

## II.2.4) Description of the procurement

This contract involves the statutory programmed servicing, performing repairs and LEV call outs across the University campus. The Supplier will appoint a, 'Residential Engineer,' who will exclusively carry out works only for the University of Dundee and will not carry out works on any sites out with the bounds of this contract. The Residential Engineer will be exclusively at the disposal of the University for additional items such as user training and overseeing commissioning works. However, sufficient time allocation must be allowed for the statutory annual servicing/validation programme to be satisfied.

# II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

#### II.2.6) Estimated value

Value excluding VAT: £810,000

## II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extensions available

## II.2.10) Information about variants

Variants will be accepted: No

## II.2.11) Information about options

Options: No

## II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

# III.1) Conditions for participation

# III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

P60 (1)

Only companies registered with CIBSE Institute of Local Exhaust Ventilation Engineers (ILEVE) and have achieved competence with TExT will be considered (unless they can demonstrate equivalence).

#### III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

## III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

## III.2) Conditions related to the contract

#### III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Only companies registered with CIBSE Institute of Local Exhaust Ventilation Engineers (ILEVE) and have achieved competence with TExT will be considered (unless they can demonstrate equivalence).

#### III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

# Section IV. Procedure

# **IV.1) Description**

# IV.1.1) Type of procedure

Open procedure

## IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# IV.2) Administrative information

## IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 August 2023

Local time

9:00am

## IV.2.4) Languages in which tenders or requests to participate may be submitted

English

## IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 72 (from the date stated for receipt of tender)

## IV.2.7) Conditions for opening of tenders

Date

21 August 2023

Local time

10:00am

# **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: No

# VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

# VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search\_Switch.aspx?ID=739311.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:739311)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\_Download.aspx?id=739311

# VI.4) Procedures for review

## VI.4.1) Review body

**Dundee Sheriff Court** 

Sheriff Court House, 6 West Bell Street

Dundee

DD1 9AD

Email
dundee@scotscourts.gov.uk
Telephone
+44 1382229961
Country
United Kingdom
VI.4.2) Body responsible for mediation procedures
Dundee Sheriff Court
Sheriff Court House, 6 West Bell Street
Dundee
DD1 9AD
Email
dundee@scotscourts.gov.uk
Telephone
+44 1382229961
Country
United Kingdom
VI.4.4) Service from which information about the review procedure may be obtained
University of Dundee
Procurement
Dundee
DD1 4HN
Email

# s.v.kerr@dundee.ac.uk

Telephone

+44 138286810

Country

United Kingdom