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Tender

## **Debt Advice Service**

London Borough of Brent

F02: Contract notice

Notice identifier: 2024/S 000-020866

Procurement identifier (OCID): ocds-h6vhtk-047bcf

Published 9 July 2024, 10:40am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Brent

Brent Civic Centre

Wembley

HA9 0FJ

#### **Contact**

Mrs Joan Ige

#### **Email**

[joan.ige@brent.gov.uk](mailto:joan.ige@brent.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.brent.gov.uk/>

Buyer's address

<http://www.brent.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Procurer/ViewMaker209Form2?projectId=1c939cb0-063d-ef11-812d-005056b64545&projectEventId=2f939cb0-063d-ef11-812d-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Procurer/ViewMaker209Form2?projectId=1c939cb0-063d-ef11-812d-005056b64545&projectEventId=2f939cb0-063d-ef11-812d-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Social protection

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Debt Advice Service

Reference number

DN731482

#### **II.1.2) Main CPV code**

- 98000000 - Other community, social and personal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Brent Council is carrying out a procurement exercise to procure a Service Provider to continue the delivery of a Debt Advice Service for Brent residents.

Background

Since late 2021, the UK has experienced a rise in the costs of living for individuals and businesses. For many Brent residents, this means having to make difficult decisions on how they spend their income, which can have a negative impact on their standards of living and wellbeing.

In 2022, Brent Council launched a Cost-of-Living themed Outcomes Based Review (OBR) aimed at developing tailored solutions to best support residents impacted by the ongoing Cost-of-Living crisis. A key project to emerge from this work was a specialist Debt and Advice service. Since early 2023, a Debt Advice Service has been piloted, located across Brent Council's existing network of Brent Hubs across the borough. The aim of the service is to provide residents with personal debt with dedicated debt advice, income maximisation reviews and ability to issue debt relief offers.

#### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

### **II.2.4) Description of the procurement**

Brent Council is carrying out a procurement exercise to procure a Service Provider to continue the delivery of a Debt Advice Service for Brent residents.

#### **Background**

Since late 2021, the UK has experienced a rise in the costs of living for individuals and businesses. For many Brent residents, this means having to make difficult decisions on how they spend their income, which can have a negative impact on their standards of living and wellbeing.

In 2022, Brent Council launched a Cost-of-Living themed Outcomes Based Review (OBR) aimed at developing tailored solutions to best support residents impacted by the ongoing Cost-of-Living crisis. A key project to emerge from this work was a specialist Debt and Advice service. Since early 2023, a Debt Advice Service has been piloted, located across Brent Council's existing network of Brent Hubs across the borough. The aim of the service is to provide residents with personal debt with dedicated debt advice, income maximisation reviews and ability to issue debt relief offers.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

There is an option to extend for 2 years as (+1+1)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

There is an option to extend for 2 years as (+1+1)

#### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 August 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

5 August 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

London Borough Of Brent

london

Country

United Kingdom