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Tender

PS23189 The provision of data best practice and start-up business support services

UK Research and Innovation

F02: Contract notice

Notice identifier: 2023/S 000-020845

Procurement identifier (OCID): ocids-h6vhtk-03e38c

Published 19 July 2023, 5:03pm

Section I: Contracting authority

I.1) Name and addresses

UK Research and Innovation

Polaris House, North Star Avenue

SWINDON

SN21UH

Contact

Kallista Thomas

Email

kallista.thomas@uksbs.co.uk

Country

United Kingdom

Region code

UKK14 - Swindon

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.ukri.org/>

Buyer's address

<https://www.uksbs.co.uk/pages/default.aspx>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://beisgroup.ukp.app.jaggaer.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://beisgroup.ukp.app.jaggaer.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Research

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

PS23189 The provision of data best practice and start-up business support services

Reference number

PS23189

II.1.2) Main CPV code

- 73000000 - Research and development services and related consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The final date and time for the submission of bids is Tuesday, 22nd August 2023 at 11:00

Brief Description of Requirement

UK Research and Innovation (UKRI) requirement.

Innovate UK's £60m Net Zero Living programme is supporting a range of competitions and projects to accelerate delivery of net zero across places in the UK. This procurement is looking to procure a partner to lead on the delivery of the following elements of the Net Zero Living programme.

This partner will lead on convening and supporting projects funded through the Digital parts of the programme (Digital Accelerator round 1 and 2, and Digital Fast Start).

This partner will lead on data related aspects of Pathfinder Places and Fast Followers projects. The Pathfinder Places and Fast Followers projects will have a main convenor, with service providers providing subject matter expertise and services into these projects in collaboration with this convenor. This procurement is for the data subject matter expert and service provider who will work with the main convenor for Pathfinder Places and Fast Followers.

As part of this programme, Innovate UK is introducing a requirement for projects to follow

and embed the Net Zero Living Data Guidance principals. This procurement require at least the following deliverables:

1. 1 x final public insight report
2. 3 x Competitions summary reports
3. A pool of 200 hours minimum for bespoke and tailored technical and business growth support to be used on the Digital accelerator competitions and fast start competition cohorts.
4. A minimum of 6 x 2 hours Net Zero Living Data Guidance workshops
5. Data best practice community of practice
6. Communication & dissemination events

At a minimum, we expect this to include at least 2 online project show and tells (one at beginning and one at end), and one in person event.

Please ensure you review all attached information to ensure a full understanding of this requirement. All attachments can be found with the Supplier Attachments tab within the Jaggaer eSourcing Portal.

This contract will be awarded based on the evaluation criteria as set out in the RFP document.

How to Apply

UK Shared Business Services Ltd (UK SBS) will be using the Jaggaer eSourcing Portal for this procurement.

To register on the Jaggaer eSourcing portal please use the link <https://beisgroup.ukp.app.jaggaer.com/> and follow the instructions to register as a supplier.

If you are already registered on the Jaggaer eSourcing Portal and wish to participate in this procurement, please use the link: <https://beisgroup.ukp.app.jaggaer.com/>.

Once you are logged into the system you will be able to locate the Procurement you wish to leave a bid on by clicking the ITTs Open to All Suppliers and searching for the reference number PS23189

II.1.5) Estimated total value

Value excluding VAT: £400,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The final date and time for the submission of bids is Tuesday, 22nd August 2023 at 11:00

II.2.5) Award criteria

Quality criterion - Name: Methodology and Approach / Weighting: 20%

Quality criterion - Name: Ability to deliver (resource and expertise) / Weighting: 20%

Quality criterion - Name: Understanding the requirements and context / Weighting: 20%

Quality criterion - Name: Risk and Mitigation / Weighting: 20%

Price - Weighting: 20%

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

2 October 2023

End date

30 June 2025

This contract is subject to renewal

Yes

Description of renewals

The maximum budget for this requirement is £400,000.00 excluding VAT.

Its anticipated the total contract value for the initial 20-month period shall not exceed £250,000.00 excluding VAT.

Its anticipated the total value for the optional 12-month extension period shall not exceed £150,000.00 excluding VAT.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

DO NOT APPLY DIRECTLY TO BUYER

All submissions will be assessed in accordance with the Public Procurement Regulations that apply to this opportunity.

Responses must be received by the date and time in the tender documentation; responses received outside of the deadline or not sent via the Jaggaer eSourcing portal will not be accepted or considered by the Contracting Authority further for this opportunity. Interested organisations should ensure that they allow a sufficiency of time, prior to the deadline to allow all sections to be completed in full and any attachments to be uploaded.

As a user of the Jaggaer eSourcing Portal you will have access to the Jaggaer messaging service which facilitates all messages sent to you and from you, as well as other messages and updates in relation to any specific tender event. Please note that any and all information secured outside of the messaging service, shall have no merit or worth and should not be relied upon by any organisation submitting a tender response.

Please note it is your organisations responsibility to access these messages on a regular basis to ensure you have sight of all relevant information applicable to this opportunity.

The Contracting Authority expressly reserves the right:

i. not to award any contract as a result of the procurement process commenced by publication of this notice; and

ii. to make whatever changes it may see fit to the content and structure of the procurement; and under no circumstances as part of your organisations participation in this opportunity, will the Contracting Authority be liable for any costs incurred by any organisation as a result. If the Contracting Authority decides to enter into a contract with any successful organisation(s), this does not mean that there is any guarantee of subsequent contracts being awarded. Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of your organisation in doing so.

Closing date and time for Bidder to request RFP documents:

Tuesday, 22nd August 2023 @14:00pm

Closing date and time for Bidder to submit their response ('the deadline'):

Wednesday, 23rd August 2023 @11:00am

About UK Shared Business Services

UK Shared Business Services Ltd (UK SBS) brings a commercial attitude to the public sector; helping our contracting authorities to improve efficiency, generate savings and modernise.

Where UK SBS is not named as the Contracting Authority within the documentation, UK SBS will be acting as an agent on behalf of the Contracting Authority.

Our broad range of expert services is shared by our customers. This allows our customers the freedom to focus resources on core activities; innovating and transforming their own organisations.

For full details of our partner base please review the following link:

<http://www.ukpbs.co.uk/services/procure/contracts/Pages/default.aspx>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 August 2023

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

23 August 2023

Local time

11:00am

Place

Electronically

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

UK Shared Business Services

Polaris House

Swindon

SN2 1FF

Email

policy@uksbs.co.uk

Country

United Kingdom

Internet address

<https://www.uksbs.co.uk/pages/default.aspx>

VI.4.2) Body responsible for mediation procedures

UK Shared Business Services

Polaris House

Swindon

SN2 1FF

Email

policy@uksbs.co.uk

Country

United Kingdom

Internet address

<https://www.uksbs.co.uk/pages/default.aspx>

VI.4.4) Service from which information about the review procedure may be obtained

UK Shared Business Services

Polaris House

Swindon

SN2 1FF

Email

policy@uksbs.co.uk

Country

United Kingdom

Internet address

<https://www.uksbs.co.uk/pages/default.aspx>