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Tender

## **TENDER FOR THE SUPPLY, INSTALLATION AND MANAGEMENT OF SECURE CYCLE PARKING**

Dundee City Council

F02: Contract notice

Notice identifier: 2022/S 000-020772

Procurement identifier (OCID): ocds-h6vhtk-035756

Published 29 July 2022, 11:24am

The closing date and time has been changed to:

**30 August 2022, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Dundee City Council

Dundee City Council, Procurement, Dundee House, Floor 4, 50 North Lindsay Street

DUNDEE

DD1 1NZ

#### **Contact**

Claire Petrie

#### **Email**

[claire.petrie@dundeecity.gov.uk](mailto:claire.petrie@dundeecity.gov.uk)

**Telephone**

+44 1382433417

**Fax**

+44 1382433045

**Country**

United Kingdom

**NUTS code**

UKM71 - Angus and Dundee City

**Internet address(es)**

Main address

[www.dundee.gov.uk](http://www.dundee.gov.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00220](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00220)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

#### **I.4) Type of the contracting authority**

Regional or local authority

#### **I.5) Main activity**

General public services

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### **Section II: Object**

#### **II.1) Scope of the procurement**

##### **II.1.1) Title**

TENDER FOR THE SUPPLY, INSTALLATION AND MANAGEMENT OF SECURE CYCLE PARKING

Reference number

PROC/CD/09/22

##### **II.1.2) Main CPV code**

- 60000000 - Transport services (excl. Waste transport)

##### **II.1.3) Type of contract**

Services

##### **II.1.4) Short description**

TENDER FOR THE SUPPLY, INSTALLATION AND MANAGEMENT OF  
SECURE CYCLE PARKING

##### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.2) Description**

##### **II.2.2) Additional CPV code(s)**

- 60000000 - Transport services (excl. Waste transport)

### **II.2.3) Place of performance**

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Dundee City

### **II.2.4) Description of the procurement**

The council invites bids for the Provision of a Secure on-Street Cycle Storage Scheme including; infrastructure, maintenance, adhoc repairs and entire management of the facilities/scheme.

As part of this contract, the council is targeting the supply and installation of 40 shelters in year 1 from the Award date. A further 20 shelters will be the target for installation in year 2 with further units installed subject to available budget. This scheme would be developed in subsequent contract years in line with unit cost, demand and available budget.

The shelter shall have a capacity of storing no less than 5 bicycles per shelter. This should be suitable for the many popular iterations of bicycle (road, mountain, city, ebikes etc) in use at present.

The council requires a Bidder to facilitate the rental management of this contract via an online portal and undertake the scheduled maintenance of the shelters. The rental costs will derive from the members of the public who will pay for each cycle space rented. The rental charge must be sufficient to provide an affordable scheme to the public. This rental charge will cover ongoing administration, management and scheduled maintenance costs of this scheme.

### **II.2.5) Award criteria**

Quality criterion - Name: Demonstrate experience and ability to deliver and install high quality, secure on-street cycle parking / Weighting: 20

Quality criterion - Name: Specification, capacity and build quality of shelters / Weighting: 20

Quality criterion - Name: Proposed timescale for supply and installation of shelters / Weighting: 10

Quality criterion - Name: Ability to deliver and manage cycle parking spaces, provide high quality customer service and manage requests for additional cycle parking / Weighting: 20

Quality criterion - Name: Demonstrate ability and plan to work with local partners to deliver a robust maintenance and repair service to support these shelters / Weighting: 10

Quality criterion - Name: Monitoring plan / Weighting: 10

Quality criterion - Name: Fair Work Practices / Weighting: 5

Quality criterion - Name: Community Benefit / Weighting: 5

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

2 year + 1 option to extend

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

29 August 2022

Local time

12:00pm

Changed to:

Date

30 August 2022

Local time

12:00pm

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 27 December 2022

**IV.2.7) Conditions for opening of tenders**

Date

29 August 2022

Local time

12:00pm

Place

Place of work of Procurement Officers on that date

Information about authorised persons and opening procedure

Claire Petrie Procurement Category Officer

Jennifer Heighton Procurement Category Officer

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=701770](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=701770).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Post award, the Councils Community Benefits Officer will contact the successful contractor and provide guidance on the type of outcome which can be delivered. Support will be provided to identify an appropriate intervention but this can include a wide range of activities which support learning and employability such as site visits for school and college students or job seekers; training workshops carried out by contractors for target groups to raise awareness of the industry, environmental and health benefits of cycling and the careers available, CV workshops, motivational talks, school talks or events which tie in with a particular aspect of the curriculum. It can also include a work experience opportunity for a school, college or employability learner with support provided to assist the contractor to source work experience candidates. Or the support of a community

project or wish which could include but is not limited to provision of advice and guidance on cycling to third sector or community group, agreed sponsorship support, volunteering to support the delivery of a community project.

(SC Ref:701770)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Dundee Sheriff Court

6 West Bell Street

Dundee

DD1 9AD

Email

[dundee@scotcourts.gov.uk](mailto:dundee@scotcourts.gov.uk)

Telephone

+44 1382229961

Country

United Kingdom

Internet address

[www.scotcourts.gov.uk](http://www.scotcourts.gov.uk)