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Tender

## **Provision of Employee Counselling Services**

Barnsley Metropolitan Borough Council

F01: Prior information notice

Call for competition

Notice identifier: 2024/S 000-020766

Procurement identifier (OCID): ocids-h6vhtk-047b8a

Published 8 July 2024, 12:49pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Barnsley Metropolitan Borough Council

Town Hall

Barnsley, South Yorkshire

S70 2TA

#### **Contact**

Beth Taylor

#### **Email**

[BethanTaylor@barnsley.gov.uk](mailto:BethanTaylor@barnsley.gov.uk)

#### **Telephone**

+44 1226770770

#### **Country**

United Kingdom

**Region code**

UKE31 - Barnsley, Doncaster and Rotherham

**National registration number**

N/A

**Internet address(es)**

Main address

<https://www.barnsley.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/103835>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=83286&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=83286&B=UK)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=83286&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=83286&B=UK)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Employee Counselling Services

#### **II.1.2) Main CPV code**

- 85312320 - Counselling services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This is a prior information notice only and it to advise of our upcoming procurement for the Provision of Employee Counselling Services.

#### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85312300 - Guidance and counselling services

#### **II.2.3) Place of performance**

NUTS codes

- UKE31 - Barnsley, Doncaster and Rotherham

Main site or place of performance

Barnsley

#### **II.2.4) Description of the procurement**

This is a prior information notice only and it to advise of our upcoming procurement for the Provision of Employee Counselling Services.

In order to provide counselling to its staff Barnsley Metropolitan Borough Council intends to appoint a specialist counselling provider (the Supplier) to provide a range of counselling interventions.

The purpose of the service provision is to:

Undertake initial assessment of employees, following referral or self-referral, to determine the most appropriate course of action.

Provide any necessary counselling interventions.

Provide advice to the council with respect to the wellbeing of council employees.

The supplier will provide face-to-face and virtual counselling session (whichever the employee prefers) to employees of the council (or other organisations to whom the Council provides occupational health services such as some schools/academies)

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Optional 12 month extension period until 2026.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

All will be detailed in the tender documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

The counsellor must be a Member of BACP, Accredited Member of BACP or hold registrations from other professional bodies such as UK Council for Psychotherapists.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

12 August 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

High Court of Justice

The Royal Courts of Justice, The Strand,

London

WC2A 2LL

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

The High Court of Justice

The Royal Courts of Justice, The Strand,

London

WC2A 2LL

Country

United Kingdom