This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/020752-2024">https://www.find-tender.service.gov.uk/Notice/020752-2024</a>

Tender

# 1060 - Food Waste Recycling Delivery

**Essex County Council** 

F02: Contract notice

Notice identifier: 2024/S 000-020752

Procurement identifier (OCID): ocds-h6vhtk-0459dd

Published 8 July 2024, 12:00pm

# **Section I: Contracting authority**

### I.1) Name and addresses

**Essex County Council** 

County Hall, Market Road

Chelmsford

CM1 1QH

#### Contact

Ms Katharine Murdock

#### **Email**

Katharine.Murdock@essex.gov.uk

#### Country

**United Kingdom** 

### Region code

UKH - East of England

Internet address(es)

Main address

https://www.essex.gov.uk/

Buyer's address

https://www.essex.gov.uk/

## I.2) Information about joint procurement

The contract is awarded by a central purchasing body

### I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://procontract.due-north.com/

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://procontract.due-north.com/

# I.4) Type of the contracting authority

Regional or local authority

## I.5) Main activity

General public services

# **Section II: Object**

# II.1) Scope of the procurement

### II.1.1) Title

1060 - Food Waste Recycling Delivery

Reference number

DN730877

#### II.1.2) Main CPV code

64100000 - Post and courier services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Essex County Council (ECC) is seeking to procure Services for the Delivery of Promotional Materials for a Food Waste Recycling Initiative. The contract duration total is expected to be a total of six (6) months including preparation, planning, delivery and reporting.

#### II.1.5) Estimated total value

Value excluding VAT: £65,000

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.2) Additional CPV code(s)

- 64112000 Postal services related to letters
- 64113000 Postal services related to parcels
- 64121000 Multi-modal courier services

#### II.2.3) Place of performance

#### **NUTS** codes

• UKH - East of England

#### II.2.4) Description of the procurement

Essex County Council (ECC) is seeking to procure Services for the Delivery of Promotional Materials for a Food Waste Recycling Initiative. The successful contractor will be required to make arrangements for the receipt and temporary storage of promotional materials. The contractor will be required to deliver a flyer to target households within the Waste Collection Authority (WCA) areas covered by Colchester City Council, Brentwood Borough Council and Castlepoint Borough Council in Autumn 2024. The contractor will be required to repeat delivery approximately three (3) weeks afterwards to the same households with a further leaflet and roll of compostable food waste caddy liners. The contractor will be required to regularly report on progress of deliveries and arrange delivery of unused stock at the end of the initiative back to ECC. The contract duration total is expected to be a total of six (6) months including preparation, planning, delivery and reporting.

Further guidance relating to registering for the ProContract e-sourcing portal and completing certain aspects of this tender can be found here: <a href="https://essexcc.pagetiger.com/bbwlqcm">https://essexcc.pagetiger.com/bbwlqcm</a>. All other documents are available to access via the ProContract document library.

### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

#### II.2.6) Estimated value

Value excluding VAT: £65,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

6

This contract is subject to renewal

No

#### II.2.10) Information about variants

Variants will be accepted: No

# II.2.11) Information about options

Options: No

# II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

### Section IV. Procedure

# **IV.1) Description**

### IV.1.1) Type of procedure

Open procedure

### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

### IV.2.1) Previous publication concerning this procedure

Notice number: 2024/S 000-015474

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

26 July 2024

Local time

12:00pm

### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

### IV.2.7) Conditions for opening of tenders

Date

8 July 2024

Local time

12:00pm

# **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: No

# VI.3) Additional information

Further guidance relating to registering for the ProContract e-sourcing portal and completing certain aspects of this tender can be found here: <a href="https://essexcc.pagetiger.com/bbwlgcm">https://essexcc.pagetiger.com/bbwlgcm</a>.

All other documents are available to access via the ProContract document library.

### VI.4) Procedures for review

### VI.4.1) Review body

High Court, Royal Courts of Justice

The Strand

London

WC2A 2LL

Country

**United Kingdom**