

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/020729-2022>

Contract

## **QUB/2267/22 - Provision of multi-disciplinary facilities team for the One Elmwood Building**

Queen's University Belfast

F03: Contract award notice

Notice identifier: 2022/S 000-020729

Procurement identifier (OCID): ocids-h6vhtk-032d85

Published 29 July 2022, 9:42am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Queen's University Belfast

University Road

Belfast

BT7 1NN

#### **Contact**

Dónall Patton

#### **Email**

[d.patton@qub.ac.uk](mailto:d.patton@qub.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKN06 - Belfast

**Internet address(es)**

Main address

<https://www.qub.ac.uk/>

Buyer's address

<https://www.qub.ac.uk/directorates/FinanceDirectorate/visitors/procurement/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

QUB/2267/22 - Provision of multi-disciplinary facilities team for the One Elmwood Building

Reference number

QUB/2267/22

**II.1.2) Main CPV code**

- 79993000 - Building and facilities management services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

This contract is for the provision of a multi-disciplinary facilities and operations team, including General Assistants, Reception Staff and Supervisor, for the One Elmwood

Building at Queen's University Belfast. This new multi-disciplinary facilities and operations team, led by a Queen's Operations Manager, will provide first line support for a wide range of services for all building users.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £2,685,641

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79993000 - Building and facilities management services
- 90911200 - Building-cleaning services
- 79992000 - Reception services
- 90910000 - Cleaning services
- 79993100 - Facilities management services

#### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Belfast, Northern Ireland

#### **II.2.4) Description of the procurement**

This contract is for the provision of a multi-disciplinary facilities and operations team, including General Assistants, Reception Staff and Supervisor, for the One Elmwood Building at Queen's University Belfast. The One Elmwood Building is due to open in September 2022. This building will transform the provision of student services at Queen's by drawing these together into one central, state of the art building. This new facility will create an epicentre for campus life and facilitate the increased engagement of the whole student body. This multi-disciplinary facilities and operations team, led by Queen's Operations Manager, will manage and co-ordinate all aspects of building operations on behalf of all users. The extent to which the multi-disciplinary facilities services will be

required under this contract is currently difficult to estimate. It is expected that the need for the Operations Team will fluctuate on a weekly basis, in line with the needs of end-users e.g. due to number of room bookings, planned events etc. The Economic Operator will provide a flexible service in line with the needs of the University. The Economic Operator will reduce or increase the number of weekly working hours required, on request from the Operations Manager. This may require a significant reduction in the estimated hours projected for each role in the Operations Team for the One Elmwood Building. Queen's reserves the right to remove or reduce the extent of job roles permanently from this contract, should Queen's determine that they are no longer required.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 40%

Cost criterion - Name: Price / Weighting: 60%

#### **II.2.11) Information about options**

Options: Yes

Description of options

Contract will be for 1 year, with options to extend by up to a further 48 months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-009961](#)

---

## **Section V. Award of contract**

### **Contract No**

QUB/2267/22

### **Title**

Provision of multi-disciplinary facilities team for the One Elmwood Building

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

21 June 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Robinson Services Ltd

Sarah Jane Robinson House, Rathenraw Industrial Estate, Greystone Road

Antrim

BT41 2SJ

Email

[leong@robinson-services.com](mailto:leong@robinson-services.com)

Telephone

+44 2894429717

Country

United Kingdom

NUTS code

- UKN0 - Northern Ireland

National registration number

NI039582

Internet address

<https://robinson-services.com/>

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £2,750,000

Total value of the contract/lot: £2,685,641

---

## Section VI. Complementary information

### VI.4) Procedures for review

#### VI.4.1) Review body

Queen's University Belfast

University Road

Belfast

BT7 1NN

Email

[procurement@qub.ac.uk](mailto:procurement@qub.ac.uk)

Country

United Kingdom

Internet address

<https://www.qub.ac.uk/directorates/FinanceDirectorate/visitors/procurement/>

#### VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

This authority incorporated a standstill period at the point information on the award of the contract was communicated to Tenderers. That notification provided full information on the award decision. The standstill period, which was for a minimum of 10 calendar days, provided time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contract Regulations 2015 (SI 2015/102) provides for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).