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Tender

## **BP1019 - Print and Design Framework**

Broxtowe Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-020721

Procurement identifier (OCID): ocds-h6vhtk-03e331

Published 19 July 2023, 8:44am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Broxtowe Borough Council

Beeston

NOTTINGHAM

NG91AB

#### **Email**

[procurement@broxtowe.gov.uk](mailto:procurement@broxtowe.gov.uk)

#### **Telephone**

+44 1159177777

#### **Country**

United Kingdom

#### **Region code**

UKF16 - South Nottinghamshire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.broxtowe.gov.uk](http://www.broxtowe.gov.uk)

Buyer's address

<https://www.eastmidstenders.org>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.eastmidstenders.org>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

BP1019 - Print and Design Framework

Reference number

BP1019

#### **II.1.2) Main CPV code**

- 22000000 - Printed matter and related products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Broxtowe Borough Council (the Council) is undertaking this procurement to establish a framework for supply of digital and lithographical print and design requirements. Bidders who are successful will then be able to quote for Contract opportunities.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services

#### **II.2.3) Place of performance**

NUTS codes

- UKF1 - Derbyshire and Nottinghamshire

#### **II.2.4) Description of the procurement**

Broxtowe Borough Council (the Council) is undertaking this procurement to establish a framework for supply of digital and lithographical print and design requirements. Bidders

who are successful will then be able to quote for Contract opportunities.

The framework period is for four years. the contract is estimated to commence 1st October 2023 and expire 30th September 2027.

Liberty leisure Limited, the Council's fully owned leisure operator may also use the framework in the future.

Please note Q4 in Part 5 - Quality Response requires a hard copy being sent outside of the e-Procurement System.

#### Reserve List

In addition to the preferred Bidders, the Council reserves the right to appoint a list of three reserve Bidders (ranked 4th to 6th) at the same time or at any time during the preferred Bidder stage. The Council will add new members to the framework as and when existing Framework Supplier are removed (if they are no longer fulfilling the contractual requirements), based on their final ranking in the Bid process.

#### Clarifications

Bidders should submit questions via the E-Procurement messaging facility only. Questions received by any other method will not receive a response.

The Council will seek to answer questions within five working days following the day of receipt. Bidders are urged to submit any questions as soon as possible and, in any event, no later than 10am on the 18 August 2023. Any questions received after this time will not be answered. (Please note due to annual leave clarifications raised from the 1st August 2023 to 18th August 2023 will be responded to after the 18th August 2023).

NOTE: All Bidders should access the 'Messages' section of the e-procurement system on a regular basis to check for any clarifications issued on this project and/or any public exchange of information between interested parties, before final submission of their bid. It is the sole responsibility of bidders to do so.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

In 2027.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

See tender documents

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

**IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 September 2023

Local time

10:00am

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

8 September 2023

Local time

10:10am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2027

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Broxtowe Borough Council

Council Offices. Foster Avenue, Beeston

Nottingham

NG9 1AB

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The contracting authority will incorporate a minimum 10 calendar day standstill period following electronic notification (minimum of 15 calendar days for any other means of communication) to tenderers of the award decision. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 (Si 2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be

brought promptly (generally within 3 months). Where a contract has not been entered into the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into the Court may only award damages. The purpose of the standstill period referred to above is to allow parties to apply to the Courts to set aside the award decision before the contract is entered into.