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Award

## **HR and Payroll (Itrent) support**

Intellectual Property Office

F15: Voluntary ex ante transparency notice

Notice identifier: 2024/S 000-020720

Procurement identifier (OCID): ocds-h6vhtk-047b6c

Published 8 July 2024, 9:28am

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Intellectual Property Office

Concept House, Cardiff Road

Newport

NP10 8QQ

#### **Contact**

IT Category Manager

#### **Email**

[IT-commercial@ipo.gov.uk](mailto:IT-commercial@ipo.gov.uk)

#### **Telephone**

+44 3003002000

#### **Country**

United Kingdom

**Region code**

UKL21 - Monmouthshire and Newport

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/intellectual-property-office>

Buyer's address

<https://www.gov.uk/government/organisations/intellectual-property-office>

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

Other activity

Intellectual Property

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

HR and Payroll (Itrent) support

Reference number

C3469

**II.1.2) Main CPV code**

- 79631000 - Personnel and payroll services

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Intention to award a Public Services contract under Regulation 32(2) (b) (ii) of the Public Contract 2015 HR & payroll system and payroll processing services. The Negotiated Procedure without Prior Publication is being followed and is justified under Regulation 32 (2) (b) (ii)

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £380,704.28

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKL21 - Monmouthshire and Newport

Main site or place of performance

Concept House, Cardiff Road, Newport, NP1 8QQ

#### **II.2.4) Description of the procurement**

The supplier shall provide HR and Payroll services to the Intellectual Property Office

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

The Negotiated Procedure without Prior Publication is being followed and is justified under Regulation 32(2)(b)(iii) for the award of a public contract for supplies/services.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

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## **Section V. Award of contract/concession**

A contract/lot is awarded: Yes

### **V.2) Award of contract/concession**

#### **V.2.1) Date of conclusion of the contract**

4 July 2024

#### **V.2.2) Information about tenders**

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor/concessionaire**

MHR International UK Ltd

Peterbridge House, The Lakes, Northampton, NN4 7HB

NOTTINGHAM

NN4 7HB

Telephone

+44 1159456000

Country

United Kingdom

NUTS code

- UKF13 - South and West Derbyshire

National registration number

01852206

Internet address

<http://www.mhr.co.uk>

The contractor/concessionaire is an SME

No

**V.2.4) Information on value of contract/lot/concession (excluding VAT)**

Total value of the contract/lot/concession: £380,704.28

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court

The Strand

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://www.judiciary.uk/courts-and-tribunals/high-court/>