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Tender

## **Records Management and Archiving, Security and Facilities Management Services at NDA Archives Ltd**

NDA Archives Limited

F02: Contract notice

Notice identifier: 2022/S 000-020707

Procurement identifier (OCID): ocids-h6vhtk-02df24

Published 28 July 2022, 7:01pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NDA Archives Limited

Herdus House, Westlakes Science and Technology Park

Moor Row, Cumbria

CA243HU

#### **Contact**

James Walton

#### **Email**

[James.Walton@nda.gov.uk](mailto:James.Walton@nda.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**National registration number**

09109416

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/nuclear-decommissioning-authority>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://sharedsystems.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=16021&B=SELLAFIELD](https://sharedsystems.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=16021&B=SELLAFIELD)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://sharedsystems.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=16021&B=SELLAFIELD](https://sharedsystems.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=16021&B=SELLAFIELD)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Nuclear Decommissioning

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Records Management and Archiving, Security and Facilities Management Services at NDA Archives Ltd

Reference number

NDA09/00389

#### **II.1.2) Main CPV code**

- 92512000 - Archive services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Archiving and Records Management Commercial Partnership Agreement for the operation and management of the National Nuclear Archive. Nuclear Decommissioning Authority Archives Limited (NDAAL), and invite prospective bidders to tender for the award of the Commercial Partnership Agreement. The services of the Commercial Partnership Agreement may include but not be limited to: archiving and records management, project services, facilities management (FM) and building management, security and management of the overall programme of works.

#### **II.1.5) Estimated total value**

Value excluding VAT: £66,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 60100000 - Road transport services

- 72253000 - Helpdesk and support services
- 72512000 - Document management services
- 79131000 - Documentation services
- 79342300 - Customer services
- 79410000 - Business and management consultancy services
- 79421000 - Project-management services other than for construction work
- 79520000 - Reprographic services
- 79710000 - Security services
- 79993000 - Building and facilities management services
- 79993100 - Facilities management services
- 79994000 - Contract administration services
- 79995200 - Cataloguing services
- 79999100 - Scanning services
- 90710000 - Environmental management
- 92510000 - Library and archive services
- 92512100 - Archive destruction services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

Caithness

### **II.2.4) Description of the procurement**

Archiving and Records Management Commercial Partnership Agreement for the operation and management of the National Nuclear Archive. Nuclear Decommissioning Authority Archives Limited (NDAAL), and invite prospective bidders to tender for the award of the Commercial Partnership Agreement. The services of the Commercial Partnership Agreement may include but not be limited to: archiving and records

management, project services, facilities management (FM) and building management, security and management of the overall programme of works.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £66,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 July 2023

End date

30 June 2028

This contract is subject to renewal

Yes

Description of renewals

Subject to possible 1yr + 1 yr extensions (with an option to take as 2 year extension) at the discretion of the Contracting Authority

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Subject to possible 1yr + 1 yr extensions (with an option to take as 2 year extension) at the discretion of the Contracting Authority

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please refer to the attached Tender Pack.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Please refer to the attached Tender Pack.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-022453](#)

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 September 2022

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 3 July 2023

### **IV.2.7) Conditions for opening of tenders**

Date

21 September 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

London

Country

United Kingdom

Internet address

<http://www.justice.gov.uk>

#### **VI.4.2) Body responsible for mediation procedures**

Royal Courts of Justice

Strand

London

London

Country



United Kingdom

Internet address

<http://www.justice.gov.uk>

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures:

Any appeals should be promptly brought to the attention of the contact specified in Section I above, and will be dealt with in accordance with the requirements of the Public Contracts Regulations 2015. Any appeals must be brought within the timescales specified by the applicable law, including without limitation, the Public Contracts Regulations 2015. In accordance with the Public Contracts Regulations 2015, the Contracting Authority will also incorporate a minimum 10 calendar day standstill period from the date information on award of contract is communicated to tenderers.

#### **VI.4.4) Service from which information about the review procedure may be obtained**

James Walton

Herdus House, Ingwell Drive

Moor Row, Cumbria

CA243HA

Email

[james.walton@nda.gov.uk](mailto:james.walton@nda.gov.uk)

Country

United Kingdom