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Tender

Records Management and Archiving, Security and Facilities Management Services at NDA Archives Ltd

NDA Archives Limited

F02: Contract notice

Notice identifier: 2022/S 000-020707

Procurement identifier (OCID): ocids-h6vhtk-02df24

Published 28 July 2022, 7:01pm

Section I: Contracting authority

I.1) Name and addresses

NDA Archives Limited

Herdus House, Westlakes Science and Technology Park

Moor Row, Cumbria

CA243HU

Contact

James Walton

Email

James.Walton@nda.gov.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

National registration number

09109416

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/nuclear-decommissioning-authority>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://sharedsystems.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=16021&B=SELLAFIELD

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://sharedsystems.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=16021&B=SELLAFIELD

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Nuclear Decommissioning

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Records Management and Archiving, Security and Facilities Management Services at NDA Archives Ltd

Reference number

NDA09/00389

II.1.2) Main CPV code

- 92512000 - Archive services

II.1.3) Type of contract

Services

II.1.4) Short description

Archiving and Records Management Commercial Partnership Agreement for the operation and management of the National Nuclear Archive. Nuclear Decommissioning Authority Archives Limited (NDAAL), and invite prospective bidders to tender for the award of the Commercial Partnership Agreement. The services of the Commercial Partnership Agreement may include but not be limited to: archiving and records management, project services, facilities management (FM) and building management, security and management of the overall programme of works.

II.1.5) Estimated total value

Value excluding VAT: £66,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 60100000 - Road transport services

- 72253000 - Helpdesk and support services
- 72512000 - Document management services
- 79131000 - Documentation services
- 79342300 - Customer services
- 79410000 - Business and management consultancy services
- 79421000 - Project-management services other than for construction work
- 79520000 - Reprographic services
- 79710000 - Security services
- 79993000 - Building and facilities management services
- 79993100 - Facilities management services
- 79994000 - Contract administration services
- 79995200 - Cataloguing services
- 79999100 - Scanning services
- 90710000 - Environmental management
- 92510000 - Library and archive services
- 92512100 - Archive destruction services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

Caithness

II.2.4) Description of the procurement

Archiving and Records Management Commercial Partnership Agreement for the operation and management of the National Nuclear Archive. Nuclear Decommissioning Authority Archives Limited (NDAAL), and invite prospective bidders to tender for the award of the Commercial Partnership Agreement. The services of the Commercial Partnership Agreement may include but not be limited to: archiving and records

management, project services, facilities management (FM) and building management, security and management of the overall programme of works.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £66,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2023

End date

30 June 2028

This contract is subject to renewal

Yes

Description of renewals

Subject to possible 1yr + 1 yr extensions (with an option to take as 2 year extension) at the discretion of the Contracting Authority

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Subject to possible 1yr + 1 yr extensions (with an option to take as 2 year extension) at the discretion of the Contracting Authority

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to the attached Tender Pack.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please refer to the attached Tender Pack.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-022453](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 September 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 3 July 2023

IV.2.7) Conditions for opening of tenders

Date

21 September 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand

London

London

Country

United Kingdom

Internet address

<http://www.justice.gov.uk>

VI.4.2) Body responsible for mediation procedures

Royal Courts of Justice

Strand

London

London

Country

United Kingdom

Internet address

<http://www.justice.gov.uk>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures:

Any appeals should be promptly brought to the attention of the contact specified in Section I above, and will be dealt with in accordance with the requirements of the Public Contracts Regulations 2015. Any appeals must be brought within the timescales specified by the applicable law, including without limitation, the Public Contracts Regulations 2015. In accordance with the Public Contracts Regulations 2015, the Contracting Authority will also incorporate a minimum 10 calendar day standstill period from the date information on award of contract is communicated to tenderers.

VI.4.4) Service from which information about the review procedure may be obtained

James Walton

Herdus House, Ingwell Drive

Moor Row, Cumbria

CA243HA

Email

james.walton@nda.gov.uk

Country

United Kingdom