This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/020707-2022">https://www.find-tender.service.gov.uk/Notice/020707-2022</a>

Tender

# Records Management and Archiving, Security and Facilities Management Services at NDA Archives Ltd

NDA Archives Limited

F02: Contract notice

Notice identifier: 2022/S 000-020707

Procurement identifier (OCID): ocds-h6vhtk-02df24

Published 28 July 2022, 7:01pm

# Section I: Contracting authority

#### I.1) Name and addresses

NDA Archives Limited

Herdus House, Westlakes Science and Technology Park

Moor Row, Cumbria

CA243HU

#### Contact

James Walton

#### **Email**

James.Walton@nda.gov.uk

#### Country

**United Kingdom** 

#### **NUTS** code

UK - United Kingdom

#### National registration number

09109416

#### Internet address(es)

Main address

https://www.gov.uk/government/organisations/nuclear-decommissioning-authority

# I.2) Information about joint procurement

The contract is awarded by a central purchasing body

### I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://sharedsystems.eusupply.com/app/rfg/rwlentrance s.asp?PID=16021&B=SELLAFIELD

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://sharedsystems.eusupply.com/app/rfg/rwlentrance s.asp?PID=16021&B=SELLAFIELD

Tenders or requests to participate must be submitted to the above-mentioned address

# I.4) Type of the contracting authority

Body governed by public law

# I.5) Main activity

Other activity

**Nuclear Decommissioning** 

# **Section II: Object**

#### II.1) Scope of the procurement

#### II.1.1) Title

Records Management and Archiving, Security and Facilities Management Services at NDA Archives Ltd

Reference number

NDA09/00389

#### II.1.2) Main CPV code

• 92512000 - Archive services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Archiving and Records Management Commercial Partnership Agreement for the operation and management of the National Nuclear Archive. Nuclear Decommissioning Authority Archives Limited (NDAAL), and invite prospective bidders to tender for the award of the Commercial Partnership Agreement. The services of the Commercial Partnership Agreement may include but not be limited to: archiving and records management, project services, facilities management (FM) and building management, security and management of the overall programme of works.

#### II.1.5) Estimated total value

Value excluding VAT: £66,000,000

#### II.1.6) Information about lots

This contract is divided into lots: No

#### II.2) Description

#### II.2.2) Additional CPV code(s)

• 60100000 - Road transport services

- 72253000 Helpdesk and support services
- 72512000 Document management services
- 79131000 Documentation services
- 79342300 Customer services
- 79410000 Business and management consultancy services
- 79421000 Project-management services other than for construction work
- 79520000 Reprographic services
- 79710000 Security services
- 79993000 Building and facilities management services
- 79993100 Facilities management services
- 79994000 Contract administration services
- 79995200 Cataloguing services
- 79999100 Scanning services
- 90710000 Environmental management
- 92510000 Library and archive services
- 92512100 Archive destruction services

#### II.2.3) Place of performance

**NUTS** codes

UK - United Kingdom

Main site or place of performance

#### Caithness

#### II.2.4) Description of the procurement

Archiving and Records Management Commercial Partnership Agreement for the operation and management of the National Nuclear Archive. Nuclear Decommissioning Authority Archives Limited (NDAAL), and invite prospective bidders to tender for the award of the Commercial Partnership Agreement. The services of the Commercial Partnership Agreement may include but not be limited to: archiving and records

management, project services, facilities management (FM) and building management, security and management of the overall programme of works.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6) Estimated value

Value excluding VAT: £66,000,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2023

End date

30 June 2028

This contract is subject to renewal

Yes

Description of renewals

Subject to possible 1yr + 1 yr extensions (with an option to take as 2 year extension) at the discretion of the Contracting Authority

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: Yes

Description of options

Subject to possible 1yr + 1 yr extensions (with an option to take as 2 year extension) at the discretion of the Contracting Authority

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

# III.1) Conditions for participation

# III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to the attached Tender Pack.

#### III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

#### III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

# III.2) Conditions related to the contract

#### III.2.2) Contract performance conditions

Please refer to the attached Tender Pack.

#### III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

#### Section IV. Procedure

#### IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

# IV.2) Administrative information

# IV.2.1) Previous publication concerning this procedure

Notice number: <u>2021/S 000-022453</u>

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 September 2022

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

# IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 3 July 2023

#### IV.2.7) Conditions for opening of tenders

Date

21 September 2022

Local time

12:00pm

# **Section VI. Complementary information**

# VI.1) Information about recurrence

inis is a recurrent p	procurement: No
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# VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

# VI.4) Procedures for review

# VI.4.1) Review body

Royal Courts of Justice

Strand

London

London

Country

**United Kingdom** 

Internet address

http://www.justice.gov.uk

# VI.4.2) Body responsible for mediation procedures

Royal Courts of Justice

Strand

London

London

Country

**United Kingdom** 

Internet address

http://www.justice.gov.uk

#### VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures:

Any appeals should be promptly brought to the attention of the contact specified in Section I above, and will be dealt with in accordance with the requirements of the Public Contracts Regulations 2015. Any appeals must be brought within the timescales specified by the applicable law, including without limitation, the Public Contracts Regulations 2015. In accordance with the Public Contracts Regulations 2015, the Contracting Authority will also incorporate a minimum 10 calendar day standstill period from the date information on award of contract is communicated to tenderers.

#### VI.4.4) Service from which information about the review procedure may be obtained

James Walton

Herdus House, Ingwell Drive

Moor Row, Cumbria

CA243HA

Email

iames.walton@nda.gov.uk

Country

**United Kingdom**