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Contract

## **FM20033 - Commercial & Specialist Cleaning Services and Commercial Waste Collection & Recycling Services**

UK Research and Innovation

F03: Contract award notice

Notice identifier: 2021/S 000-020707

Procurement identifier (OCID): ocds-h6vhtk-029fee

Published 23 August 2021, 4:45pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UK Research and Innovation

Polaris House, North Star Avenue

SWINDON

SN21FF

#### **Contact**

Rhedyn Griffiths

#### **Email**

[fmprocurement@uksbs.co.uk](mailto:fmprocurement@uksbs.co.uk)

#### **Telephone**

+44 1793425098

#### **Country**

United Kingdom

**NUTS code**

UKJ - South East (England)

**Internet address(es)**

Main address

[www.uksbs.co.uk](http://www.uksbs.co.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Public Procurement

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

FM20033 - Commercial & Specialist Cleaning Services and Commercial Waste Collection & Recycling Services

Reference number

FM20033

**II.1.2) Main CPV code**

- 90000000 - Sewage, refuse, cleaning and environmental services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

UK Shared Business Services Ltd (UK SBS) on behalf of UK Research and Innovation (UKRI), wish to appoint Contractor(s) for Commercial and Specialist Cleaning Services and Commercial Waste Collection & Recycling Services.

UK SBS is managing this procurement process in accordance with the Public Contracts Regulations 2015 (as amended from time to time) (the "Regulations").

This is a Services Contract being procured under Open OJEU Procedure Regulations.

The award of this Contract will be based on 2 Lots:

- Lot 1: Commercial Cleaning Services, Specialist Cleaning, Feminine Hygiene Units, Dust Mats, Site Window and Cladding Cleaning
- Lot 2: Commercial Waste Collection and Recycling Services

The lotting of this procurement will facilitate the greater aggregation of public sector demand and enable public sector to leverage greater efficiencies.

It is intended that one provider will be appointed for each of the Lots detailed above, however potential providers are invited to tender for one or more Lots on an individual basis.

See section I.3) for access to procurement documentation.

UK SBS will be used the Delta eSourcing Portal for this procurement. The access code is 6Z6RYUVU5N

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £6,550,000

### **II.2) Description**

#### **II.2.1) Title**

FM20033-01 - Commercial Cleaning Services, Specialist Cleaning, Feminine Hygiene Units, Dust Mats, Site Window and Cladding Cleaning

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 90000000 - Sewage, refuse, cleaning and environmental services

### **II.2.3) Place of performance**

NUTS codes

- UKJ - South East (England)

Main site or place of performance

Rutherford Appleton Laboratory

Harwell Oxford

Didcot

Oxfordshire

OX11 0QX

Chilbolton Observatory

Drove Road

Stockbridge

Hampshire

SO20 6BJ

### **II.2.4) Description of the procurement**

UK Shared Business Services Ltd (UK SBS) on behalf of UK Research and Innovation (UKRI), wish to appoint a provider for Commercial Cleaning Services, Specialist Cleaning, Feminine Hygiene Units, Dust Mats, Site Window and Cladding Cleaning.

The overall requirement is for a fully integrated and seamless commercial and specialist cleaning service incorporating management of window and cladding cleaning, provision and servicing of feminine hygiene units and dust mats.

The site has a growth plan which the contract is required to respond to. Changes in

buildings may include new, extended or buildings that are removed, therefore, the contract services will change over the life of the contract. Appendix 1 details the current buildings and indicates new buildings that will be coming on line during the life of the contract.

The Contractor is required to acquire an awareness and understanding of the site and associated areas within the scope of the contract and provide capability and capacity that is directly accessible at a local level so that the contract can be proactively managed and supported. This capability and expertise will need to include human resource professionals and senior representation that is both visible and available to the contract on a frequent basis. The Contractor will provide industry expertise on innovations, environmental sustainability, benchmarking and provide expert opinion on how to innovate and professionalise the service.

### General Introduction to the Service Requirements

The cleaning service requirement has three distinct functional elements which are discussed in more detail within the specification:

- Routine cleaning - daily janitorial service and out of hours cleaning, currently includes a Covid 19 specification, office, communal space, external signage cleaning (low level) and facilities (kitchens, toilets, showers etc.,).
- Supply of Labour - Cleaning staff are placed in a department to perform specific tasks/specialist cleaning for a specific number of hours (generally in laboratories and workshops).
- Waste Portage - The Cleaning Team have office, welfare and storage space in R24 which is the site waste compound. The Cleaning Team manage movement of waste on site (using STFC owned containers) which includes but is not limited to cardboard and confidential waste, storage and onward use of excess office furniture, disposal of fridges and waste furniture.

Other services include provision of feminine hygiene, dust mats and window and external cladding cleaning, specialist cleaning and consumables:

- Window & Cladding Cleaning - Appendix 4 attached providing detail of requirements for window cleaning per building. There will be additional requirements throughout the year and also there should be a provision for external cladding cleaning which can be included through the window cleaning or separated as appropriate
- Dust mats - Appendix 5 management of supply and regular servicing of all dust mats
- Feminine Hygiene - Appendix 6 management, supply and regular servicing of all

sanitary units

- Consumables - Appendix 8 details the standard of consumables to be provisioned, these may only be substituted with authorisation to a product of the same standard and quality. There are varying requirements across the site and STFC seeks to consolidate the requirements to reduce and streamline.
- Deep Cleaning & Specialist cleaning including floors, soft furnishing areas, cleaning specialist equipment, and as required bio-hazardous cleaning.

A brief summary of the requirement has been provided above, please ensure you review the specification and all additional appendices for full details of this requirement. All documents relating to the procurement can be found within the Stage One: Overview Section on the Delta eSourcing Portal.

UK SBS is managing this procurement process in accordance with the Public Contracts Regulations 2015 (as amended from time to time) (the "Regulations").

This is a Services Contract being procured under Open OJEU Procedure Regulations.

See section I.3) for access to procurement documentation.

UK SBS will be using the Delta eSourcing Portal for this procurement. The access code is 6Z6RYUVU5N

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70.00

Price - Weighting: 30.00

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

FM20033-02 - Commercial Waste Collection and Recycling Services

Lot No

2

## **II.2.2) Additional CPV code(s)**

- 90000000 - Sewage, refuse, cleaning and environmental services

## **II.2.3) Place of performance**

NUTS codes

- UKJ - South East (England)

Main site or place of performance

Rutherford Appleton Laboratory

Harwell Oxford

Didcot

Oxfordshire

OX11 0QX

Chilbolton Observatory

Drove Road

Stockbridge

Hampshire

SO20 6BJ

The Cosener's House

Abbey Close

Abingdon

Oxfordshire

OX14 3JD

## **II.2.4) Description of the procurement**

UK Shared Business Services (UK SBS) on behalf of UK Research and Innovation

(UKRI), wish to appoint a provider for Commercial Waste Collection and Recycling Services for the Science and Technology Facilities Council (STFC).

The Contracting Authority wishes to appoint a Contractor capable of delivering a fully integrated and seamless commercial waste management and recycling service.

As part of UKRI, STFC falls under the statutory reporting requirements of the Greening Government Commitments (GGC). GGC targets for 2021/22 - 2024/25 have yet to be set but for the purpose of this contract the Contractor must be able to meet all GGC targets.

STFC seeks to reuse or recycle as many of its non-hazardous waste streams as possible and currently this includes paper, cardboard, newspapers and magazines, plastic bottles, plastic cups, glass and food waste. In line with the progressive and forward-looking intent of this contract, the Contractor should commit to maintaining 100% diversion from landfill and over the contract duration.

### Material Waste Streams

The Client places high emphasis in obtaining accurate information on the waste streams it produces, and how it can improve the way waste is managed, and therefore requires proposals that offer:

- On board weighing solutions to measure waste by identifying actual lifts of individual containers weighed at the time of collection so that be trusted and used to benchmark the past and predict future trends in site waste generation.
- Providing solutions for tracking and reporting on waste volumes per bin and per stream to enable measurement at a more granular level e.g. building level
- Providing feedback on contamination at a sufficiently granular level to allow STFC to target training and education.
- Provision for new waste streams and responding to increase of current waste streams in response to campus growth.

The approximate quantity of waste produced by STFC in the last year is summarised in the specification. It is expected that volumes of waste, containers and frequencies will change in the course of the contract as recycling increases and the service is made more efficient and with accurate reporting.

### Bin Provision and Containerisation

Appendix 3 details the number, sizes and maximum collection frequency of the bins that are currently on site. This is provided for information, not as a specification of the

containers that must be provided by the Contractor. The Contractor shall make its own assessment of the number and range of bins that the Contractor considers necessary to meet STFC's requirements in readiness for day 1 of the contract in the most cost-effective and sustainable way, taking account of the tonnages stated in the specification.

It is not expected that this will have an impact on the bid price submitted.

The Contractor shall have overriding responsibility for bin and container provision including responsibility for their maintenance and renewal. The Contractor shall monitor the condition of bins and containers on site and provide a report for the Client's review for recommended repairs or replacement.

To assist with ad hoc service requirements, the Contractor shall provide skip rental charge and a container emptying charge for the following open waste skips capacities: 2,4,6,8,12,20 and 40 cu yard. Options for enclosed, lockable open skips are also required. It is assumed that the same per kilogramme fee/rebate will apply regardless of container size.

A brief summary of the requirement has been provided above, please ensure you review the specification and supporting appendices for full details of this requirement. All documents relating to this procurement can be found within the Stage One: Overview Section on the Delta eSourcing Portal.

UK SBS is managing this procurement process in accordance with the Public Contracts Regulations 2015 (as amended from time to time) (the "Regulations").

This is a Services Contract being procured under Open OJEU Procedure Regulations.

See section I.3) for access to procurement documentation.

UK SBS will be using the Delta eSourcing Portal for this procurement. The access code is 6Z6RYUVU5N

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60.00

Price - Weighting: 40.00

### **II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-006268](#)

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## **Section V. Award of contract**

### **Contract No**

FM20033-01

### **Lot No**

1

### **Title**

Commercial Cleaning Services, Specialist Cleaning, Feminine Hygiene Units, Dust Mats, Site Window and Cladding Cleaning

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

26 July 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Calber Facilities Management Limited

The Glenmore Centre, Grove Business Park

Wantage

OX12 9GN

Country

United Kingdom

NUTS code

- UKJ - South East (England)

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £4,375,177.18

## **Section V. Award of contract**

### **Contract No**

FM20033-02

### **Lot No**

2

### **Title**

Commercial Waste Collection and Recycling Services

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

No tenders or requests to participate were received or all were rejected

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## Section VI. Complementary information

### VI.4) Procedures for review

#### VI.4.1) Review body

UK Shared Business Services Ltd

Swindon

SN2 1FF

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[policy@uksbs.co.uk](mailto:policy@uksbs.co.uk)

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+44 1793867005

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