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Tender

## **The Provision of an Electric Vehicle (EV) Charging Infrastructure in Conwy County Borough**

Conwy County Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-020702

Procurement identifier (OCID): ocds-h6vhtk-05119e

Published 13 May 2025, 9:35am

### **Scope**

### **Reference**

CCBC/EV Charging 2025

### **Description**

Conwy County Borough Council (CCBC) wishes to appoint a suitable Electric Vehicle Charge Point Operator (EVCPO) to increase the provision of Electric Vehicle Charge Points (EVCs) in the County, through collaborative working.

CCBC wishes to enter into a contract with a provider to:

(1) Jointly co-develop and agree an evidence based delivery plan to ensure Conwy's provision meets both the Electric Vehicle Charging Strategy for Wales and the Conwy EV charging strategy.

(2) Own and operate, safely install, and commission Electric Vehicle Charge Points (EVCPs) into the public realm on CCBC owned assets.

(3) For the duration of the contract, to be responsible for EVCPs, providing a high-quality maintenance and responsive repairs regime.

(4) Provide a full back-office and customer service including a bi-lingual call centre function to align with the responsive repairs regime.

(5) Take responsibility for CCBC's existing public EVCPs. The EVCPO may choose to replace and update the existing EVCPs as required at their own expense, in order to provide full and consistent operation as per agreed and expected service levels.

(6) Expand the provision of workplace EVCPs for use by CCBC fleet vehicles and employees within an agreed and set preferential rate for CCBC fleet vehicles for the recharging of electric vehicles at both public and workplace / Depot EVCPs.

## **Total value (estimated)**

- £1 excluding VAT
- £1 including VAT

Above the relevant threshold

## **Contract dates (estimated)**

- 11 August 2025 to 10 August 2035
- Possible extension to 10 August 2038
- 13 years

Description of possible extension:

The term of the contract period will be for 10 years with an option to extend for a further period of 3 years being solely at the discretion of the Authority.

## **Main procurement category**

Services

## **CPV classifications**

- 51100000 - Installation services of electrical and mechanical equipment
- 09310000 - Electricity
- 65320000 - Operation of electrical installations
- 63712600 - Vehicle refuelling services
- 50110000 - Repair and maintenance services of motor vehicles and associated equipment

## **Contract locations**

- UKL13 - Conwy and Denbighshire

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## **Participation**

### **Legal and financial capacity conditions of participation**

Please see full tender pack for details.

## **Technical ability conditions of participation**

Please see full tender pack for details.

## **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

12 June 2025, 12:00pm

### **Tender submission deadline**

26 June 2025, 12:00pm

### **Submission address and any special instructions**

<https://www.sell2wales.gov.wales/>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

- Welsh
- English

### **Award decision date (estimated)**

4 August 2025

### **Recurring procurement**

Publication date of next tender notice (estimated): 10 August 2038

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### **Award criteria**

Name	Description	Type	Weighting
Quality Evaluation Criteria	<p>Written submission = 50% The quality questions will ask for information on a service delivery plan, health and safety considerations, technical specifications, compliance with Welsh Government Strategy, ethical procurement and sustainability and equality considerations (e.g. accessibility, bilingual support). Presentation = 20% All tenderers will be required to present on the topic : 'How would you propose to help Conwy County Borough Council deliver its EV charge point strategy?'</p>	Quality	70.00%

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Price	The price schedule asks suppliers to provide the income share (as a percentage term) that they would offer the Council (based on the income generated from usage of the Charge points).	Cost	30.00%

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## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

### Special regime

## Concession

### **Justification for not publishing a preliminary market engagement notice**

Conwy County Borough Council has not undertaken any preliminary engagement with market suppliers. However it has sought advice from other Local Authorities who have undertaken a similar procurement process recently. This provided officers with an enhanced understanding of the market, firmed up the tender requirements, award criteria and the procurement procedure.

In addition, authority officers attended an Electric Vehicle conference in Bangor, Gwynedd held by Transport for Wales on 19th November 2024.

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## **Documents**

### **Associated tender documents**

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=332979](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=332979)

Bilingual Advert

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=332983](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=332983)

Schedules 1-10



[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=332984](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=332984)

Schedules 11-20

[https://www.sell2wales.gov.wales/Assets/NoticeBuilder\\_FileDownload.aspx?id=332986](https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=332986)

Tender pack final

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## **Contracting authority**

### **Conwy County Borough Council**

- Public Procurement Organisation Number: PQJH-8668-YMDV

Coed Pella

Colwyn Bay

LL29 0GG

United Kingdom

Contact name: Sarah Martin

Telephone: 01492 574000

Email: [procurement@conwy.gov.uk](mailto:procurement@conwy.gov.uk)

Website: <http://www.conwy.gov.uk>

Region: UKL13 - Conwy and Denbighshire

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales