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Tender

## **SPS 2608 - The Provision of a High Quality Short Breaks and Activities for Children and Young People with Special Education Needs and Disabilities**

Royal Borough of Greenwich

F02: Contract notice

Notice identifier: 2022/S 000-020684

Procurement identifier (OCID): ocids-h6vhtk-035718

Published 28 July 2022, 4:14pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Royal Borough of Greenwich

3rd Floor, The Woolwich Centre, 35 Wellington Street, Woolwich

London

SE18 6HQ

#### **Contact**

Ms Shola Oke

#### **Email**

[shola.oke@royalgreenwich.gov.uk](mailto:shola.oke@royalgreenwich.gov.uk)

#### **Telephone**

+44 2089216957

**Country**

United Kingdom

**Region code**

UKI51 - Bexley and Greenwich

**Internet address(es)**

Main address

<http://www.royalgreenwich.gov.uk/>

Buyer's address

<http://www.royalgreenwich.gov.uk/>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://royalgreenwich.proactishosting.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://royalgreenwich.proactishosting.com/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

SPS 2608 - The Provision of a High Quality Short Breaks and Activities for Children and Young People with Special Education Needs and Disabilities

Reference number

DN625255

#### **II.1.2) Main CPV code**

- 85320000 - Social services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

We are seeking to commission a new open framework agreement consisting of multiple, suitably qualified providers to deliver short breaks and a variety of activities for disabled children and their families in Royal Borough of Greenwich.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,340,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot A - Under 5's

Lot No

A

**II.2.2) Additional CPV code(s)**

- 85100000 - Health services
- 85300000 - Social work and related services

**II.2.3) Place of performance**

NUTS codes

- UKI51 - Bexley and Greenwich

**II.2.4) Description of the procurement**

Our current grant framework agreements for short breaks (statutory service) are due to expire on 31st March 2023 and to ensure service continuity, we are seeking to commission a new open framework agreement consisting of multiple, suitably qualified providers to deliver short breaks and a variety of activities for disabled children and their families in Royal Borough of Greenwich.

The call off procedure will be via direct call off, or a mini competition. The procurement will take place under the Light Touch Regime of the Public Contracts Regulations 2015. The Framework Agreement awarded will be for a period of four years and shall be awarded to multiple providers. Forecasts indicate that total expenditure in this area over the six- year period will be approximately £2.34M (this includes a potential 2 year extension)

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

The contract is for four years (4) with the option to extend by a further two years (2).

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot B - B. Primary-aged specialist

Lot No

B

### **II.2.2) Additional CPV code(s)**

- 85322000 - Community action programme

### **II.2.3) Place of performance**

NUTS codes

- UKI51 - Bexley and Greenwich

### **II.2.4) Description of the procurement**

Our current grant framework agreements for short breaks (statutory service) are due to expire on 31st March 2023 and to ensure service continuity, we are seeking to commission a new open framework agreement consisting of multiple, suitably qualified providers to deliver short breaks and a variety of activities for disabled children and their families in Royal Borough of Greenwich.

The call off procedure will be via direct call off, or a mini competition. The procurement will take place under the Light Touch Regime of the Public Contracts Regulations 2015. The Framework Agreement awarded will be for a period of four years and shall be awarded to multiple providers. Forecasts indicate that total expenditure in this area over the six- year period will be approximately £2.34M (this includes a potential 2 year extension)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

The contract is for four years (4) with the option to extend by a further two years (2).

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot C - C. Primary-aged targeted

Lot No

C

### **II.2.2) Additional CPV code(s)**

- 85322000 - Community action programme

**II.2.3) Place of performance**

NUTS codes

- UKI51 - Bexley and Greenwich

**II.2.4) Description of the procurement**

Our current grant framework agreements for short breaks (statutory service) are due to expire on 31st March 2023 and to ensure service continuity, we are seeking to commission a new open framework agreement consisting of multiple, suitably qualified providers to deliver short breaks and a variety of activities for disabled children and their families in Royal Borough of Greenwich.

The call off procedure will be via direct call off, or a mini competition. The procurement will take place under the Light Touch Regime of the Public Contracts Regulations 2015. The Framework Agreement awarded will be for a period of four years and shall be awarded to multiple providers. Forecasts indicate that total expenditure in this area over the six- year period will be approximately £2.34M (this includes a potential 2 year extension)

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

The contract is for four years (4) with the option to extend by a further two years (2).

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot D - Secondary-aged specialist

Lot No

D

### **II.2.2) Additional CPV code(s)**

- 85322000 - Community action programme

### **II.2.3) Place of performance**

NUTS codes

- UKI51 - Bexley and Greenwich

### **II.2.4) Description of the procurement**

Our current grant framework agreements for short breaks (statutory service) are due to expire on 31st March 2023 and to ensure service continuity, we are seeking to commission a new open framework agreement consisting of multiple, suitably qualified providers to deliver short breaks and a variety of activities for disabled children and their families in Royal Borough of Greenwich.

The call off procedure will be via direct call off, or a mini competition. The procurement will take place under the Light Touch Regime of the Public Contracts Regulations 2015. The Framework Agreement awarded will be for a period of four years and shall be awarded to multiple providers. Forecasts indicate that total expenditure in this area over the six- year period will be approximately £2.34M (this includes a potential 2 year extension)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**



Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

The contract is for four years (4) with the option to extend by a further two years (2).

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot E - Secondary-aged targeted

Lot No

E

#### **II.2.2) Additional CPV code(s)**

- 85322000 - Community action programme

#### **II.2.3) Place of performance**

NUTS codes

- UKI51 - Bexley and Greenwich

#### **II.2.4) Description of the procurement**

Our current grant framework agreements for short breaks (statutory service) are due to expire on 31st March 2023 and to ensure service continuity, we are seeking to commission a new open framework agreement consisting of multiple, suitably qualified providers to deliver short breaks and a variety of activities for disabled children and their families in Royal Borough of Greenwich.

The call off procedure will be via direct call off, or a mini competition. The procurement will take place under the Light Touch Regime of the Public Contracts Regulations 2015. The Framework Agreement awarded will be for a period of four years and shall be awarded to multiple providers. Forecasts indicate that total expenditure in this area over the six- year period will be approximately £2.34M (this includes a potential 2 year extension)

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

The contract is for four years (4) with the option to extend by a further two years (2).

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot F - Moving to Adulthood provision 16-25 year olds (mix of targeted and specialist)

Lot No

F

### **II.2.2) Additional CPV code(s)**

- 85322000 - Community action programme

### **II.2.3) Place of performance**

NUTS codes

- UKI51 - Bexley and Greenwich

### **II.2.4) Description of the procurement**

Our current grant framework agreements for short breaks (statutory service) are due to expire on 31st March 2023 and to ensure service continuity, we are seeking to commission a new open framework agreement consisting of multiple, suitably qualified providers to deliver short breaks and a variety of activities for disabled children and their families in Royal Borough of Greenwich.

The call off procedure will be via direct call off, or a mini competition. The procurement will take place under the Light Touch Regime of the Public Contracts Regulations 2015. The Framework Agreement awarded will be for a period of four years and shall be awarded to multiple providers. Forecasts indicate that total expenditure in this area over the six- year period will be approximately £2.34M (this includes a potential 2 year extension)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

The contract is for four years (4) with the option to extend by a further two years (2).

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

This is stated in the procurement documents.

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 August 2022

Local time

5:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

26 August 2022

Local time

5:10pm

Place

Tenders will be opened at the Woolwich Centre.

Information about authorised persons and opening procedure

Tenders will be opened by Council officers.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

This procurement will be managed electronically via the RBG Proactis e- tendering Suite. To participate in this procurement, participants shall first be registered on the eTendering Suite. If bidders have not yet registered on the eTendering Suite, this can be done online at <https://royalgreenwich.proactishosting.com/> and click on the tap 'supplier registration'. Note: registration may take some time, therefore, please ensure that you allow enough time to register. Full instructions for registration and use of the system can be found at <https://supplierhelp.due-north.com/> For technical assistance on use of the eSourcing Suite, please contact Proactis Helpdesk Freephone: 0345 0103503.

Once registration is completed, the registered user will receive a notification email to alert them that this has been done. A registered user can express an interest for a specific procurement. This is done by looking at the opportunity's section and selecting the contract you want to tender for.

As a user of the e-Tendering Suite, you will have access to Proactis e-Portal email messaging service which facilitates all messages sent to you and from you in relation to any specific Tender event. Please note it is your responsibility to access these emails on a regular basis to ensure you have sight of all relevant information applicable to this opportunity. All communications relating to this tender exercise must be via e-portal messaging system.

No direct emails to officers will be answered unless you are having problems communicating through the portal. This process aims to improve audit trails as well as avoid duplication. Please note, social value considerations are included in this contract. Details are stated in the tender documents.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

Royal Courts of Justice, Strand

London

WC1A 2LL

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

Cabinet Office

70 Whitehall

London

SW1A 2AS

Country

United Kingdom

**VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Royal Borough of Greenwich has incorporated a minimum 10 calendar day standstill period

after notification to unsuccessful applicants of the award decision

**VI.4.4) Service from which information about the review procedure may be obtained**

Royal Borough of Greenwich

The Woolwich Centre

London

SE18 6HQ

Country

United Kingdom