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Tender

Print and Mail Services for SRP

Ipswich Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-020679

Procurement identifier (OCID): ocds-h6vhtk-047b4a

Published 5 July 2024, 4:37pm

Section I: Contracting authority

I.1) Name and addresses

Ipswich Borough Council

Grafton House, 15-17 Russell Road

IPSWICH

IP1 2DE

Email

louise.field@ipswich.gov.uk

Telephone

+44 1473433903

Country

United Kingdom

NUTS code

UKH14 - Suffolk

Internet address(es)

Main address

www.suffolksourcing.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.suffolksourcing.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Print and Mail Services for SRP

Reference number

IBC/17874

II.1.2) Main CPV code

- 79810000 - Printing services

II.1.3) Type of contract

Services

II.1.4) Short description

Ipswich Borough Council are currently out to tender for the provision of print and mail services for SRP. This opportunity is available in the `Current Tenders` area of portal. Interested parties are invited to express their interest to gain full access to the tender documentation. The deadline date for submissions of the tender is 22 July 2024, 10am. Please note late returns will NOT be permitted. The deadline for clarification questions is 16 July 2024, 4pm, which must be generated via the correspondence option on the website

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79800000 - Printing and related services
- 79810000 - Printing services

- 79820000 - Services related to printing
- 79824000 - Printing and distribution services
- 79811000 - Digital printing services
- 79823000 - Printing and delivery services

II.2.3) Place of performance

NUTS codes

- UKH1 - East Anglia

II.2.4) Description of the procurement

Print and mail services for SRP

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The deadline date for submissions of the tender is 22 July 2024, 10am. Please note late returns will NOT be permitted. The deadline for clarification questions is 16 July 2024, 4pm, which must be generated via the correspondence option on the website.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 July 2024

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

22 July 2024

Local time

10:00am

Place

As per tender documentation.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Minister for the Cabinet Office acting through Crown Commercial Services

9th Floor, The Capital Building, Old Hall Street

Liverpool

L3 9PP

Email

cps@crowncommercial.gov.uk

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

<https://www.gov.uk/ccs>