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Tender

IT and Technology Related Electrical Waste Management

North Lanarkshire Council

F02: Contract notice

Notice identifier: 2024/S 000-020643

Procurement identifier (OCID): ocds-h6vhtk-047b37

Published 5 July 2024, 3:29pm

Section I: Contracting authority

I.1) Name and addresses

North Lanarkshire Council

Civic Centre, Windmillhill Street

Motherwell

ML1 1AB

Email

Corporateprocurement@northlan.gov.uk

Telephone

+44 1698302413

Country

United Kingdom

NUTS code

UKM84 - North Lanarkshire

Internet address(es)

Main address

<http://www.northlanarkshire.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00010

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

IT and Technology Related Electrical Waste Management

Reference number

NLC-CPT-22-171

II.1.2) Main CPV code

- 90514000 - Refuse recycling services

II.1.3) Type of contract

Services

II.1.4) Short description

North Lanarkshire Council wishes to secure a contract with a sole supplier for the disposal and recycling of all ICT equipment. Included in the Specification is the Disposal, Recycle, Repurpose of ICT, Electrical & Various Ad-Hoc Goods from North Lanarkshire Council sites.

The Council wishes to ensure that a robust Staff Buy Back scheme is implemented alongside wider community benefits.

II.1.5) Estimated total value

Value excluding VAT: £150,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM84 - North Lanarkshire

II.2.4) Description of the procurement

The Council requires the uplift, recycling and re-purposing of electrical waste from all council sites. The total number of sites to be catered for will be more than 500. The demand for uplift and disposal of electrical waste will vary with service requirements. The council have estimated that it will dispose of 11000 assets per year.

The council expects the bidder to provide the service free of charge and that income generation will be arise from the items transferred.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £150,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Yes, 2 optional extension periods are available of 12 months each.

60 month initial contract

2 x 12 month optional extension periods.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

4A.1: If required by the member state, Tenderers are required to be enrolled in the relevant professional or trade registers within the country in which they are established.

4A.2: Where it is required, within a bidder's country of establishment they must confirm which authorisation or memberships of the relevant organisation(s) are required in order to perform this service.

Bidders must confirm if they hold the particular authorisation or memberships.

Failure to do so may result in the Tenderer being excluded from the competition.

III.1.2) Economic and financial standing

List and brief description of selection criteria

Tenderers must respond to SPD Questions 4B.1.2, 4B1.3, 4B.4. 4B.5.1b, 4B.5.2 and 4B.5.3.

Acid Test Ratio - The acid-test, or quick ratio, compares a company's most short-term assets to its most short-term liabilities to see if a company has enough cash to pay its immediate liabilities, such as short-term debt. The acid-test ratio disregards current assets that are difficult to liquidate quickly such as inventory. The acid-test ratio may not give a reliable picture of a firm's financial condition if the company has accounts receivable that take longer than usual to collect or current.

Minimum level(s) of standards possibly required

Employers Liability - 10000000GBP each and every claim and in the annual aggregate

Public Liability - 5000000GBP each and every claim and in the annual aggregate

Where in the aggregate, the policy should allow for a minimum of one automatic reinstatement of the sum insured in any one period.

4B.4 The bidder must pass the one financial ratio used in this procurement.

The ratio(s) detail above for Part 4B.4 of the SPD (Scotland) will be calculated as follows:

Acid Test Ratio - minimum ratio 1.0.

Should the Council determine that a Bidder is unable to meet the required financial assessment (as above), the Council reserves the sole right to clarify and appraise the Bidders financial standing further. This process will be undertaken in accordance with the Council's internal financial appraisal guidance to provide comfort that the Bidder's financial position does not pose any risk to the Council should they be successful in being awarded the agreement.

Should the Council issue a Request for Documentation, Bidders will be required to provide evidence i.e. a PDF version of their most recent sets of audited accounts."

III.1.3) Technical and professional ability

List and brief description of selection criteria

4C1.2 Tenderers will be required to demonstrate that they have the relevant experience to deliver the services/supplies as described in this Contract Notice.

4C.4 Should bidders intend to use a supply chain to deliver part or all of the requirements detailed within the Contract Notice, they should confirm they have (or have access to) the relevant supply chain management and tracking systems to ensure a resilient and sustainable supply chain. This will include confirmation that they have the systems in place to pay subcontractors through their supply chain promptly and effectively, and provide evidence when requested.

4C.10 Tenderers will be required to provide the proportion (i.e. percentage) of the contract that they intend to subcontract.

4D.1 Tenderers are required to provide a statement that demonstrates that they have the relevant quality assurance standards in place as described in part III.1.3 of the FTS Contract Notice or the relevant section of the Site Notice.

Minimum level(s) of standards possibly required

4C 1.2 Successful delivery of one contract of a similar scope and nature which have been fulfilled in any of the three years prior to the publication of this notice. Tenderers must provide verifiable evidence of each contract relied upon to demonstrate achievement of this standard.

4C.4

a) their standard payment terms

b) 95% of all supply chain invoices being paid on time (in accordance with the terms of contract) in the last financial year.

Where the bidder is unable to confirm (b) they must provide an improvement plan, signed by their Director, which demonstrates how they will improve their payment performance

4C.10 For information purposes.

4D.1 The Candidate must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent), or meet any minimum requirements stated within the PCS-T notice.

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please refer to tender documents.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 August 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

5 August 2024

Local time

12:00pm

Place

Remote via Teams

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: See contract duration with tender documents.

Dependent on exercising of optional extensions.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Question deadline: 22 July 2024 @ 12:00

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 27116.
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Please refer to tender documents.

(SC Ref:771721)

VI.4) Procedures for review

VI.4.1) Review body

Scottish Courts

Edinburgh

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

An economic operator that suffers, or is at risk of suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 or the Procurement Reform (Scotland) Act 2014, may bring proceedings in the Sheriff Court or the Court of Session.