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Tender

Cloud Hosted Health and Safety Management System

Dover District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-020636

Procurement identifier (OCID): ocids-h6vhtk-051167

Published 12 May 2025, 5:09pm

Scope

Reference

DN772765

Description

Dover District Council wishes to select and appoint a suitable contractor for the provision of a Cloud Hosted Health and Safety Management System. The contract is anticipated to commence 7th July 2025 and will continue for a period of 3 years with the option to extend for 2 years in yearly increments.

Expressions of interest will only be accepted via the Kent Business Portal www.kentbusinessportal.org.uk . Completed Response Documents are to be submitted electronically via the Kent Business Portal by no later than 12.00 hrs on the 2nd June 2025.

Total value (estimated)

- £132,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 7 July 2025 to 6 July 2028
- Possible extension to 6 July 2030
- 5 years

Description of possible extension:

2 yearly extensions are available to be taken in agreement with both parties in yearly increments as set out below.

1st Extension - 1 x 12 months 7.7.2028 - 6.7.2029

2nd Extension - 1 x 12 months 7.7.2029 - 6.7.2030

Main procurement category

Services

CPV classifications

- 48000000 - Software package and information systems
- 72000000 - IT services: consulting, software development, Internet and support
- 80000000 - Education and training services

Contract locations

- UKJ44 - East Kent

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

26 May 2025, 11:59pm

Tender submission deadline

2 June 2025, 12:00pm

Submission address and any special instructions

Completed Response Documents are to be submitted electronically via the Kent Business Portal at www.kentbusinessportal.org.uk

Tenders may be submitted electronically

Yes

Award criteria

The Council will award the Contract on the basis of the most advantageous tender (MAT). It will be seeking to ensure the best financial performance and value for money from the Services whilst, at the same time, improving or maintaining the standard of the Services.

The overall assessment ratio is 45% quality and 55% cost.

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Dover District Council

- Public Procurement Organisation Number: PWJX-1894-TZPX

Council Offices, White Cliffs Business Park

Whitfield, Dover

CT16 3PJ

United Kingdom

Email: procurement@dover.gov.uk

Region: UKJ44 - East Kent

Organisation type: Public authority - sub-central government