This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/020613-2022">https://www.find-tender.service.gov.uk/Notice/020613-2022</a>

Tender

# **Occupational Health Service**

**Dumfries and Galloway Council** 

F02: Contract notice

Notice identifier: 2022/S 000-020613

Procurement identifier (OCID): ocds-h6vhtk-02ef81

Published 28 July 2022, 12:24pm

## **Section I: Contracting authority**

## I.1) Name and addresses

**Dumfries and Galloway Council** 

Procurement Team, Carruthers House

**Dumfries** 

DG1 2HP

#### **Email**

Procurement.tenders@dumgal.gov.uk

#### **Telephone**

+44 3033333000

### Country

**United Kingdom** 

#### **NUTS** code

UKM92 - Dumfries & Galloway

Internet address(es)

Main address

http://www.dumgal.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0021

## I.2) Information about joint procurement

The contract is awarded by a central purchasing body

## I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

www.publicontractscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publicontractscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractscotland.gov.uk

## I.4) Type of the contracting authority

Regional or local authority

## I.5) Main activity

General public services

## **Section II: Object**

## II.1) Scope of the procurement

#### II.1.1) Title

Occupational Health Service

Reference number

DGT/4018

#### II.1.2) Main CPV code

• 85100000 - Health services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Dumfries and Galloway Council requires the provision of an Occupational Health Service and Employee Assist Programme for all Dumfries and Galloway Council employees, from a suitably experienced provider, with professionally qualified and experienced staff and suitable facilities within Dumfries and Galloway.

#### II.1.5) Estimated total value

Value excluding VAT: £705,000

#### II.1.6) Information about lots

This contract is divided into lots: No

## II.2) Description

#### II.2.2) Additional CPV code(s)

• 85312300 - Guidance and counselling services

#### II.2.3) Place of performance

**NUTS** codes

• UKM92 - Dumfries & Galloway

Main site or place of performance

**Dumfries** 

#### II.2.4) Description of the procurement

Dumfries and Galloway Council requires the provision of an Occupational Health Service and Employee Assist Programme for all Dumfries and Galloway Council employees, from a suitably experienced provider, with professionally qualified and experienced staff and suitable facilities within Dumfries and Galloway.

#### II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### II.2.6) Estimated value

Value excluding VAT: £705,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration** in months

48

This contract is subject to renewal

Yes

Description of renewals

12 month extension

#### II.2.10) Information about variants

Variants will be accepted: No

### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## Section III. Legal, economic, financial and technical information

### III.1) Conditions for participation

#### III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

#### III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

### III.2) Conditions related to the contract

#### III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

#### Section IV. Procedure

### **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

### IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: 2021/S 000-026644

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date
29 August 2022
Local time
12:00pm
IV.2.4) Languages in which tenders or requests to participate may be submitted
English
IV.2.6) Minimum time frame during which the tenderer must maintain the tender
Duration in months: 3 (from the date stated for receipt of tender)
IV.2.7) Conditions for opening of tenders
Date
29 August 2022
Local time
12:30pm
Place
Dumfries

## **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: May 2026

## VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at <a href="https://www.publiccontractsscotland.gov.uk/Search

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at <a href="https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx.">https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx.</a>

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see: <a href="http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363">http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363</a>

Community benefits are included in this requirement. For more information see: <a href="https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/">https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/</a>

A summary of the expected community benefits has been provided as follows:

Community benefits are included in this requirement. For more information see: <a href="https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/">https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/</a> A summary of the expected community benefits has been provided as follows:

(SC Ref:701306)

Download the ESPD document here:

 $\underline{https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\_Download.aspx?id=701306}$ 

# VI.4) Procedures for review

VI.4.1) Review body

**Dumfries Sheriff Court** 

**Buccleuch Street** 

**Dumfries** 

Country

**United Kingdom**