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Tender

## **TSAT HR & Payroll System**

Thinking Schools Academy Trust

F02: Contract notice

Notice identifier: 2024/S 000-020608

Procurement identifier (OCID): ocds-h6vhtk-047b1c

Published 5 July 2024, 1:42pm

The closing date and time has been changed to:

**9 August 2024, 5:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Thinking Schools Academy Trust

Park Crescent

CHATHAM

ME4 6NR

#### **Contact**

Jamie Blake

#### **Email**

[human-resources@tsatrust.org.uk](mailto:human-resources@tsatrust.org.uk)

**Telephone**

+44 3333602000

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.tsatrust.org.uk>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA43148](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43148)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA43148](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43148)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA43148](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43148)

**I.4) Type of the contracting authority**

Other type

Multi Academy Trust

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

TSAT HR & Payroll System

#### **II.1.2) Main CPV code**

- 48450000 - Time accounting or human resources software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Thinking Schools Academy Trust ('TSAT' or 'The Trust') is inviting tenderers to bid for the provision of an integrated HR and Payroll system

#### **II.1.5) Estimated total value**

Value excluding VAT: £300,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48450000 - Time accounting or human resources software package

#### **II.2.3) Place of performance**

NUTS codes

- UKJ4 - Kent

#### **II.2.4) Description of the procurement**

The Thinking Schools Academy Trust ('TSAT' or 'The Trust') is inviting tenderers to bid for the provision of an integrated HR and Payroll system

### **II.2.5) Award criteria**

Quality criterion - Name: People / Weighting: 10

Quality criterion - Name: Data / Weighting: 10

Quality criterion - Name: Service Delivery / Weighting: 25

Quality criterion - Name: Service Development / Weighting: 15

Quality criterion - Name: Cultural Fit / Weighting: 5

Quality criterion - Name: Social Value & Sustainability / Weighting: 5

Price - Weighting: 30

### **II.2.6) Estimated value**

Value excluding VAT: £300,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

Yes

Description of renewals

1 x 24 month extension

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

KPI's as defined in the tender document

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

5 August 2024

Local time

5:00pm

Changed to:

Date

9 August 2024

Local time

5:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

6 August 2024

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=232299](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=232299).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:232299)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>