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Tender

## **Provision of an Occupational Health Service for the LCRCA and Merseytravel**

Merseytravel

F02: Contract notice

Notice identifier: 2023/S 000-020590

Procurement identifier (OCID): ocds-h6vhtk-03e2d6

Published 18 July 2023, 10:09am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Merseytravel

1 Mann Island

Liverpool

L3 1BP

#### **Contact**

Procurement Team

#### **Email**

[procurement@liverpoolcityregion-ca.gov.uk](mailto:procurement@liverpoolcityregion-ca.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKD7 - Merseyside

**Internet address(es)**

Main address

<http://www.merseytravel.gov.uk/>

Buyer's address

<http://www.merseytravel.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.the-chest.org.uk](http://www.the-chest.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.the-chest.org.uk](http://www.the-chest.org.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Public Transport

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Provision of an Occupational Health Service for the LCRCA and Merseytravel

Reference number

DN668206

### **II.1.2) Main CPV code**

- 85100000 - Health services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Merseytravel wishes to invite tenders for the provision of an Occupational Health Service. The Occupational health Service is required for all Liverpool City Region Combined Authority (LCRCA) and Merseytravel employees to advise on matters relating to the health, welfare and wellbeing of its staff together with fitness for work. Liverpool City Region Combined Authority has a diverse workforce that includes Night workers, Police Officers and Multiskilled Operatives .

Merseytravel / LCRCA is seeking a provider to deliver a service that: satisfies home office police medical standards, fulfils Merseytravel/ LCRCA statutory duties regarding health surveillance, provides pre-employment health screening, provides post-employment health screening, provides medical screening, examinations, assessments and advice together with proactive wellbeing initiatives. As well as providing a suitable Employee Assistance Programme (EAP). The provider will be expected to take into account the organisational role and environment when providing medical assessments, advice or decisions in an occupational health context.

The provider will need to be able to be flexible in times of changing demands including the ability to provide Occupational health services on-site and away from the workplace. Please note that no volume or value of orders will be guaranteed in respect of this contract.

In total there are currently 732 employees in post employed by Merseytravel and an additional 263 staff employed by LCRCA, however this figure will vary during the Contract Period.

Bidders should note that Merseytravel is an officer of LCRCA and the strategic transport advisor to the LCRCA and is also responsible, on its behalf, for transport delivery. The contracting authority undertaking the procurement and entering into any awarded contract for this project will be Merseytravel.

### **II.1.5) Estimated total value**

Value excluding VAT: £400,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKD7 - Merseyside

### **II.2.4) Description of the procurement**

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contracting authority undertaking the procurement and entering into any awarded contract for this project will be Merseytravel.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

#### **II.2.6) Estimated value**

Value excluding VAT: £400,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Contract period 36 months with an optional extension of up to 12 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Estimated spend based on current usage is £85,250 per annum but we may spend up to £400k over the 36 month term plus the possible 12 month extension.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 August 2023

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

17 August 2023

Local time

11:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Dependant on whether the contract is extended we would look to go out to tender in 2.5 or 3.5 years time.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom