

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/020590-2023>

Tender

Provision of an Occupational Health Service for the LCRCA and Merseytravel

Merseytravel

F02: Contract notice

Notice identifier: 2023/S 000-020590

Procurement identifier (OCID): ocds-h6vhtk-03e2d6

Published 18 July 2023, 10:09am

Section I: Contracting authority

I.1) Name and addresses

Merseytravel

1 Mann Island

Liverpool

L3 1BP

Contact

Procurement Team

Email

procurement@liverpoolcityregion-ca.gov.uk

Country

United Kingdom

Region code

UKD7 - Merseyside

Internet address(es)

Main address

<http://www.merseytravel.gov.uk/>

Buyer's address

<http://www.merseytravel.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.the-chest.org.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.the-chest.org.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Public Transport

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of an Occupational Health Service for the LCRCA and Merseytravel

Reference number

DN668206

II.1.2) Main CPV code

- 85100000 - Health services

II.1.3) Type of contract

Services

II.1.4) Short description

Merseytravel wishes to invite tenders for the provision of an Occupational Health Service. The Occupational health Service is required for all Liverpool City Region Combined Authority (LCRCA) and Merseytravel employees to advise on matters relating to the health, welfare and wellbeing of its staff together with fitness for work. Liverpool City Region Combined Authority has a diverse workforce that includes Night workers, Police Officers and Multiskilled Operatives .

Merseytravel / LCRCA is seeking a provider to deliver a service that: satisfies home office police medical standards, fulfils Merseytravel/ LCRCA statutory duties regarding health surveillance, provides pre-employment health screening, provides post-employment health screening, provides medical screening, examinations, assessments and advice together with proactive wellbeing initiatives. As well as providing a suitable Employee Assistance Programme (EAP). The provider will be expected to take into account the organisational role and environment when providing medical assessments, advice or decisions in an occupational health context.

The provider will need to be able to be flexible in times of changing demands including the ability to provide Occupational health services on-site and away from the workplace. Please note that no volume or value of orders will be guaranteed in respect of this contract.

In total there are currently 732 employees in post employed by Merseytravel and an

additional 263 staff employed by LCRCA, however this figure will vary during the Contract Period.

Bidders should note that Merseytravel is an officer of LCRCA and the strategic transport advisor to the LCRCA and is also responsible, on its behalf, for transport delivery. The contracting authority undertaking the procurement and entering into any awarded contract for this project will be Merseytravel.

II.1.5) Estimated total value

Value excluding VAT: £400,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD7 - Merseyside

II.2.4) Description of the procurement

Merseytravel wishes to invite tenders for the provision of an Occupational Health Service. The Occupational health Service is required for all Liverpool City Region Combined Authority (LCRCA) and Merseytravel employees to advise on matters relating to the health, welfare and wellbeing of its staff together with fitness for work. Liverpool City Region Combined Authority has a diverse workforce that includes Night workers, Police Officers and Multiskilled Operatives .

Merseytravel / LCRCA is seeking a provider to deliver a service that: satisfies home office police medical standards, fulfils Merseytravel/ LCRCA statutory duties regarding health surveillance, provides pre-employment health screening, provides post-employment health screening, provides medical screening, examinations, assessments and advice together with proactive wellbeing initiatives. As well as providing a suitable Employee Assistance Programme (EAP). The provider will be expected to take into account the organisational role and environment when providing medical assessments, advice or decisions in an occupational health context.

The provider will need to be able to be flexible in times of changing demands including the

ability to provide Occupational health services on-site and away from the workplace. Please note that no volume or value of orders will be guaranteed in respect of this contract.

In total there are currently 732 employees in post employed by Merseytravel and an additional 263 staff employed by LCRCA, however this figure will vary during the Contract Period.

Bidders should note that Merseytravel is an officer of LCRCA and the strategic transport advisor to the LCRCA and is also responsible, on its behalf, for transport delivery. The contracting authority undertaking the procurement and entering into any awarded contract for this project will be Merseytravel.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Contract period 36 months with an optional extension of up to 12 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Estimated spend based on current usage is £85,250 per annum but we may spend up to £400k over the 36 month term plus the possible 12 month extension.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 August 2023

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

17 August 2023

Local time

11:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Dependant on whether the contract is extended we would look to go out to tender in 2.5 or 3.5 years time.

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom