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Contract

## **PROVISION OF CONSULTANCY SERVICES FOR RATING VALUATION PURPOSES (Rating Appeals)**

Powys County Council

F03: Contract award notice

Notice identifier: 2021/S 000-020564

Procurement identifier (OCID): ocids-h6vhtk-02958a

Published 23 August 2021, 9:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Powys County Council

County Hall

Llandrindod Wells

LD1 5LG

#### **Email**

[mary.salmon@powys.gov.uk](mailto:mary.salmon@powys.gov.uk)

#### **Telephone**

+44 01597826000

#### **Country**

United Kingdom

#### **NUTS code**

UKL24 - Powys

**Internet address(es)**

Main address

[www.powys.gov.uk](http://www.powys.gov.uk)

Buyer's address

[www.powys.gov.uk](http://www.powys.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Economic and financial affairs

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

PROVISION OF CONSULTANCY SERVICES FOR RATING VALUATION PURPOSES  
(Rating Appeals)

**II.1.2) Main CPV code**

- 70332200 - Commercial property management services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Provision of professional advice with regards the Council's liability for business rates to ensure that each individual hereditament is correctly assessed and that all appropriate exemptions are applied by the Council.

**II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £200,000

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKL24 - Powys

#### **II.2.4) Description of the procurement**

Submission of Rating Appeals on existing assessments including all professional services related to the settlement of appeal including when required attendance at Valuation Tribunal. To include all applicable reliefs and appeals ie material change in circumstances, s44a reliefs and Covid 19 appeals.

Provision of professional advice with regards calculating an estimate of the Rateable Value of a new hereditament eg new school based on pre-construction drawings.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-003618](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

18 May 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

COOKE & ARKWRIGHT

7-8 Windsor Place, 7/8 WINDSOR PL

Cardiff

CF103SX

Telephone

+44 2920346346

Fax

+44 2920346355

Country

United Kingdom

NUTS code

- UKL - Wales

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £200,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Instructions for Suppliers – Registration on etenderwales

Powys County Council will be conducting this procurement exercise through the e-Tendering portal. This can be found at

[etenderwales.bravosolution.co.uk](http://etenderwales.bravosolution.co.uk), all information may be downloaded and returned through this channel.

Internet address(es): <http://etenderwales.bravosolution.co.uk>

## Suppliers Instructions How to Express Interest in this Tender

### 1. Register your company on the eTenderwales portal (this is only required once)

- Browse to the eSourcing Portal: <https://etenderwales.bravosolution.co.uk>
- Click the “Click here to register” link
- Accept the terms and conditions and click “continue”
- Enter your correct business and user details
- Note the username you chose and click “Save” when complete
- You will shortly receive an email with your unique password (please keep this secure)

### 2. Express an Interest in the tender

- Login to the portal with the username/password
- Click the “Open Access ITTs” link.
- Click on the relevant ITT to access the content.
- Click the “Express Interest” button in the “Actions” box on the left-hand side of the page.
- This will move the ITT into your “My ITTs” page. (This is a secure area reserved for your projects only)
- Click on the ITT code, you can now access any attachments by clicking the “Settings and Buyer Attachments” in the

“Actions” box

### 3. Responding to the tender

- You can now choose to “Reply” or “Reject” (please give a reason if rejecting)
- You can now use the ‘Messages’ function to communicate with the buyer and seek any clarification

- Note the deadline for completion, then follow the onscreen instructions to complete the ITT

- There may be a mixture of online & offline actions for you to perform (there is detailed online help available)

If you require any further assistance use the online help, or the BravoSolution help desk is available Mon – Fri (8am – 6pm) on:

- eMail: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk)

- Phone: 0800 368 4850 / Fax: 020 7080 0480

(WA Ref:113428)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The High Court

The Royal Courts Of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom