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Tender

External audit services

East Midlands Housing Group

F02: Contract notice

Notice identifier: 2024/S 000-020527

Procurement identifier (OCID): ocds-h6vhtk-047ae6

Published 5 July 2024, 9:52am

Section I: Contracting authority

I.1) Name and addresses

East Midlands Housing Group

Memorial House, Whitwick Business Park, Stenson Road

Coalville, Leicestershire

LE67 4JP

Contact

Michael Simpson

Email

procurement@emh.co.uk

Telephone

+44 1530444918

Country

United Kingdom

NUTS code

UKF - East Midlands (England)

National registration number

IP030476

Internet address(es)

Main address

www.emh.co.uk

Buyer's address

<https://in-tendorganiser.co.uk/emh>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/emh/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/emh/asp/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

External audit services

Reference number

EMH2

II.1.2) Main CPV code

- 79212100 - Financial auditing services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of EMH's external audit for the next three to five years.

II.1.5) Estimated total value

Value excluding VAT: £750,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79212100 - Financial auditing services

II.2.3) Place of performance

NUTS codes

- UKF - East Midlands (England)

II.2.4) Description of the procurement

EMH's external audit services for the next three to five years.

II.2.5) Award criteria

Quality criterion - Name: Non-price criteria / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £750,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2024

End date

31 October 2027

This contract is subject to renewal

Yes

Description of renewals

There is option to extend for a further two 12 month periods, until the maximum of 31 October 2029.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

All selection and award criteria are listed within the tender documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 August 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 November 2024

IV.2.7) Conditions for opening of tenders

Date

16 August 2024

Local time

12:00pm

Place

Tenders will be opened electronically by the EMH Procurement Team.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Annual purchase orders will be sent electronically, and all invoices must be by e-mail.

VI.4) Procedures for review

VI.4.1) Review body

Leicester County Court

90 Wellington Street, Leicester

LE1 6HG

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

N/A