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Tender

Robert May's School ~ Cleaning Tender

Robert May's School

F02: Contract notice

Notice identifier: 2023/S 000-020526

Procurement identifier (OCID): ocds-h6vhtk-03e2a5

Published 17 July 2023, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

Robert May's School

West Street, Odiham

Hampshire

RG29 1NA

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKJ35 - South Hampshire

Internet address(es)

Main address

<https://www.rmays.org/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/F5G3NC4AYR>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Robert May's School ~ Cleaning Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful supplier will be required to provide cleaning services for Robert May's School. The school has 1350 students on roll and 157 teaching and support staff.

II.1.5) Estimated total value

Value excluding VAT: £700,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ35 - South Hampshire

Main site or place of performance

South Hampshire

II.2.4) Description of the procurement

Robert May's School is located in Odiham, Hampshire and in May 2012, the School became an Academy. The school is proud of its heritage and has been serving the local community since 1694. There is a strong ethos of mutual respect and appreciation of hard work, characterised by an unfailing belief that all students can succeed in their chosen paths and are capable of achieving excellence every day in whatever they do.

The successful supplier will be required to provide cleaning services for Robert May's School. The school has 1350 students on roll and 157 teaching and support staff.

The contract being tendered is for three years in duration from 1 January 2024 to 31 December 2027. The School year is based on a calendar of 195 days. Five days are to be used for staff professional development which means that School will be open to receive students for the legal minimum of 190 days.

The contract offered covers the scope for the provision of all cleaning services within the School, which currently comprises 7 buildings over a fairly compact site – mainly classrooms and offices with a few specialist areas including a sports hall, gym, drama studio, dining hall and a main hall.

Whilst the School prioritises value for money as a key objective of the Competitive Tender

Process, the Governing body is not obliged to accept the lowest price.

The value of the current contract is: -

2021/22 £119,390 excl vat

2022/23 £131,328 excl vat

Robert May's School expects the successful contractor to provide and maintain the level and standard of cleaning. The nature of the contract demands a good local infrastructure to provide and maintain the level and standard of cleaning and support required by the Academy management team. Labour resource and relief cover is very important for meeting the performance criteria of this contract. The school expects the successful tenderer to evidence, through their bid, how they shall ensure staff resources and cleaning standards will be delivered.

Please be advised that this contract will be let on a 3+2-year fixed price basis.

Contract value: £700,000 (annual value)

Please see DQ document for more information

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £700,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 January 2024

End date

31 December 2027

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 August 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

4 September 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of

tenderers will be based solely on the criteria set out for the procurement. It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Hampshire:-School-cleaning-services./F5G3NC4AYR>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/F5G3NC4AYR>

GO Reference: GO-2023717-PRO-23421410

VI.4) Procedures for review

VI.4.1) Review body

Robert May's School

West Street, Odiham

Hampshire

RG29 1NA

Country

United Kingdom

