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Tender

Review of Community Led Local Development in rural Scotland

Scottish Government

F02: Contract notice

Notice identifier: 2024/S 000-020525

Procurement identifier (OCID): ocds-h6vhtk-0457a8

Published 5 July 2024, 9:45am

Section I: Contracting authority

I.1) Name and addresses

Scottish Government

Q Spur, Saughton House, Broomhouse Drive

Edinburgh

EH11 3XD

Contact

Kate Townsley

Email

kate.townsley@gov.scot

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.scotland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Review of Community Led Local Development in rural Scotland

Reference number

RESAS/009/24

II.1.2) Main CPV code

- 73000000 - Research and development services and related consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The Scottish Government is developing a new Rural Support Plan and associated rural policy which will follow on from the Agriculture and Rural Communities (Scotland) Bill.

To inform this work, we wish to commission a research project comprising the design and delivery of a review of three Scottish Government-funded programmes:

- Community Led Local Development
- Scottish Rural Action
- Scottish Rural Network

This research will constitute a review of the role and impact of these programmes. It will involve:

- evaluating the delivery of these programmes against their intended aims;
- engaging with a range of stakeholders to examine the strategic fit of these programmes within a wider policy and funding context, and in relation to other public and third sector policy and interventions;
- producing options and practical recommendations on future areas of focus and delivery models.

This review will draw on a range of previous research, including a desk review due for completion by June 2024 (see Section 3).

This specification sets out the aims and objectives of this work, provides background information on the policy approach and provides a suggested methodological approach to realising these aims. It sets out the tasks required of the contractor, management arrangements and timescales. Where appropriate, contractors are invited to suggest alternative approaches to meeting the aims and objectives of this review within the available budget and timescale.

The research will support the work of Scottish Government policy officials and Ministers in developing a new Rural Support Plan as well as wider rural policy. It should also benefit, and provide practical outputs for wider stakeholders, including those delivering the Community Led Local Development, Scottish Rural Network and Scottish Rural Action programmes, and people living and working in rural and island areas.

The review will take place in three stages, and outputs at each stage are required so that interim findings can feed into ongoing policy work, including the development of the Rural Support Plan and wider rural policy / legislation during 2024-25.

II.1.5) Estimated total value

Value excluding VAT: £250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 73000000 - Research and development services and related consultancy services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

3.1 Research aims

The aims of this review are to:

1. Evaluate the delivery of Community Led Local Development, Scottish Rural Action and the Scottish Rural Network
2. Examine their strategic fit in relation to wider public and third sector interventions, identify their unique role and impact, any gaps or areas of duplication
3. Consider and propose options for their future role, focus and delivery, including in relation to the Rural Support Plan and wider rural policy, and in the context of the forthcoming Rural Delivery Plan
4. Consult and engage with a range of stakeholders
5. Produce practical recommendations

Whilst this research should provide a wider strategic overview of these programmes, in terms of the activities and timeframe to be considered, the contractor should focus on delivery of the Community Led Local Development and Scottish Rural Network programmes since 2021-22 and Scottish Rural Action since 2020-21.

II.2.5) Award criteria

Quality criterion - Name: UNDERSTANDING THE REQUIREMENT / Weighting: 20%

Quality criterion - Name: METHODOLOGY / Weighting: 30%

Quality criterion - Name: STAFFING AND CAPABILITY / Weighting: 20%

Quality criterion - Name: TIMETABLE AND DELIVERY / Weighting: 15%

Quality criterion - Name: CLIMATE EMERGENCY / Weighting: 5%

Quality criterion - Name: FAIR WORK FIRST / Weighting: 5%

Quality criterion - Name: BUSINESS CONTINUITY AND DISASTER RECOVERY (BCDR) / Weighting: 5%

Price - Weighting: 80

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

21 October 2024

End date

20 October 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

Financial Ratios – Bidders must demonstrate a Current Ratio of no less than 0.8 in each of the last three financial years. Current Ratio will be calculated as follows: Total current assets divided by Total current liabilities.

Employer's (Compulsory) Liability Insurance

Public Liability Insurance

Professional Risk Indemnity Insurance

Minimum level(s) of standards possibly required

Financial Ratios – Bidders must demonstrate a Current Ratio of no less than 0.8 in each of the last three financial years. Current Ratio will be calculated as follows: Total current assets divided by Total current liabilities.

Employer's (Compulsory) Liability Insurance = 5 Million GBP

Public Liability Insurance = 5 Million GBP

Professional Risk Indemnity Insurance = 5 Million GBP

III.1.3) Technical and professional ability

List and brief description of selection criteria

Supply/Service Contracts – examples of relevant experience in last 3 years

Supply Chain Management/Tracking Systems Used

Proportion (%) to be Sub-Contracted

Minimum level(s) of standards possibly required

Supply/Service Contracts – examples of relevant experience in last 3 years

Supply Chain Management/Tracking Systems Used

Proportion (%) to be Sub-Contracted

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-014543](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 August 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

7 August 2024

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Quality Management Procedures - Demonstrate you have ISO9001 accreditation on quality management or detail how your QMS meets an equivalent standard.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=771649.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:771649)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=771649

VI.4) Procedures for review

VI.4.1) Review body

RESAS

Q Spur, Saughton House, Broomhouse Drive,

Edinburgh

EH11 3XD

Email

kate.townsley@gov.scot

Country

United Kingdom