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Tender

## **Catering, Cleaning, Housekeeping and Associated Services**

The Scottish Sports Council trading as sportscotland

F02: Contract notice

Notice identifier: 2023/S 000-020463

Procurement identifier (OCID): ocds-h6vhtk-03e27c

Published 17 July 2023, 11:35am

The closing date and time has been changed to:

**6 September 2023, 12:00pm**

See the [change notice](#).

## **Section I: Contracting authority**

### **I.1) Name and addresses**

The Scottish Sports Council trading as sportscotland

Doges, Templeton on the Green, 62 Templeton Street

Glasgow

G40 1DA

### **Contact**

Kate Brown

### **Email**

[kathryn.brown@sportscotland.org.uk](mailto:kathryn.brown@sportscotland.org.uk)

**Telephone**

+44 7964129225

**Fax**

+44 1415346501

**Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.sportscotland.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00433](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00433)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Catering, Cleaning, Housekeeping and Associated Services

Reference number

SS/IV/2008

#### **II.1.2) Main CPV code**

- 55520000 - Catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

sportscotland is seeking to appoint a catering and cleaning Service Provider to deliver a fully managed catering and cleaning service for its National Centre, Inverclyde in Largs.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55520000 - Catering services

- 90910000 - Cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKM93 - East Ayrshire and North Ayrshire mainland

Main site or place of performance

Inverclyde National Sports Training Centre, Burnside Rd, Largs KA30 8RW

### **II.2.4) Description of the procurement**

sportscotland is seeking to appoint a catering and cleaning Service Provider to deliver a fully managed catering and cleaning service for its National Centre, Inverclyde in Largs.

### **II.2.5) Award criteria**

Quality criterion - Name: Staffing Arrangements / Weighting: 7

Quality criterion - Name: Health and Safety / Weighting: 2

Quality criterion - Name: Environmental / Weighting: 2

Quality criterion - Name: Innovation and Service Development / Weighting: 1

Quality criterion - Name: Reporting Requirements / Weighting: 4

Quality criterion - Name: Community Benefits / Weighting: 2

Quality criterion - Name: Building Cleaning / Weighting: 7

Quality criterion - Name: Personal Hygiene Disposal, Pest Control, Window Cleaning / Weighting: 1

Quality criterion - Name: Premises Equipment and Consumables / Weighting: 2

Quality criterion - Name: Housekeeping Services and Laundry / Weighting: 7

Quality criterion - Name: Waste Management / Weighting: 1

Quality criterion - Name: Group Catering / Weighting: 18

Quality criterion - Name: Cafe / Weighting: 3

Quality criterion - Name: Bar / Weighting: 2

Quality criterion - Name: Vending / Weighting: 1

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further three year period.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

4 September 2023

Local time

12:00pm

Changed to:

Date

6 September 2023

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

4 September 2023

Local time

2:00pm

Place

Electronically through Public Contracts Scotland

Information about authorised persons and opening procedure

Those authorised to unlock tender postbox

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Summer 2029.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=738941](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=738941).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

TARGETED RECRUITMENT & TRAINING PLANS

USE OF SUPPORTED BUSINESSES & SMEs

(SC Ref:738941)



Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=738941](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=738941)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Glasgow Sheriff Court

Glasgow

Country

United Kingdom